



SAN DIEGO STATE  
UNIVERSITY  
College of Engineering

## EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, November 21, 2018  
2:00pm-4:30pm, Dean's Conference Room

Attendees: Interim Dean Olevsky, Drs. J. Abraham, C. Mi (via conference call), P. Lu., J. Supernak (via conference call); Assistant Dean Garcia (via conference call) and Marcie Morihoro

Interim Dean Olevsky called the meeting to order at: 2:03pm

1. 2018 Student Success Fee (SSF) Awards

Assistant Dean Garcia updated the Committee on the 2018 SSF Awards and the CoE received \$158K (15 proposals awarded) which is considerably less than 2017. Assistant Dean Garcia met with AVP Prislin and Dorian Diaz (Coordinator, Student Fee Academic Related Programs) to discuss ways the process can be improved for next year. Interim Dean Olevsky also mentioned there was a lengthy discussion at the ADC Meeting regarding the SSF process and allocation of awards which is a student managed process and ultimately it is up to the students to decide how they want the funds managed.

2. Approval of 11/7/2018 Exec. Comm. Mtg. Minutes

The 11/7/2018 Executive Committee Meeting minutes were unanimously approved by members present.

3. Update on 2019-2020 TT Faculty Searches

AE – Dr. Lu – AE Propulsion – (35) applications received to date; review date was November 1 and Committee has met and identified (8) candidates for Skype interviews to be completed in December and will submit (2) BIE nominations.

CCEE – Dr. Supernak – Geotechnical – There were close to (100) applications received and committee has narrowed the list to (10) candidates; Construction Engineering – (66-70) applications received as of today. Both searches have good BIE candidates.

ECE – Dr. Mi – Artificial Intelligence Robotics & Automation – (60+) applications; DSP position – (20+) applications. The committee has looked at BIE applicants but no recommendations received as of yet. Deadline to apply is January 31<sup>st</sup>, 2019, and the committee will start review shortly after the deadline.

ME – Dr. Abraham – The following number of applications have been received thus far: (approx. 100) Biomedical Sensors & Nanotechnology; (70) Advance Manufacturing; and (38) Automation & Control in Advanced Manufacturing. For all (3) positions, the search committees have met and for each position approximately (10) candidates have been chosen for phone interviews.

4. Engineering Unit Reduction .

Interim Dean Olevsky and the Department Chairs are meeting with Associate Dean Peter Atterton in early December, to further discuss how Engineering can reduce units for GE courses with CAL. The Department Chairs each provided an update on the ideas they have to reduce units for their respective Departments.

5. Equipment Fund Allocation

Interim Dean Olevsky reminded Department Chairs that the deadline is February 8, 2019 to submit equipment fund requests.

6. Update on Graduate & Research Studies

Interim Dean Olevsky provided the following update:

A) Expecting similar allocation as previous years for the UGP and the Presidential Graduate Research Fellowship Award. The procedure will be the same and Interim Dean Olevsky will distribute the information to the Graduate Advisors as soon as he receives it.

7. 2018-19 CoE Important Dates to Remember:

- **December 4, 2018 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **December 11, 2018 (Tue)** – 11:30am-1:00pm – **CoE Holiday Luncheon** – The Garden – Cuicacalli
- **February 12, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **March 23, 2019 (Sat)** – Time TBD – **Explore SDSU** – Engineering location TBD
- **April 23, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **May 8, 2019 (Wed)** – 8:30am-1:00pm – **Engineering Dean’s Advisory Board Mtg** – Park Blvd. Conf. Room – Aztec Student Union
- **May 8, 2019 (Wed)** – 1:30pm-4:00pm – **2019 Engineering Design Day** – Montezuma Hall
- **May 18, 2019 (Sat)** – 5:30pm-7:30pm – **2019 Engineering Commencement** – Viejas Arena

8. 11/13/18 – DDC (Development Deans Council); 11/21/18 Academic Deans Council (ADC)

Interim Dean Olevsky provided the following updates:

DDC

- 1) Discussion of scholarships - CoE has 64% under awarded scholarships \$133K out of \$360K. The University will be implementing a new online system for Scholarship Academic Works Implementation and Accounts Clean up in late Spring 2019 and there is to be one primary Scholarship Committee in each College. There will only be two cycles for scholarships: Fall - August to October and Spring - November to February.
- 2) Discover SDSU Program – Sponsors and community leaders will be invited by Colleges to demonstrate their most interesting programs, labs, faculty and students.

ADC

- 1) Senate Excellence in Teaching Award – Nomination forms are due Tuesday, December 11, 2018 to the College Dean’s Office and Nominee Portfolios are due Monday, January 28, 2018, to the College Dean’s Office.
- 2) Continued discussion on budget structure.

10. Roundtable

Dr. Supernak – Dr. Supernak was invited to Cabo San Lucas for a transportation forum and there are opportunities for the CCEE Department to help with sanitation and water quality issues in certain areas of Cabo San Lucas.

Interim Dean Olevsky – Interim Dean Olevsky will be joining a group going to Baja with President de la Torre to foster collaborations between SDSU and institutions in Baja. Interim Dean Olevsky, has forwarded the lists that Departments provided for their faculty collaborations in Baja.

Having gone through all of the items on the agenda, Dr. Abraham moved and Dr. Dr. Lu, seconded and the meeting was adjourned at 3:52pm.

Minutes submitted by Marcie Morihoro, November 28, 2018