



## EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, January 20, 2021  
2:00pm-4:30pm, Meeting held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihoro

Dean Olevsky called the meeting to order at 2:02pm.

### 1. URAD Engineering Update

Kate Carinder, Sr. Dir. of Development for Engineering, provided the following updates:

i) \$5.4M of \$6M raised for Engineering 2020-21 FY goal; ii) Shared list of recent gifts: Mr. & Mrs. Aldrete, DN Tanks, Rick Engineering, Paul Stuverud, and Steve Doyle; iii) Development Priorities: faculty, scholarship, AGC Chair, ME major gifts & diversity; iv) Kate would like to be invited to the Departmental Industrial Advisory Board Meetings; and v) International Zooms – what countries and which faculty can host/co-host that may speak the same language.

### 2. Approval of 1/12/2020 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 1/12/2021 Executive Committee Meeting minutes.

### 3. University Administration Meetings

Dean Olevsky provided the following updates:

1) Academic Deans Council (ADC) – i) SDSU SPR21 FTES Enrollment Comparison 1/20/21 vs. 1/18/20 by Colleges was shared; ii) Budget – final decisions on budget should be confirmed soon; iii) funds for GI 2025 initiatives were discussed; iv) exemption proposals for in-person courses should be sent to Interim Vice Provost William Tong for review and then will be forwarded to respective College Deans to approve; and v) vaccination process will start soon.

### 4. Reorganization of SDSU IT Departments

Dean Olevsky updated the Executive Committee on the reorganization of SDSU IT Departments that has been finalized by the SDSU President. Executive Committee members should forward questions and concerns to Marcie Morihoro by 9:00am, Monday, January 25, as she is compiling a document that Dean Olevsky will share with CIO Jerry Sheehan.

### 5. Update on Faculty Searches

AE Aerodynamics – Dr. Lu – (77) applications have been received and Committee will convene next week to begin screening the candidates.

CCEE Coastal – Dean Olevsky – Dr. Ignacio Sepulveda accepted the position.

CCEE Sustainable Infrastructure – Dean Olevsky was in negotiations with the candidate but additional requests were made by the candidate and these requests are currently being discussed within Academic Affairs/Faculty Advancement.

ME Computational Mechanics – Dean Olevsky has made the offer and everything was reconciled with the candidate, however, candidate asked for an extension on the date for his final decision.

The remaining frozen positions will be discussed once the University budget is finalized.

6. Discussion of Math 124/141

Dean Olevsky and Exec. Committee Members discussed an issue with students taking Math 124 and then enrolling in Math 150. Math 124 is not the prerequisite for Math 150, and students should be taking Math 141 as stated in the SDSU General Catalog. Interim Assoc. Dean Ozturk suggested having a discussion with the Math Department on having a footnote added to Math 124 stating that the course is not open to Engineering students.

7. CR/NC Discussion & Decision

Asst. Dean Garcia and Executive Committee Members discussed CR/NC for Spring 2021. Executive Committee Members unanimously agreed to keep the CR/NC grading policy the same as the last two semesters affected by COVID.

8. Advising & EAB

Asst. Dean Garcia provided the following updates:

- 1) Interim Assoc. Dean Ozturk and Asst. Dean Garcia have been working with EAB Lead Amanda Fuller on the College of Engineering EAB system.
  - a) Asst. Dean Garcia shared a document of the College of Engineering Pilot of SDSU Navigate on EAB that Asst. Dean Garcia and Interim Assoc. Dean Ozturk will be reaching out to Engineering faculty to participate.
  - b) EAB Pilot will allow Alerts at the start of a semester for the following students based on data provided by Interim Assoc. Dean Ozturk such as: i) Premajor status: at or below a certain GPA/Units or not meeting impaction courses; ii) Not meeting Major GPA; iii) Not having updated Master Plan; iv) At or above Number of Units but not on track to graduate; and v) Super Senior Candidates (>120 (140 for COE) units).
- 2) SDSU Common Advising
  - a) Office of Advising & Evaluations responsibilities may be changing with General Education advising being channeled into the Colleges. The Office of Advising & Evaluations would only be checking student evaluations. This is still in discussion to begin this summer for fall 2021 incoming students
  - b) Plans for every fall 2021 incoming freshman be assigned an advisor and their assignments will show in the EAB system.

9. GI 2025 Update

Asst. Dean Garcia provided the following updates:

- 1) CSSE is fully in service starting today, January 20, 2021.

10. Research/Grant Updates

Interim Assoc. Dean Garoma presented slides showing the Guidelines for In-Person Research for Spring 2021. Interim Assoc. Dean Garoma also emailed the guidelines to the CoE faculty email list serve.

11. JDP Updates

Interim Assoc. Dean Garoma provided the following updates:

- 1) 102 applications were received by the 12/15/2020 deadline:
  - A) Review Round 1 (1/8/21) – (25) applications reviewed with (14) Recommended for Admission and (11) Denied Admissions.
  - B) Review Round 2 (1/15/21) – (6) applications reviewed with (5) Recommended for Admission and (1) Denied Admissions.
- 2) Showed a table showing JDP Student Support (%) by Grants, State (UGF, Startups, TAships) and Self or Corporate Support, comparing 2014-19 to Fall 2020.

12. Master's Programs Updates

Interim Assoc. Dean Garoma presented a slide with a table showing comparison of applications received for New Master's Seeking CA Residents and New Master's Seeking Non-resident & International for Fall 2020 from 10/1/2019 to 1/17/2020 & Fall 2021 10/1/2020 to 1/15/2021, showing the number of applications by Department.

### 13. ABET Preparation

Interim Assoc. Dean Ozturk provided the following updates:

- 1) Interim Assoc. Dean Ozturk is working on data tables for the Departments and will place in the ABET folder for everyone to have access to. Interim Assoc. Dean Ozturk is still waiting on some data from ASIR.
- 2) RFE was submitted and SDSU President needs to sign.
- 3) Department Chair Updates:
  - AE – Needs computer resource description and uniform description for Appendix D and uniform syllabi for service courses.
  - CCEE – Self-study reports are progressing and Interim Assoc. Dean Garoma commented on additional data that he needs from Interim Assoc. Dean Ozturk.
  - ECE – Working on a few tables in the Self-study reports and 90% of the report is finished.
  - ME – Self-study report is being prepared.

### 14. UG Curriculum Issues

- 1) Interim Assoc. Dean Ozturk spoke about the Fall 2021 semester that Provost is still not sure whether we are going to be online or in-person. Provost wants two plans from Colleges: Plan A – similar to Spring 2019 with most courses being in person except for large courses that can be taught online, if Department and instructor choose to do so; and Plan B – similar to Fall 2020/Spring 2020 but not as restrictive.
- 2) Interim Assoc. Dean Ozturk was elected by Senate to represent the College of Engineering on the Vice Provost Search. If any Executive Committee Members have feedback to bring to the Committee, please email them to Interim Assoc. Dean Ozturk.

### 15. Important Dates

#### Spring 2021

- **February, 16, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **February 18, 2021 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **February 23, 2021 (Tue)** – 4:00pm-5:00pm - **CoE Virtual Info. Session for Out-of-State Students** – via Zoom
- **March 20, 2021 (Sat)** – 10:00am-12:00pm - **Explore SDSU Day 1 (Academic Focus)** – via Zoom
- **April 13, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **April 14, 2021 (Wed)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **April 17, 2021 (Sat)** – 10:00am-12:00pm - **Explore SDSU Day 2 (Out of Classroom Focus)** – via Zoom
- **May 5, 2021 (Wed)** – 8:30am-1:00pm – **Engineering Dean’s Advisory Board Mtg** – via Zoom
- **May 5, 2021 (Wed)** – 1:00pm-4:30pm– **Spring 2021 Engineering Design Day** – via Zoom
- **May 2021 – Engineering Commencement** – Format to be announced

Having gone through all of the items on the agenda. Dr. Ozturk moved and Dr. Lu seconded, and the meeting was adjourned at 4:25pm.

Minutes submitted by Marcie Morihiro, January 28, 2021.