



SAN DIEGO STATE
UNIVERSITY

College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 20, 2018
2:00pm-4:30pm, Dean's Conference Room

Attendees: Interim Dean Olevsky, Drs. P. Lu, C. Mi, J. Supernak; Marcie Morihiro
Absent: J. Abraham (conference), Assistant Dean Garcia (vacation)

Interim Dean Olevsky called the meeting to order at: 2:03pm

1. Approval of 5/16/18 Exec. Comm. Mtg. Minutes

The Executive Committee members unanimously approved the 5/16/18 Executive Committee Meeting minutes with a minor edit to Item #5.

2. Early Registration & Impact of Summer Pre-Requisites

Interim Dean Olevsky updated Committee about personnel for the new CoE Center for Student Success in Engineering (CSSE), Room 221B, which will include: (1) full-time CSSE Coordinator, (1) full-time Internship Coordinator and Dr. Yusuf Ozturk has been appointed as Lead Faculty Advisor. Interim Dean Olevsky distributed a copy of the report on the CoE plans to address the needs for extra course sections to accommodate those students taking pre-requisite courses in summer for their fall 2018 courses. The report was compiled by Dr. Ozturk based on data submitted by each of the Department Chairs. The Chairs reviewed and provided minor updates which Marcie Morihiro incorporated into the final report which was submitted to the University New Registration Timeline Task Force Committee.

3. College of Extended (CES) Studies Winter Session 2019 Courses

Interim Dean Olevsky and Chairs discussed the e-mail sent by CES Interim Dean, Daniel Waterman, regarding Engineering courses for Winter Session 2019. It was a shared opinion from the Chairs that it would be difficult to offer Engineering courses for a 3-week course as even in summer having a 6-week course is difficult to cover all material. Lab courses might be able to be offered as a possibility. The Committee members agreed that Interim Dean Daniel Waterman should be invited to the next Executive Committee Meeting on Wednesday, July 18, for Committee to further discuss Engineering courses and the fee structure.

4. Distribution of Senior Project Donations

Interim Dean Olevsky and Committee members discussed the distribution of general senior project donations utilizing a formula based on a 3-year average of student enrollment in senior capstone design courses. The Committee members would also like to see the total number of seniors per Department for further discussion at a future Executive Committee Meeting.

5. Update on 2019-2020 TT Faculty Searches

AE – Dr. Lu – AE Propulsion – Committee has been formed and working on requirements and advertisement for approval.

CCEE – Dr. Supernak – Geotechnical – Working on forming Committee by August; Director of CEM Program – position in discussion at Department and industry levels.

ECE – Dr. Mi – Artificial Intelligence Robotics & Automation – will elect Committee in August; DSP position was a 2018-19 failed search - Committee is going to be formed in August for 2019-2020 search.

6. Update on 2018-19 TT Faculty Searches – Including BIE Candidates

Interim Dean Olevsky provided the following final summary on the 2018-19 TT Faculty searches:

(3) positions carried over from 2018-19, and (8) successful searches. Same number of BIE candidates will be available for 2019-2020.

7. Mission Valley Online Survey – Responses Due by Fri 6/22
Interim Dean Olevsky reminded Chairs of the Provost Office deadline of Friday, June 22, 2018 for Faculty and Staff to complete the Mission Valley Online Survey:
https://sdsusbusiness.qualtrics.com/jfe/form/SV_1F87GN3GIaWn4x
8. IDP Update
Interim Dean Olevsky provided an update that the IDP will be completed by June 30, 2018.
9. Update on Graduate & Research Studies
Interim Dean Olevsky provided the following updates:
- 1) JDP offers are out and new issues related to financial threshold (\$50K) now required by immigration authorities are being resolved.
 - 2) Another JDP formed between Computation Science Center and UC Irvine.
10. 2018-19 CoE Important Dates to Remember:
- **August 22, 2018 (Wed)** – 9:00am-1:00pm – **CoE Faculty & Staff Retreat** – Bioscience Center – Gold Auditorium & Lunch at FSC
 - **August 22, 2018 (Wed)** – 5:30pm-7:30pm – **Engineering Gathering** – Gordon Biersch Restaurant
 - **October 9, 2018 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
 - **November 2, 2018 (Fri)** – 8:30am-1:00pm – **Engineering Dean’s Advisory Board Mtg** – Templo Mayor Conf. Room
 - **December 4, 2018 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
 - **February 12, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
 - **April 23, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
 - **May 8, 2019 (Wed)** – 8:30am-1:00pm – **Engineering Dean’s Advisory Board Mtg** – Park Blvd. Conf. Room – Aztec Student Union
 - **May 8, 2019 (Wed)** – 1:30pm-4:00pm – **2019 Engineering Design Day** – Montezuma Hall
11. 6/20/18 – Academic Deans Council (ADC)
Interim Dean Olevsky provided the following updates:
- A) Provost Johnson has changed structure of ADC meetings, they will include: i) information items; ii) in-depth learning sessions on topics that the Deans are interested in; and iii) problem solving. The Provost is willing to schedule meetings with individuals and groups in lieu of office hours. Contact Amy McCamman to schedule an appointment: amccamman@sdsu.edu
12. Roundtable
Dr. Supernak – Concrete Canoe Competition starts 6/23-6/25/18 with judging taking place in front of the SDSU Library area.
Dr. Mi – Drs. Chris Mi and Yusuf Ozturk are leading groups of faculty on (2) separate ERC proposals with UCSD and the University of Michigan. Dr. Sridhar Seshagiri, along with 4-5 SDSU faculty and CSU San Marcos, are working on a multi-million Department of Energy Educational Proposal.

Having gone through all of the items on the agenda, Dr. Mi moved and Dr. Lu seconded and the meeting was adjourned at 3:26 pm.

Minutes submitted by Marcie Morihira, June 29, 2018.