



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, October 3, 2018
2:00pm-4:30pm, Dean's Conference Room

Attendees: Interim Dean Olevsky, Drs. J. Abraham, C. Mi (via conference call), P. Lu, J. Supernak; Assistant Dean Garcia and Marcie Morihira

Interim Dean Olevsky called the meeting to order at: 2:04pm

1. Engineering Development Update

Kate Carinder, Senior Director of Development, provided the following updates: i) Great Give was a huge success; ii) Kate is happy to join Departmental Faculty meetings to get to know the faculty better; iii) top priorities for Development is scholarships for students and endowed faculty support; iv) proposals are in pipeline and Kate would still like potential name of donors or projects that need support; and v) for gifts in kind, Department Chairs should be point of contact.

2. College of Extended Studies (CES) & Engineering Collaboration Opportunities

Dean Radhika Seshan, College of Extended Studies, and Casey Rothenberger, CES Executive Director Program Development & Administration gave a presentation with an overview of the CES, including the new mission statement in progress and examples of current programs being offered by three other Colleges via CES. Past/current engagements with College of Engineering and future possibilities were discussed.

3. Approval of 9/5/2018 Exec. Comm. Mtg. Minutes

The 9/5/2018 Executive Committee Meeting minutes were unanimously approved.

4. Update on 2019-2020 TT Faculty Searches

AE – Dr. Lu – AE Propulsion – (15) applications received to date, starting review date is 11/1/2018.

CCEE – Dr. Supernak – Geotechnical – (30+) applications received and deadline is November 2018; Construction Engineering – All paperwork is ready and being submitted to the Office of Employee Relations & Compliance for approval.

ECE – Dr. Mi – Artificial Intelligence Robotics & Automation & DSP position - The combined ad for the two positions will go to IEEE Spectrum this week. The deadline to apply is Feb 1, 2019.

ME – Dr. Abraham – All (3) positions are advertised, committees formed and applications are being received. The following number of applications have been received thus far: (30) Biomedical Sensors & Nanotechnology; (25) Advance Manufacturing; and (8) Automation & Control in Advanced Manufacturing.

5. IDP Update

Interim Dean Olevsky updated the Committee that the IDP proposal is still in review with the upper administration. The College-wide Resolution on IDP will be prepared and discussed with faculty at CoE Department faculty meetings.

6. Update on Graduate & Research Studies

Interim Dean Olevsky provided the following updates:

- A) Graduate Committee meeting scheduled in October with all graduate advisors.
- B) Census – Further drop in graduate enrollment in CoE.

7. Center for Student Success in Engineering (CSSE)

Assistant Dean Theresa Garcia provided the following updates on CSSE: i) Damien Rosales, CSSE Coordinator, and Bianca Portal, CoE Internship Coordinator have been hired and started their positions. These positions are being paid from Provost and Student Affairs funding, not from the CoE budget; ii) CSSE Grand

Opening tentatively set for 10/19/18; and iii) Assistant Dean Garcia is working on a draft of a handout on the advising roles of the College and the CoE Student Affairs Office. Dr. Lu suggested that a handout on what the CSSE offers in detail would be helpful.

8. Spring 2019 Registration

Assistant Dean Theresa Garcia informed the Committee that Spring 2019 Registration starts in November. Pre-reqs are still a concern and as a reminder pre-req checks will be off during the registration period and grade checks will run end of December/early January, at which time pre-req checks will be run and students will be dropped. Assistant Dean Garcia asked that the Department Chairs please remind their faculty to turn in grades on time.

9. Student Success Fee (SSF)

Assistant Dean Theresa Garcia provided a handout out of the SSF Review Committee Members. SSF proposals due Friday, 10/5/2018; first review of proposals: 10/8-10/19/2018; campus wide proposal review: 11/2/2018; and final awardees will be notified before 12/1/2018.

10. 2018-19 CoE Important Dates to Remember:

- **October 30, 2018 (Tue)** – 10:30am-12:00pm – **CoE Faculty & Staff Mtg with President de la Torre** – Bioscience Center – Gold Auditorium
- **November 2, 2018 (Fri)** – 8:30am-1:00pm – **Engineering Dean’s Advisory Board Mtg** – Templo Mayor Conf. Room
- **December 4, 2018 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **December 11, 2018 (Tue)** – 11:30am-1:00pm – **CoE Holiday Luncheon** – The Garden - Cuicacalli
- **February 12, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **April 23, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **May 8, 2019 (Wed)** – 8:30am-1:00pm – **Engineering Dean’s Advisory Board Mtg** – Park Blvd. Conf. Room – Aztec Student Union
- **May 8, 2019 (Wed)** – 1:30pm-4:00pm – **2019 Engineering Design Day** – Montezuma Hall
- **May 18, 2019 (Sat)** – 5:30pm-7:30pm – **2019 Engineering Commencement** – Viejas Arena

11. 10/3/18 – Deans Research Council (DRC) & Academic Deans Council (ADC)

Interim Dean Olevsky provided the following updates:

DRC

1) Discussion of independent doctoral programs was held, and it was suggested that each College should consider their needs for IDPs.

ADC

- 1) The discussion on budgeting new faculty hires was held.
- 2) Faculty Star Party to be held at Mission Regional Trails as SDSU has outgrown the Mt. Laguna facility.

12. Roundtable

Interim Dean Olevsky – Naming ceremony for Dean Monte Mehrabadi is being organized, no date has yet been confirmed.

Assistant Dean Theresa Garcia – Assistant Dean Garcia has earned the SHPE Advisory Excellence Award for Region 2.

Having gone through all of the items on the agenda, Dr. Supernak moved and Assistant Dean Garcia seconded and the meeting was adjourned at 3:56pm.

Minutes submitted by Marcie Morihoro, October 31, 2018.