



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 17, 2020
2:00pm-4:30pm, Meeting held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihiro

Dean Olevsky called the meeting to order at 2:02pm.

1. Discuss Engineering Room Capacity Plans for F2F Classes

AVP Prislin, Eric Hansen, Jacqueline Maldonado, Allison Pitcher, Jessica Phillips, Laura Shinn and Kyle Smith and the Executive Committee members discussed the lab capacity report that CoE submitted for Fall 2020 F2F classes.

2. CoE Diversity Related Programs & Initiatives

Dr. Mahasweta Sarkar, Chair, CoE DEI Council, and the Exec. Comm. members discussed the following:

1) Dr. Sarkar shared the e-mail that was sent to the CoE Faculty & Staff from the CoE DEI Council which included links for diversity resources.

2) Dr. Sarkar presented updated CoE Smart Goals for 2020-2025 with inclusion of feedback from Executive Committee members:

A) 3 Smart Goals

The goals are based on objective, rationale, general strategies, resources, responsibilities, assessment. The strategies are a suggestion and the Departments will decide which strategies to embrace and the College will then commit with the decisions of the Departments.

Goal#1: Improve Gender Diversity in Faculty

Goal #2: Create a Pathway for Students from URM backgrounds to Enter Graduate Programs

Goal #3: Create and Sustain a Climate to Promote and Nurture the Growth and Inclusion of Faculty and Staff

B) Implementation Plan

- Department DEI Committees to be formed by 10/2020
- Strategies: Calibrate/Modify
- Accountability: Commit to strategies that will move Departments forward; communicate those strategies to CoE DEI Council; COE DEI Council will include efforts in its annual report to the Dean and University DDI Council.
- Very helpful if College DEI Council representative is also a part of the Department DEI Committee.

C) Dean Olevsky and Exec. Comm. members discussed that the faculty and staff should have a chance to review the CoE DEI Plan/Smart Goals. Exec. Comm. members agreed that they should be presented at the Fall 2020 CoE Retreat and Department Retreats to receive feedback and for the CoE DEI Council to finalize the document and submit to the University DDI Council by September 2020. Dr. Sarkar will be invited to present at the CoE Fall 2020 Retreat on the CoE DEI Plan/Smart Goals.

3. Approval of 6/3/2020 Exec. Comm. Mtg. Minutes

Executive Committee Members unanimously approved the 6/3/2020 Executive Committee Meeting minutes.

4. Updates on COVID-19/University Administration Meetings

Dean Olevsky provided the following updates:

Academic Deans Council (ADC) – i) Repopulation of campus - SDSU is following phases mandated by San Diego County.

5. Aztec Scholarships System

Exec. Comm. Members discussed the following:

i) Possible solution in CoE is Department level scholarship committee members be a part of the College level scholarship committees for continuity.

ii) It is possible that the Aztec Scholarships System will be discussed further by the Deans and the Provost.

6. JDP Updates

Interim Assoc. Dean Garoma presented a slide on the JDP Admissions Status:

(12) applicants have been admitted by SDSU Grad Division and forwarded to UCSD Grad Division – (7) International students and (5) CA residents.

7. Master's Programs Updates

Interim Assoc. Dean Garoma presented a slide showing number of Master's (New CA resident, non-resident and international) F19 and F20 applications, F2020 Admits, F2020 Intents to Enroll, F2020 Target and number of deferrals to Spring or Fall 2021.

8. 120-Unit Reduction

Interim Assoc. Dean Ozturk updated the Exec. Comm. members that all documents that will be sent to CSU Chancellor's Office are in a shared Google drive and on schedule for submission. Interim Assoc. Dean Ozturk is attending a meeting on Monday to review and finalize the documents.

9. UG Curriculum Issues

Interim Assoc. Dean Ozturk is working with Enrollment Services on the issues of Peoplesoft dropping students at the end of semester. Peoplesoft training is taking place.

10. Academic Integrity Task Force Update

Asst. Dean Garcia provided the following updates:

i) Members have been broken up into 3 subcommittees.

ii) Current steps being taken: a) data and information gathering on academic integrity; and b) developing questions for academic integrity occurrences from stakeholders; faculty, students, Assistant & Assoc. Deans.

11. New Student Orientation

Asst. Dean Garcia provided the following updates:

i) Asst. Dean Garcia needs to provide the CoE Advising Plan and Resources for the Virtual 2020 New Student Orientation. Asst. Dean created a table that she will e-mail to the Department Chairs for them to fill in their Department information; and ii) CoE student clubs/organizations will also be participating virtually.

12. GI 2020 Update

Asst. Dean Garcia provided the following updates:

i) Asst. Dean Garcia shared the CSSE Summer Resources which includes Summer Advising Flyer, along with the Free Online Drop-In Tutoring Summer 2020 schedule.

ii) Asst. Dean Garcia shared a couple of common questions that she is receiving from current students regarding Fall 2020.

13. Fall 2020 Important Dates

- **August 20, 2020 (Thu)** – 1:00pm-4:30pm – **CoE Fall 2020 Retreat** – Location & Mode TBD
- **October 13, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **October 15, 2020 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **November 6, 2020 (Fri)** – 8:30am-1:00pm – **Engineering Dean's Advisory Board Mtg** – Location & Mode TBD
- **December 1, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom

- **December 3, 2020 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **December 2020 – Engineering Banquet** – Details to be confirmed at a later date
- **December 2020 – Engineering Commencement** – Details to be confirmed at a later date

14. Roundtable

Dr. Supernak – Dr. Julio Valdes’ research was published in the NY Times and San Diego Union-Tribune.

Having gone through all of the items on the agenda, Dr. Lu moved and Asst. Dean Garcia seconded and the meeting was adjourned at 5:12pm.

Minutes submitted by Marcie Morihiro, June 24, 2020.