

**EXECUTIVE COMMITTEE MEETING  
MINUTES**

Wednesday, March 23, 2022  
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, P. Lu, J. Supernak; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia, Sr. Assoc. VP Andrea Dooley, Assoc. VP & Dean of Students Randy Timm, Kate Carinder, and J. Smitherman.  
Excused: Dr. C. Mi

Dean Olevsky called the meeting to order at 2:01 pm.

1) Student Affairs + Campus Diversity “Meet & Greet”

Sr. Assoc. VP Andrea Dooley and Assoc. VP & Dean of Students Randy Timm shared the following:

1. Sr. Assoc. VP Dooley and VP & Dean of Students Timm discussed their rolls in Student Affairs + Campus Diversity and wanted the opportunity to meet the CoE Executive Committee.
2. Dean Olevsky shared the transition of SSF from CoE to Student Affairs.
3. VP & Dean of Students Timm shared that SSF will have two application cycles. Students will be able to apply for SSF in the Fall for Spring funds and apply in Spring for Fall funds.
4. VP & Dean of Students Timm shared that a new processing plan is being discussed on grievances and disputes.
5. Sr. Assoc. VP Dooley shared SA + CD will obtain further clarity from CDPH and CSU on medical absences related to Covid-19 for Fall 2022.

2) URAD Update

Kate Carinder, Senior Director of Development shared the following update:

1. Kate shared the end of the Fiscal Year is approaching and the CoE development number to date is 4.8M surpassing the goal of 4.0M.
2. Kate shared that the large donations are coming from CoE Alumni and Friends.
3. Kate shared they have hired a CoE Director of Development.
4. Kate announced the college wide *Inaugural fred harris Endowed Chair* event will take place on November 21, 2022.
5. Kate shared that university events are being planned at the Snapdragon Experience Center.
6. Kate shared that starting in Fall 2022 donor events will be planned at the Snapdragon Stadium on non-event days.
7. Kate shared that Gift Announcements are being sent out through CoE social media and the CoE website.

3) Approval of 03/09/2022 Exec. Comm Mtg. Minutes

There was an amendment in Items: University Admin. Meeting 2.1; JDP Update 6.1, 6.2; Master’s Program Update 7; Faculty Activity Report 8.1 to the 03/09/2022 minutes.

The Executive Committee Members unanimously approved the 03/09/2022 Executive Committee Meeting minutes.

4) University Administrative Meeting

Dean Olevsky shared the following updates from the AA Senior Leadership (ADC & AVPs) meeting:

1. Dean Olevsky reported on the Fall 22 CoE Enrollment of Freshman and Transfer students.
2. Dean reported on the Summer 22 enrollment numbers.
3. Dean Olevsky reported on the CoE missing inventory.
4. Dean Olevsky reported on the outcome of the AVP Joanna Brooks *Insight Reports*.
5. Dean Olevsky asked the department chairs to submit potential Faculty and Professors of Practice positions to the Dean by 04/05/22.
6. Dean Olevsky reported on the *TA Support Model* from Dean Tracy Love of Graduate Affairs.

5) Faculty and Staff Searches Update

Dean Olevsky asked the Chairs for Faculty Search updates:

1. Dr. Supernak reported the CCEE Chair search committee is interviewing the 3<sup>rd</sup> semifinalist today, 03/23/22. The last finalist will be interviewed on 03/25/2022. Dr. Supernak reported the next step will be to invite the candidates for on-campus interviews.
2. Assoc. Dean Garoma reported the Environmental Engineering search committee has selected 3 finalists for on-campus interviews the first week of April 2022.
3. Dr. Abraham reported the Computational Mechanics and Advanced Manufacturing searches are complete and the candidates from each position have been ranked and sent to the Dean. The Energy Storage candidates on-campus interviews will be completed on 04/05/22. The ranking of the Energy Storage candidates will be completed on 04/07/22 and sent to the Dean.
4. Dr. Mi reported the Renewable Energy position interviews will be completed on 03/24/22 and finalize by the committee by 03/25/22. The ECE faculty will vote on 04/05/22 and will send the rankings to the Dean. The Digital Signal Position have finished the phone-interviews of two candidates. Waiting for BOE clearance to start the on-campus interviews.

6) CoE Constitution & Bylaws Update

Dean Olevsky, Assoc. Dean Garoma and Assoc. Dean Ozturk shared updates to the Constitution and Bylaws and Appendix B for the EC to review.

7) Research/Grant Update

Assoc. Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared Research Data on Proposal Submissions table for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-03/23/22). And FY 2022 (% of FY 2021) by department.
2. Assoc. Dean Garoma shared Research Data on the number of Awards for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-03/23/22), and FY 2022 (% of FY 2021) by department.
3. Assoc. Dean Garoma shared Research Data on the dollar amount Awarded for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-03/23/22), and FY 2022 (% of FY 2021) by department.
4. Assoc. Dean Garoma shared a comparison analysis graph of Active Grants by # of PIS from FY 2021 (7/5/21) through 3/23/22.
5. Assoc. Dean Garoma shared a comparison analysis graph of Active Grants by Count from FY (7/5/21) through 3/23/22.
6. Assoc. Dean Garoma shared a comparison analysis graph of Active Grants by Total Budget from FY (7/5/21) through 3/23/22.
7. Assoc. Dean Garoma shared a comparison analysis graph of Active Grants by Available Balance from FY (7/5/21) through 3/23/22.

8) JDP Program Update

Assoc. Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared the number of nominations for the UGF and PGRF Spring 2022 Graduate Student Fellowship and Scholarship Opportunities.
2. Assoc. Dean Garoma shared the Spring/Summer 2022 Graduation numbers.

9) Master's Program Update

Assoc. Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared a comparison analysis graph of F2021 and F2022 of New CA Residents students seeking Master's Degree by the number of Applications, Admits and Intent to Enroll by department.
2. Assoc. Dean Garoma shared a comparison analysis graph of F2021 and F2022 of New Non-Residents & International students seeking Master's Degree by the number of Applications, Admits and Intent to Enroll by department.
3. Assoc. Dean Garoma shared a comparison analysis graph of F2021 and F2022 of All Residency students seeking New Master's Degree by the number of Applications, Admits and Intent to Enroll by department.

10) U.S. News Graduate School Ranking

Assoc. Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared the 2023 U.S. News Graduate School Ranking Report of SDSU and the College of Engineering by department for the years 2020, 2021, 2022, and 2023.

11) Undergraduate Programs Update

Assoc. Dean Ozturk shared the following update:

1. Assoc. Dean Ozturk reported on the Online Course discussion with Sr. Assoc. VP & Deputy chief Information Officer, James Frazee, Assoc. VP of Academic Affairs-Enrollment, Stefan Hyman and VP for Academic Affairs, William Tong.
2. Assoc. Dean Ozturk reported on Summer 2022 Enrollment.
3. Assoc. Dean Ozturk shared the university is discussing the *National College Testing Association (NCTA)*. A non-profit organization of testing professions working in post-secondary institutions. NCTA's Mission is to enhance professional testing practices.

12) CoE Outstanding Graduates 2022

Asst. Dean Garcia shared the following update:

1. Asst. Dean Garcia reported that the list of Outstanding Graduates has been sent to the department chairs for their review.
2. The Spring 2022 Valedictorian has been confirmed by the Executive Committee per CoE policy.

13) Advising Update

Asst. Dean Garcia shared the following update:

1. Asst. Dean Garcia shared that the CSSE space E-221B re-opened on 03/23/2022. The Major Advisors are currently offering in-person and remote advising.
2. Asst. Dean Garcia reported on the new *3<sup>rd</sup> Repeat Course Policy* change.
3. Asst. Dean Garcia shared the new *CoE Campus Referral Protocol* flyer.
4. Asst. Dean Garcia shared the Retention Forum took place on March 18, 2022, from 9:00 am – 11:00 am.
5. Asst. Dean Garcia discussed the Math Equity Initiative.
6. Asst. Dean Garcia shared the Provost's Advising Forum will take place on April 8, 2022, from 8:30 am – 11:00 am.

14) Explore SDSU

Asst. Dean Garcia shared the following update:

1. Asst. Dean Garcia reviewed the Explore SDSU timeline of the CoE Information Sessions, Open Faculty Labs, and Student Organization Tabling. Explore SDSU will take place in-person on April 9, 2022.

15) Important Dates

Spring 2022

**April 8 (Fri)** – 8:30am-11:00am – **Provost Advising Forum**

**April 9 (Sat)** – 9:00am-2:00pm - **SDSU Explore** – In-person on campus

**April 26 (Tue)** – 11:00am-12:00pm – **CoE Faculty Meeting** – BioScience Center, Gold Auditorium

**April 28 (Thu)** – 2:30pm-3:30pm – **CoE Staff Meeting** – Dean’s Conference Room, E-203E

**May 4 (Wed)** – 9:00am-1:00pm – **Dean’s Advisory Board Meeting** – Montezuma Hall and Virtual

**May 4 (Wed)** – 1:30pm-4:00pm – **CoE Senior Design Day** – Montezuma Hall

**May 14 (Sat)** – 5:30pm – **CoE Commencement** – Viejas Arena

Fall 2022

**August 18 (Thu)** – 1:00pm-4:30pm – **CoE Retreat** – Templo Mayor, Conrad Prebys Student Union

**August 19 (Fri)** – 6:30pm-8:30pm – **CoE Gathering** – Tom Ham’s Lighthouse

16) Roundtable

Asst. Dean Garcia shared that on behalf of the WE Faculty, they recommended the DEI Council and WE Faculty participate in the CCEE Chair candidate interview process. Executive Committee agreed. CCEE Dept. Chair Supernak will incorporate into the interview agenda.

Dean Olevsky reported that he had a meeting with USD Shiley-Marcos School of Engineering Dean, Chell Roberts and discussed possible collaboration venues.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:51 pm.

Minutes submitted by Julie Smitherman, March 25, 2022