



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, November 18, 2020
1:00pm-3:00pm, Meeting held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihiro

Dean Olevsky called the meeting to order at 1:03pm.

1. URAD Engineering Update

Kate Carinder, Sr. Director of Engineering Development, provided the following updates:

i) Engineering fundraising goal is \$6M for the 2020-21 fiscal year and to date \$5.1M has been raised; ii) Shared “Historic and Record Giving to DEI Efforts Unmatched in College of Engineering Strategy, Leadership, and Outreach Prove Extremely Successful” which listed, in support of the Diversity, Equity and Inclusion (DEI) at San Diego State University, the College of Engineering development efforts since 2018 which have achieved historic levels of philanthropic support, and are unmatched from the past. Examples of development efforts included various gifts, endowments, student scholarships in the following programs/organizations: Women in Engineering/Femineer, MESA, National Society of Black Engineers, and Society of Hispanic Professional Engineers. As well, Engineering Alumni are now serving on The Campanile Foundation Board; and iii) Two and a half years ago the College of Engineering Endowment was at \$11.2M. Last quarter the CoE Endowment is now at \$21M.

2. Approval of 11/4/2020 Exec. Comm. Mtg. Minutes

The majority of Executive Committee Members approved the 11/4/2020 Executive Committee Meeting minutes.

3. University Administration Meetings

Dean Olevsky provided the following updates:

- 1) CSU Engineering Deans Meeting - Special presentation on a program being considered which allows offering online courses if they are offered in-state, to be offered to other schools within the CSU system. Faculty that may have available seats in their online courses could have students from other CSU schools attend their course
- 2) Deans Development Council (DDC) – i) Dean Olevsky and Kate Carinder presented on the endowed Fred Harris Chair in Digital Signal Processing position; and ii) Discussion of Mission Valley Campus full scale design and revenue generating events for the stadium (concerts, sports events, etc.).
- 3) Academic Deans Council (ADC) – i) Chilled faculty positions were discussed; and ii) Budget was discussed in regards to the University budget deficit.

4. Student Success Fees (SSF) 2020

Asst. Dean Garcia provided the following updates:

- 1) Shared Fall 2020 Summary of SSF-ARP Submitted Proposals – College of Engineering submitted (23) proposals totaling \$290,369. Final decisions will be made on Friday, November 20, 2020.
- 2) Fall 2020 SSF Requirements include: Virtual events/activities only; no travel; supplies/materials can be sent to individual student homes, \$100 max per item. These requirements bring up concerns for accountability, feasibility and adherence.

5. GI 2025 Update

Asst. Dean Garcia provided the following updates:

- 1) Counseling & Psychological Services has Programs & Services to support students and Information Sessions for faculty & staff.
- 2) End of Semester COVID related plans. The majority of the Engineering (12) in-person courses will not be returning after Thanksgiving Holiday, however, Interim Assoc. Dean Ozturk has submitted a list of courses for exemption to Interim Vice Provost Bill Tong and waiting on final approval. Asst. Dean Garcia will inform students to check directly with their professors whether they are to return after Thanksgiving Holiday.

3) Per Interim Assoc. Dean Ozturk, the 120-unit reduction is moving forward as it was approved by the University Senate. The only approval requests we are waiting for from the Chancellor's Office are AE & Civil as they had exceptions. Asst. Dean Garcia commented that students are asking questions and confused about the 120-unit reduction. The ME Department has placed their 2021 120-unit guide on their website and the other Departments discussed what they are to communicate to their students. More clarification/advising document regarding the 120-unit reduction needs to be discussed towards the end of the semester.

6. Master's Programs Updates

Interim Assoc. Dean Garoma provided an update that based on the meeting recently held with recent graduates from MS, first year MS, second year MS and JDP students, a need for improving student support from Graduate Advisors was identified. Further discussion is needed at a future Executive Committee Meeting to review some of the recommendations provided by the current and recent graduates.

7. CR/NC for Fall 2020 Major Courses

Executive Committee agreed to keep the same policy as agreed upon previously for CR/NC for Fall 2020 major courses.

8. ABET Preparation

1) Interim Assoc. Dean Ozturk provided the following updates: i) On December 1, 2020, ABET will open site for evaluation requests and we have until end of January 2021 to submit request for our evaluation; and 2) Interim Assoc. Dean Ozturk has compiled the College institutional data and is validating and editing the document and will be sharing with Executive Committee members.

9. UG Curriculum Issues

Interim Assoc. Dean Ozturk provided an update that he presented on the CoE summer program and a few of courses are in-person and Provost did not object. Departments may want to offer more DFW courses and extend the course to an 8-week summer course.

10. Important Dates

Fall 2020

- **December 1, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **December 3, 2020 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **December 4, 2020 (Fri)** – 3:00pm-5:00pm – **JDP Symposium** – via Zoom

Spring 2021

- **February 16, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **February 18, 2021 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **April 13, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **April 15, 2021 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **May 5, 2021 (Wed)** – 8:30am-1:00pm – **Engineering Dean's Advisory Board Mtg** – Zoom/possible in-person
- **May 5, 2021 (Wed)** – 1:30pm-4:00pm – **Spring 2021 Engineering Design Day** – Zoom/possible in-person
- **May 2021 – Senior Banquet** – Event contingent on COVID situation
- **May 2021 – Engineering Commencement** – Format to be announced

11. Roundtable

Interim Assoc. Dean Garoma – JDP Research Symposium will be held Friday, December 4, 2020, 3pm-5pm, and Zoom links will be provided.

Asst. Dean Garcia – The CoE DEI Council has been submitted the College DEI Plan to Dr. Jennifer Imazeki, in the Division of Diversity and Innovation (DDI) Office. Asst. Dean Garcia gave kudos to the AE DEI Committee for being close to submitting their Departmental Diversity Plan. The CCEE DEI Committee requested student information which Asst. Dean Garcia provided, along with the Spring 2020 Student Experience Study Report. Asst. Dean Garcia can make the Spring 2020 Student Experience Study Report available to other Departments as needed.

Having gone through all of the items on the agenda. Dr. Garoma moved and Asst. Dean Garcia seconded, and the meeting was adjourned at 3:00pm.

Minutes submitted by Marcie Morihiro, November 20, 2020.