



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, January 05, 2022
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, C. Mi, J. Supernak; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia, and J. Smitherman
Excused: Dr. P. Lu

Dean Olevsky called the meeting to order at 2:02 pm.

1) Approval of 12/14/2021 Exec. Comm. Mtg. Minutes

There was an amendment in Items: Attendees, 1.2, and 12.2 to the 12/14/2021 minutes. The Executive Committee Members unanimously approved the 12/14/2021 Executive Committee Meeting minutes.

2) University Administrative Meeting

Dean Olevsky shared the following updates:

- 1) Dean Olevsky reported from the ADC meeting on the CoE CSSE PBAC proposal.
- 2) Dean Olevsky reported on the CoE PBAC proposal for TAships.
- 3) Dean Olevsky reported from the ADC meeting on the Spring 2022 Enrollment Targets.
- 4) Dean Olevsky reported on the Spring 2022 course waitlists and FTES.
- 5) Dean Olevsky reported on the updated University Covid-19 Spring 2022 response.
 - Spring 2022 classes will be virtual 01/19/2022 – 02/04/2022.
 - Courses that were pre-approved for in-person in Spring 2021 will continue to be in-person.
 - Additional courses for in-person learning are to be submitted to the Dean by 01/07/2022 for approval from the Provost.
 - In-person classes will resume 02/07/2022.
 - Staff teleworking arrangements for the month of January 2022 are to be submitted and approved by the Dean by 01/10/2022.
 - Faculty and students allowed to continue Research in Labs following Covid-19 protocols.
 - All group meetings are to take place virtually through 02/07/2022.
 - Student clubs are encouraged to work from home.
 - Visitors are recommended not to visit until after 02/07/2022.
- 6) Dean Olevsky reported on the process currently considered by AA for New Faculty hires.

3) Faculty Searches Update

Dean Olevsky asked the chairs the following updates:

- 1) Dr. Abraham reported there are 65 applicants for Computational Mechanics (deadline 01/15/2022), 65 applicants for Advanced Manufacturing (deadline was 01/01/2022 and the committee is reviewing the applicants), and 38 applicants for Energy Storage (deadline 01/15/2022).
- 2) Dr. Supernak reported that there are 75 applicants for the Environmental Eng. Position (deadline 01/10/2022) and 10 applicants for the CCEE Chair position (deadline 01/15/2022).

4) Research/Grant Update

Assoc. Dean Garoma shared the following updates:

- 1) Assoc. Dean Garoma shared Research Data on Proposal Submissions for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-12/31/21), and FY 2022 (% of FY 2021) by department.
- 2) Assoc. Dean Garoma shared Research Data on the number of Awards for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-12/31/21), and FY 2022 (% of FY 2021) by department.
- 3) Assoc. Dean Garoma shared Research Data on the dollar amount Awarded for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-12/31/21), and FY 2022 (% of FY 2021) by department.
- 4) Assoc. Dean Garoma shared a comparison analysis graph of Active Grants by Count, Total Budget, and Available Balance.

5) ABET 30-Day Response Update

Assoc. Dean Ozturk shared the following update:

- 1) Assoc. Dean Ozturk shared that as of 01/06/2022 ABET has not sent their draft report.

6) Assessment and Undergraduate Update

Assoc. Dean Ozturk shared the following update:

- 1) Assoc. Dean Ozturk shared the Spring 2022 Semester courses that will take place In-person between 01/19/2022 – 02/04/2022.
- 2) Assoc. Dean Ozturk shared a table of FTES comparing Spring 2021 and current Spring 2022 enrollment.
- 3) Assoc. Dean Ozturk shared a table of courses at 100% capacity.
- 4) Assoc. Dean Ozturk shared the HEERF Funds for TAships.
- 5) Assoc. Dean Ozturk shared CONE Math deficiency status.
- 6) Assoc. Dean Ozturk shared the current CoE Summer Session 2022 courses that are being offered.
- 7) Assoc. Dean Ozturk shared graphs of data on Achievement Gaps.

7) US News Action Plan Update

Assoc. Dean Ozturk shared the following update:

- 1) Assoc. Dean Ozturk shared there are two mechanisms for assessment.
 - The university is assessed as a whole.
 - Engineering programs are assessed through a survey sent to the Deans, Assoc. Deans, and Assist. Deans of the 210 engineering programs in the US.
- 2) Assoc. Dean Ozturk shared there are three kinds of rankings.
 - Ranking of university.
 - Ranking of graduate engineering programs by industry and collaborators.
 - Ranking of undergraduate engineering programs based on the survey sent to Deans, Assoc. Deans, and Assist. Deans.
- 3) Assoc. Dean Ozturk suggested communication campaigns sent to the 210 engineering programs to promote the CoE undergraduate & graduate programs and research accomplishments.

8) GI 2025: CoE Student Survey

Asst. Dean Garcia shared the following update:

- 1) Assist. Dean Garcia shared the CoE Student Survey questions that can be viewed on a computer or mobile device.
- 2) Assist. Dean Garcia shared the launch date of the survey is January 12.
 - Students will receive an email through Canvas and Navigate.
 - QR Code has been added to launch the survey.

- The survey will stay open for 2-4 weeks with reminders to students who have not submitted the survey after week 2.
- The survey will be anonymous.

9) Important Dates

Spring 2022

February 15 (Tue) – 11:00am-12:00pm – **CoE Faculty Meeting** - TBD

February 17 (Thu) – 1:30pm-2:30pm – **CoE Staff Meeting** – TBD

April 26 (Tue) – 11:00am-12:00pm – **CoE Faculty Meeting** – TBD

April 28 (Thu) – 2:30pm-3:30pm – **CoE Staff Meeting** – TBD

May 4 (Wed) – 9:00am-1:00pm – **Dean’s Advisory Board Meeting** – Montezuma Hall and Virtual

May 4 (Wed) – 1:30pm-4:00pm – **CoE Senior Design Day** – Montezuma Hall

10) Roundtable

Dr. Abraham announced the ME Dept. Retreat on January 18 will be moved to a different date due to the university has announced January 18 as a free non-instructional day to prepare, where no meetings will occur.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 3:56 pm.

Minutes submitted by Julie Smitherman, January 07, 2022