



**EXECUTIVE COMMITTEE MEETING
MINUTES**

Wednesday, June 16, 2021
2:00pm-4:30pm, Meeting held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, C. Mi, P. Lu, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihira

Absent: J. Supernak

Dean Olevsky called the meeting to order at 2:01pm.

1. URAD Engineering Update

Kate Carinder, Sr. Dir. of Engineering Development, provided the following updates: i) CoE exceeded \$6M fundraising goal with a total of \$6.375M for 2020-21; ii) need more corporate leaders on Department Advisory Boards; iii) Engineering donors have given to the MV Campus Stadium; iv) in process of hiring a Gift Officer for the CoE; and v) Kate would like three names from Executive Committee members that could be possible donors for their Departments.

2. Approval of 6/2/2021 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 6/2/2021 Executive Committee Meeting minutes with minor change to Asst. Dean Garcia's item in item #12 Roundtable.

3. University Administration Meetings

Dean Olevsky provided the following updates:

- 1) Dean Olevsky attended two meetings regarding advising and preliminary decision was made that 5-6 advisors will be allocated for the CoE from a total of 20 and these will be permanent staff positions. The distribution of advisors within the CoE will need to be further discussed.
- 2) Departmental Interim DEI Plans are to be submitted immediately to the University DEI Council.
- 3) Dean Olevsky will be speaking with the Provost regarding the WASC reports for the CoE.
- 4) Academic Deans Council (ADC) – Continued discussion on faculty hiring and criteria for number of positions that will be allocated to each College.

4. Updates on Unit Repopulation Plans

Dean Olevsky reminded the Executive Committee members that the Unit Repopulation Plans are due to Dean Olevsky by end of day, Wednesday, June 23, 2021.

5. Update on Faculty Searches

AE Aerodynamics – Dean Olevsky updated that he has had a conversation with the candidate and will receive a proposal from the candidate on their start-up needs by end of day tomorrow.

CCEE Coastal – Dean Olevsky – Dr. Ignacio Sepulveda accepted the position.

CCEE Sustainable Infrastructure – Dean Olevsky has signed the Approval to Negotiate form and waiting for Provost Office to sign and approve.

ME Computational Mechanics – Dean Olevsky - Dr. Qizhi He will join the ME Department.

CoE Associate Deans – Starting from July 1, 2021, Dr. Garoma will be Associate Dean for Graduate Studies & Research and Dr. Ozturk will be Associate Dean for Undergraduate Studies and no longer Interim.

6. GI 2025 Update

Asst. Dean Garcia provided the following updates: i) working on New Student Orientation; ii) will be working on the new 5-6 advisor positions that CoE may be receiving; iii) will be working on updating the advising structure for the CoE as more information is received and finalized.

7. Research/Grant Updates

Interim Assoc. Dean Garoma shared slides on the following: Research Data – Awards from FY 2009-2021, including dollar amounts, number of PIs, and number of awards.

8. JDP Updates

Interim Assoc. Dean Garoma provided the following updates:

- 1) Account for funds from College/Department general funds is setup
- 2) Account for funds from SDSURF – in process

9. Master's Programs Updates

Interim Assoc. Dean Garoma provided a comparison of Fall 2020 (10/1/2019-6/12/2020) and Fall 2021 (10/1/2020-6/11/2021) MS Applications for New Master's Seeking CA Residents, New Master's Seeking Non-resident & International in Fall 2021, by Department with total applications, admits and target numbers and intents to enroll.

10. ABET Preparation

1) Interim Assoc. Dean Ozturk provided the following updates: Construction Engineering does not yet have an ABET reviewer assigned, all other programs have a final reviewer assigned.

2) Department Chairs provided the following updates:

AE – Dr. Lu – Report is mainly finished and one 10-minute video for wind tunnel facility is being filmed and will be completed before the deadline.

CCEE – Interim Assoc. Dean Garoma – Final reports will be submitted by June 27.

ECE – Dr. Mi - Second draft was submitted on May 31 and additional reviews by ECE faculty were updated on June 3. The self-study reports and appendices are being reviewed by Interim Associate Dean Ozturk and being proofread by Dr. Alimohammad by June 25. The final version will be submitted to Interim Associate Dean Ozturk by June 27. The lab videos have already been recorded by a professional group and are being edited into the final videos. A total of 9 edited videos will be delivered to ECE by June 23.

ME – Dr. Abraham – Since submitting draft on June 1, Dr. Abraham has received feedback from faculty and currently going through the document for consistency and should have the final document by end of next week. Videos including audio will be completed by end of July.

11. UG Curriculum Issues

Interim Assoc. Dean Ozturk showed slides on the following: i) CoE DFW rates and GPA gap between URM and non-URM students.

12. Important Dates

Fall 2021

- **August 20, 2021 (Fri)** – 9:00am-12:00pm – **CoE Fall 2021 Retreat** – via Zoom - link to be provided
- **October 12, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Format to be determined
- **November 5, 2021 (Fri)** – 8:30am-1:00pm – **Engineering Dean's Advisory Board Mtg** – Format to be determined
- **December 7, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Format to be determined

Having gone through all of the items on the agenda, Asst. Dean Garcia moved and Dr. Lu seconded and the meeting was adjourned at 3:41pm.

Minutes submitted by Marcie Morihiro, June 21, 2021.