



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, November 7, 2018
2:00pm-4:30pm, Dean's Conference Room

Attendees: Interim Dean Olevsky, Drs. J. Abraham, C. Mi (via conference call), P. Lu., J. Supernak; Marcie Morihiro

Absent: Assistant Dean Garcia (conference)

Interim Dean Olevsky called the meeting to order at: 2:07pm

1. Engineering Development Update

Kate Carinder, Senior Director of Development, provided the following updates: i) CoE is on target to meet Development goal of \$3M for the 2018-19 fiscal year, currently at \$2.8M; ii) Kate is working on communicating to donors and thanking them for their gifts; and iii) University is starting a Discover SDSU program and College of Engineering has been selected to go first. SDSU is interested in sending (1) Engineering research person to the Alda Center STEM Workshop at the SUNY Global Center.

2. Approval of 10/3/2018 Exec. Comm. Mtg. Minutes

The 10/3/2018 Executive Committee Meeting minutes were unanimously approved by members present.

3. Update on 2019-2020 TT Faculty Searches

AE – Dr. Lu – AE Propulsion – (33) applications received to date, search committee is doing initial screening and meeting in a week to decide on candidates that will go forward with a Skype interview. Potentially (1) BIE female candidate.

CCEE – Dr. Supernak – Geotechnical – (40+) applications received; Construction Engineering – (20+) applications received. Both searches have good BIE candidates. 11/15/18 search committee will start screening applications.

ECE – Dr. Mi – Artificial Intelligence Robotics & Automation – (30) applications; DSP position – (10) applications. Deadline to apply is January 31st, 2019.

ME – Dr. Abraham – All (3) positions are advertised, search committees have been formed and applications are being received. The following number of applications have been received thus far: (86) Biomedical Sensors & Nanotechnology – search committee meets next week; (67) Advance Manufacturing - search committee meets tomorrow; and (35) Automation & Control in Advanced Manufacturing – search committee meets tomorrow.

Interim Dean Olevsky informed the Chairs that at the ADC Meeting it was announced that those candidates who have not yet received their terminal degree, a stipulation will be placed in the candidate offer letters stating that if the candidate has not received their terminal degree by their hiring date, the candidate will not be hired by SDSU.

4. IDP Update

Interim Dean Olevsky updated the Committee that the CoE IDP resolution that passed at the 10/30/18 CoE Meeting was distributed to the President, Provost, VP for Research and College Deans, and all looked positively at the signed resolution. Other colleges will consider following with a faculty resolution similar to the one passed by the CoE Faculty.

5. Update on Graduate & Research Studies

Interim Dean Olevsky provided the following update:

A) Graduate Committee Meeting of the CoE was held last week. Discussed target numbers and considered the idea of the establishment of online programs and how to incentivize and find the faculty who are interested in starting these programs, including FT/PT faculty, not necessarily T/TT faculty.

6. Discussion of E-201

Interim Dean Olevsky had a discussion with the Chairs regarding the E-220 & E-301 computer labs that are being converted to research labs. PS 231 is only student computer lab remaining, but access is a bit difficult as students have to go through the CCEE portion of the lab to access the general computer lab. The Committee members discussed E-201 being converted to a student open computer lab which can accommodate (35) computers and the various classes that utilize computers that could possibly be taught in E-201.

7. Update on Engineering Unit Reduction

Interim Dean Olevsky, Dr. Peter Atterton, Associate Dean - College of Arts & Letter, and Chairs discussed ways to reduce Engineering units. Further discussion is required to solidify possible solutions.

8. 2018-19 CoE Important Dates to Remember:

- **December 4, 2018 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **December 11, 2018 (Tue)** – 11:30am-1:00pm – **CoE Holiday Luncheon** – The Garden - Cuicacalli
- **February 12, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **April 23, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **May 8, 2019 (Wed)** – 8:30am-1:00pm – **Engineering Dean's Advisory Board Mtg** – Park Blvd. Conf. Room – Aztec Student Union
- **May 8, 2019 (Wed)** – 1:30pm-4:00pm – **2019 Engineering Design Day** – Montezuma Hall
- **May 18, 2019 (Sat)** – 5:30pm-7:30pm – **2019 Engineering Commencement** – Viejas Arena

9. 10/29/18 – CODVP (Council of Deans & VPs); 11/7/18 Academic Deans Council (ADC)

Interim Dean Olevsky provided the following updates:

CODVP

- 1) President introduced preliminary announcement that she would like to see a self-assessment report from College programs. This will help the President in the strategic planning for SDSU to see what areas of strengths exist in every program and to identify those strengths and future development of the programs. A consultant company is being considered to be hired to review the reports and work with individual programs.

ADC

- 1) Before 12/7/18, Colleges need to submit their report on super seniors and almost super seniors to Sandra Cook in Enrollment Services.
- 2) Discussion on budget including: special budget process for hiring T/TT faculty; and feedback was asked from Colleges for factors and how these factors should be weighted to distribute funds to Colleges besides using FTES – Department Chairs provided various suggestions.

10. Roundtable

Interim Dean Olevsky

- 1) Facilities Services – EIS Complex maintenance warranty is expiring on December 21, 2018, at which time Facilities Services in-house trade shops will be begin maintaining the EIS. Facilities Services wants to make sure there are no other outstanding items that need to be completed. Interim Dean Olevsky will forward the Facilities Services e-mail to the Department Chairs to check with their respective Faculty.
- 2) Interim Dean Olevsky discussed with Dr. Abraham possible space for (5) 3-D printing devices that ME students have at home which they use for their club and they would like to have a space to temporarily house them in the Engineering Building.

Having gone through all of the items on the agenda, Dr. Supernak moved and Dr. Lu seconded and the meeting was adjourned at 4:16pm.

Minutes submitted by Marcie Morihoro, November, 14, 2018.