



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, March 3, 2021
2:00pm-4:30pm, Meeting held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihira

Dean Olevsky called the meeting to order at 2:03pm.

1. Approval of 2/17/2021 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 2/17/2021 Executive Committee Meeting minutes, with minor changes to item #11.

2. University Administration Meetings

Dean Olevsky provided the following updates:

- 1) Deans Research Council (DRC) – Interim VPR Hala Madanat and Ed Balsdon, Dean Graduate Division, covered the following topics: i) Development of new JDPs; ii) Division of Research Affairs considering forum/townhall that would share models, including financials of existing JDP programs and creation of new JDP programs; and iii) support of Assigned Time for those faculty who decide to be more research active but have large teaching load was discussed.
- 2) Academic Deans Council (ADC) – i) Budget; ii) Colleges are suggested take a poll of their faculty to find out how they feel about being fully back on campus in Spring 2022. SDSU is also considering constructing large tents on campus to accommodate large classes (similar to UCSD); and iii) Update provided on electronic means of instruction, this is the last semester that Blackboard is available to faculty and 12% of faculty are still using Blackboard. A list of those faculty still utilizing Blackboard will be distributed to the Colleges for Associate Deans to notify these faculty that they need to migrate to Canvas as soon as possible.

3. Update on Faculty Searches

AE Aerodynamics – Dr. Lu – Search committee completed (10) phone interviews for the shortlisted applications and identified (4) finalists for final virtual interviews and waiting for OERC to approve the candidates to schedule the interviews.

CCEE Coastal – Dean Olevsky – Dr. Ignacio Sepulveda accepted the position.

CCEE Sustainable Infrastructure – Dean Olevsky – The search is being restarted.

ME Computational Mechanics – Dean Olevsky - Dr. Qizhi He will join the ME Department.

4. EAB Advising Update

Asst. Dean Garcia shared slides on the following:

- 1) CoE Pilot Launched 3/1, 379 Pre-Majors on alert
 - A) CSSE campaign reached out urging students to meet with ‘pre-major’ advisor.
 - i) CSSE focus on freshman & sophomores (there are a total of 1,522 Engineering Pre-Majors with 899 Freshman/Sophomore; 589 Junior/Senior; 34 Not enrolled).
 - B) CSSE peer advisors have until April 30 to ‘close cases’; goal is to close before fall registration begins in April.
- 2) Shared screenshots of EAB and the extended capabilities to:
 - A) Monitor Campaign progress by advisor.
 - B) View student status.

5. GI 2025 Update

Asst. Dean Garcia provided the following updates:

- 1) Shared new Curriculum document draft “Understanding GE and other Catalog Changes in the New Engineering Curriculum, Beginning Fall 2021 (Refer to Department websites)” that Asst. Dean Garcia and Interim Assoc. Dean Ozturk created. Asst. Dean Garcia will be emailing to the Department Chairs for review and comments.
- 2) Asst. Dean Garcia asked Department Chairs for their list of Department advisors that will be available for summer.
- 3) Provost’s Advising Forum on 4/16/21 and open to anyone involved in advising.

6. Research/Grant Updates

Interim Assoc. Dean Garoma provided the following updates:

- 1) CoE Grant Activity FY 2021 (as of 2/28/2021) showing Cumulative # Proposals Submitted; Cumulative Total Research Dollars and Cumulative # Proposals Awarded.
- 2) Dr. Sean Park (ME) and Dr. Junfei Xie (ECE) have both received a Career Award.
- 3) Interim Assoc. Dean Garoma and Department Chairs discussed various ways for faculty to submit information on their scholarly activity for CoE to better track the overall scholarly activity for all CoE faculty.

7. JDP Updates

Interim Assoc. Dean Garoma shared comments received from the UCSD Graduate Council on the JDP Review all of which were positive. The Council’s follow-up status update will be in Winter 2022 and Interim Assoc. Dean Garoma listed several items that they will be focusing on.

8. Master's Programs Updates

Interim Assoc. Dean Garoma provided the following updates:

- 1) Fall 2021 MS Applications for New Master’s Seeking CA Residents, New Master’s Seeking Non-resident & International in Fall 2021, by Department with total applications, admits and target numbers.
- 2) Dean Olevisky, Interim Assoc. Dean Garoma and Donovan Geiger had a meeting with Graduate Students on Friday, February 26, 2021, overall there were no concerns, there was a mention about the wind tunnel needing some updates which Dr. Lu is aware of.

9. ABET Preparation

Interim Assoc. Dean Ozturk created the following detailed reports and added to the Executive Committee ABET Google Shared Drive: i) Admissions document that Department Chairs can add information as needed for their Department; ii) Appendix D – Institutional Summary; iii) currently working on an Advising document; and iv) currently working on Criterion 7 – Facilities document.

10. UG Curriculum Issues

Interim Assoc. Dean Ozturk provided the following updates:

- 1) Making progress on bringing back IS3D Program.
- 2) Talking with CAL about German Engineering Program where Engineering students can complete a dual degree in German within 5 years.

11. Important Dates

Spring 2021

- **March 19-20, 2021 (Fri & Sat) – Virtual Student Research Symposium** – More information to be posted at: https://research.sdsu.edu/research_affairs/student_research_symposium
- **March 20, 2021 (Sat) – 10:00am-12:00pm - Explore SDSU Day 1 (Academic Focus)** – via Zoom
- **April 13, 2021 (Tue) – 11:00am-12:00pm – CoE Faculty Mtg** – via Zoom
- **April 14, 2021 (Wed) – 1:30pm-2:30pm – CoE Staff Mtg** – via Zoom
- **April 17, 2021 (Sat) – 10:00am-12:00pm - Explore SDSU Day 2 (Out of Classroom Focus)** – via Zoom
- **May 5, 2021 (Wed) – 9:00am-12:00pm – Engineering Dean’s Advisory Board Mtg** – via Zoom
- **May 5, 2021 (Wed) – 1:00pm-4:30pm – Spring 2021 Engineering Design Day** – via Zoom
- **May 2021 – Engineering Commencement** – Format to be announced

12. Roundtable

Asst. Dean Garcia – i) For Explore on 3/20, Asst. Dean Garcia would like Dean Olevsky and Department Chairs to record their Zoom sessions and coordinate their slides with Dean Olevsky to avoid redundancy and maximize intended redundancy; and ii) An announcement was made yesterday by Student Life that Student Clubs (must be recognized by SDSU) can apply to host a one-time in-person event on campus for Spring 21. For more information they can email sll@sdsu.edu or apply at <http://bit.ly/eventoncampus>.

Having gone through all of the items on the agenda. Interim Assoc. Dean Ozturk moved and Dr. Abraham seconded, and the meeting was adjourned at 4:42pm.

Minutes submitted by Marcie Morihiro, March 8, 2021.