



**EXECUTIVE COMMITTEE MEETING  
MINUTES**

Tuesday, December 14, 2021  
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, P. Lu, C. Mi, J. Supernak; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia, AVP M. McCall, Sr. Director of Development K. Carinder, and J. Smitherman

Dean Olevsky called the meeting to order at 2:02 pm.

1) Curriculum, Assessment and Accreditation EO 1071 Update

Interim AVP Madhavi McCall shared the following update:

- 1) Interim AVP McCall reported the Curriculum EO 1071 is to be implemented by 2024 with all undergraduate and graduate programs having 51% core classes (shared common experience).
- 2) The EC will submit a petition letter to Interim AVP McCall to submit to the Provost concerning EO 1071.

2) URAD Updates

Kate Carinder, Senior Director of Development shared the following:

- 1) K. Carinder shared the new Donor Portal for Donors to see their endowed funds to the university. The portal will include thank you notes and videos.
- 2) K. Carinder shared there will be in-person “Behind the Scenes Tours” of Mission Valley Stadium. Starting in Spring 2022.
- 3) K. Carinder shared the CoE is on track for funding at \$4M.

3) Approval of 12/01/2021 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 12/01/2021 Executive Committee Meeting minutes.

4) University Administrative Meeting

Dean Olevsky shared the following updates:

- 1) Dean Olevsky reported on his meeting with the President, discussing enrollment trends, CSSE, space allocations, and ABET review.

5) CoE Constitution & Bylaws

Dean Olevsky shared the following update:

- 1) Dean Olevsky reported he sent the EC updated Constitution & Bylaws, Appendix A and RTP Policy to CBC Chair, Dr. Julio Valdes for the CBC Committee to review.

6) Faculty Search Update

Dean Olevsky asked the chairs the following updates:

- 1) Dr. Abraham reported there are approximately 35 applicants for each position: Advanced Manufacturing, Computational Mechanics, and Energy Storage.
- 2) Dr. Garoma reported for Dr. Supernak that there are 51 applicants for the Environmental Eng. Position and 7 applicants for the CCEE Chair position.
- 3) Dean Olevsky reported there is a Retreat with the Provost to review Start Up Packages.

7) ABET Review

Dean Olevsky shared the following update:

- 1) Dean Olevsky discussed with the EC the preparation of the CoE ABET draft response.

8) Assessment and Undergraduate Programs

Assoc. Dean Ozturk shared the following graphs:

- 1) Assoc. Dean Ozturk shared graphs of the impact of Covid-19 on student assessments.
- 2) Assoc. Dean Ozturk shared graphs comparing GPAs in Spring 19, 20, 21 and Fall 19, 20, 21.
- 3) Assoc. Dean Ozturk shared graphs comparing DFW Rates in Spring 19, 20, 21 and Fall 19, 20, 21.
- 4) Assoc. Dean Ozturk shared graphs comparing A Grade percentage in Spring 19, 20, 21 and Fall 19, 20, 21.
- 5) Assoc. Dean Ozturk shared graphs comparing BC Grade percentage in Spring 19, 20, 21 and Fall 19, 20, 21.
- 6) Assoc. Dean Ozturk shared graph of Senior Level COMPE courses in Spring 19, 20, 21 and Fall 19, 20, 21.
- 7) Assoc. Dean Ozturk shared a US News Ranking Factors document he created.

9) Advising

Asst. Dean Garcia shared the following update:

- 1) Asst. Dean Garcia reported she has met with the Major Advisors to establish and work on Spring 2022 Advising Goals.

10) GI 2025

Asst. Dean Garcia shared the following update.

- 1) Asst. Dean Garcia reported she is focusing on the GI 2025 Chancellors Five Priorities.
- 2) Asst. Dean Garcia shared the new "College of Engineering Student Affairs Experience" survey for undergraduate and graduate students to access their SDSU course experience. The survey has been adapted for desktop, laptop, and cell phones.

11) RAARs between Colleges

Asst. Dean Garcia shared the following update:

- 1) Asst. Dean Garcia shared the new electronic RAAR process.
- 2) Asst. Dean Garcia asked the CoE Department Chairs if RAAR Forms for Math, Physics, and Chemistry courses could be approved by the College of Sciences instead of being routed to each CoE department. The Department Chairs agreed to defer to College of Sciences to approve the RAAR Forms for all Math, Physics, and Chemistry courses related to the CoE.

12) FAR Google Form

Assoc. Dean Garoma shared slides for the following update:

- 1) Assoc. Dean Garoma reported he received feedback on the FAR Google Form that he shared at the 12/07 CoE Faculty Meeting.
- 2) The EC agreed to move forward with the FAR Google Form to collect dual purpose information.
- 3) Dean Olevsky will send an email in January to the faculty with the FAR Google Form link.

13) Important Dates

Spring 2022

**February 15 (Tue)** – 11:00am-12:00pm – **CoE Faculty Meeting** - TBD

**February 17 (Thu)** – 1:30pm-2:30pm – **CoE Staff Meeting** – TBD

**April 26 (Tue)** – 11:00am-12:00pm – **CoE Faculty Meeting** – TBD

**April 28 (Thu)** – 2:30pm-3:30pm – **CoE Staff Meeting** – TBD

**May 4 (Wed)** – 9:00am-1:00pm – **Dean’s Advisory Board Meeting** – Montezuma Hall and Virtual

**May 4 (Wed)** – 1:30pm-4:00pm – **CoE Senior Design Day** – Montezuma Hall

14) Roundtable

No roundtable items to report.

Having gone through all the items on the agenda, Asst. Dean Garcia moved, and Dr. Lu seconded, and the meeting was adjourned at 4:27 pm.

Minutes submitted by Julie Smitherman, December 15, 2021