



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 19, 2019
2:00pm-4:30pm, Dean's Conference Room

Attendees: Dean Olevsky; Drs. J. Abraham (via phone), P. Lu, J. Supernak; Asst. Dean Garcia (via phone) and Marcie Morihiro

Absent: C. Mi (travel)

Dean Olevsky called the meeting to order at: 2:03pm

1. Approval of 5/15/2019 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 5/15/2019 Executive Committee Meeting minutes.

2. Update on 2019-2020 & 2020-2021 TT Faculty Searches

Faculty positions open for 2020-2021 AY are as follows: (1) carry over from ECE DSP position; (3) positions distributed as follows: (1) AE – Aerospace Engineering; (1) CCEE – Sustainable Infrastructure Engineering; (1) ME – Robotics & Control.

Final Status of 2019-2020 TT Faculty Searches

AE – Dr. Lu – AE Propulsion – Offer accepted.

CCEE – Dr. Supernak - Geotechnical position – Offer accepted; Construction position – Offer accepted.

ECE – Dr. Mi – DSP – Position to be carried over into 2020-2021; Artificial Intelligence – Offer accepted.

ME – Dr. Abraham – Advanced Manufacturing – Offer accepted; Automation & Control – Offer accepted; Biomedical – Offer accepted.

3. Discussion of Key Administrative Positions in CoE

Dean Olevsky and Committee Members discussed the plan for the Associate Dean positions and Dean Olevsky provided an updated Associate Dean's responsibilities list which included the suggestions provided by Committee Members. Dean Olevsky announced the Interim Associate Deans as follows: Dr. Yusuf Ozturk will be the Interim Associate Dean for Undergraduate Studies and Dr. Temesgen Garoma, will be the Interim Associate Dean for Graduate Studies & Research. There will be an internal search for the Associate Dean of Graduate Studies & Research and an external search for the Associate Dean for Undergraduate Studies that will start in the beginning of Fall 2019. The plan for the Associate Dean positions and appointments of the CoE Interim Associate Deans were unanimously endorsed by Committee members present at the meeting.

4. CoE Space Issues

Dean Olevsky provided an update that we have unfulfilled lab requirements from previous year which still need to be completed. In addition to the new positions in 2020-2021 and the start-ups associated with these positions the CoE will need to obtain additional renovation funds. In Building A, Parking Lot 16, the space will be divided further and may possibly allow for other Departments to utilize Building A space.

5. Status of JDP

Dean Olevsky announced that we had (32) JDP students as of last year and (4) graduated which left CoE with (28). The CoE may have up to a total of more than 50 JDP students for Fall 2019 and an additional \$5.5K/per student will need to be paid to UCSD on top of all other expenses. The Dean suggested one way to offset the cost is to have Departments hire the JDP students as a TA to teach courses or labs. A Committee member suggested that Amy Jensen, CoE Financial Analyst, could send out accounting reports to Assistant Professors which show how much money the Assistant Professors will need to support their JDP students. Dean Olevsky agreed and will have the Interim Associate Dean for Graduate Studies & Research work with Amy on the report.

6. 2019-20 CoE Committee Positions

Dean Olevsky reminded Department Chairs that expired Committee terms need to be filled at the Departmental Retreats. Marcie Morihiro provided a handout to each Chair with the expired terms highlighted.

7. Discussion of Summer Session Classes

Dean Olevsky and the Committee Members discussed the following:

- 1) Asst. Dean Garcia gave a handout on Registration Pre-Req Drops for Summer 2019 based on a meeting that Asst. Dean Garcia had with Rayanne Williams, Registrar. Handout included information on Registration Warnings vs. Registration Stops; Student Data; Current Registration System; and Suggested Solutions.
- 2) In regards to the students that were dropped in Summer 2019 due to pre-reqs, an e-mail was sent directly from the Registrar's Office informing the students that they can re-enroll in summer course(s) if they receive approval from their Department.
- 3) Asst. Dean Garcia provided a handout that listed possible solutions to address the issue of students being dropped for pre-reqs during the Summer 2019. Before deciding on any solutions to address future occurrences, Committee members would like to see the Summer Session enrollment in mid-July.

8. Diversity Council Update

Asst. Dean Garcia provided an updated hand out on the CoE Ad Hoc Committee – Diversity, Equity and Inclusion. Dean Olevsky would like to consider endorsing the CoE Ad Hoc Committee once the additional (2) Interim Associate Deans join the Executive Committee and current Executive Committee Members agreed to wait to approve until a later date.

9. 2019-20 CoE Important Dates to Remember:

- **Aug 22, 2019 (Thu)** – 10:00am-12:00pm – **All University Convocation & Appreciation Luncheon**– Montezuma Hall
- **Aug 22, 2019 (Thu)** – 1:00pm-4:30pm - Location (TBD) – **2019 CoE Fall Faculty/Staff Retreat**
- **Aug 23, 2019 (Fri)** – 6:30pm-8:30pm – **CoE Gathering** – Tom Ham's Lighthouse
- **Oct 8, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Gold Auditorium
- **Dec 3, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Gold Auditorium

10. Updates on University Administration Meetings

Dean Olevsky provided the following updates:

6/19/2019 ADC

- 1) For 2020-2021 the University has allocated money for start-ups but not renovations.

11. Roundtable

Dean Olevsky – Dean Olevsky asked the Chairs for their opinion on ideas that he has for the format of the CoE Fall 2019 Retreat. Each Department Chair is to come up with (10) strategic parameters/goals for the development of their Departments to focus on at the Fall 2019 Retreat and they need submit to Dean Olevsky by end of June 30, 2019.

Dr. Lu – Dr. Lu would like the AE VPAA # for 2020-2021. Amy Jensen, CoE Financial Analyst to provide to Dr. Lu when she returns to the office.

Dr. Supernak – ASCE Student Chapter ranked in the top 5% of national and international chapters. Letter of commendation will be sent to the SDSU ASCE Chapter.

Dr. Abraham – SAE Baja did extremely well in their competition, and placed in the top 5 overall.

Asst. Dean Garcia – 1) Asst. Dean Garcia received info that by 2026 the CSU will require a 4th year of math for students entering the CSU system and this is one of the criteria for the direct admission. CSU will have an increased requirement in Math which will impact our admissions at SDSU as well; 2) Asst. Dean Garcia is working with College of Sciences Director of Advising and developing Faculty advising training sessions and Asst. Dean Garcia wanted to know if this can be held over Summer or if it should be held during Fall 2019. Dean Olevsky suggested it should be held at the beginning of Fall 2019 semester; and 3) CSSE compliments and supplements the advising that is done by Departments.

Having gone through all of the items on the agenda, Dr. Supernak moved and Dr. Mi seconded and the meeting was adjourned at 4:23pm.

Minutes submitted by Marcie Morihira, July 9, 2019.