



SAN DIEGO STATE  
UNIVERSITY  
College of Engineering

## EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, May 16, 2018  
2:00pm-4:30pm, Dean's Conference Room

Attendees: Interim Dean Olevsky, Drs. J. Abraham, P. Lu, C. Mi (via conference call), J. Supernak, Assistant Dean Garcia and Marcie Morihoro

Interim Dean Olevsky called the meeting to order at: 2:03pm

1. URAD Engineering Update

Kate Carinder, Senior Director of Development for Engineering, provided the following data and updates: i) SDSU Campaign raised over \$800M University wide; ii) current market value of CoE endowments is \$13.8M and there is a lot of opportunity ahead to increase this; iii) Development's priority focus will be on faculty support (fellowships, professorships, travel funds) endowments and scholarship endowment; and iv) pursuing individual gifts from Alumni whose companies provide a 1:1 match of funds.

2. Early Registration & Dept. Waivers

Rayanne Williams spoke with the Executive Committee about the Early Registration process and students who are flagged as contingent, including: i) importance of faculty submitting grades by Thursday, May 17, 2018, 11:00pm, so student does not receive an RD which places a contingency on a student's course and student will be dropped. Students who receive an RD will be directed to the Departments to clear the RD, and ii) Rayanne showed the following APEX reports which will help Departments track students with contingent status: Registration Overview by Course, Enrollment by Section with Contingent, and Students Enrolled in 3 or more Contingent Classes.

3. Approval of 4/16/18 Exec. Comm. Mtg. Minutes

The Executive Committee members unanimously approved the 4/16/18 Executive Committee Minutes.

4. Update on Request for Tenure-Track Search for 2019-2020 Hires

Interim Dean Olevsky informed the Committee members that Academic Affairs approved (5) positions for the CoE: (1) for each Department and ME received (2) positions due to FTES. Interim Dean Olevsky will forward an e-mail to the Department Chairs which includes the approval and VPAA#'s to immediately start the 2019/2020 Faculty searches.

5. Update on 2018-19 TT Faculty Searches

Interim Dean Olevsky provided a summary of the 2018-19 TT Faculty searches to date: CoE has a total of (11) positions with (8) completed and (1) failed search, and (2) on-going.

6. Mission Valley Online Survey

Interim Dean Olevsky reminded Chairs of the Provost Office deadline of Friday, June 22, 2018 for Faculty and Staff to complete the Mission Valley Online Survey:  
[https://sdsbusiness.qualtrics.com/jfe/form/SV\\_1F87GN3GIaWn4x](https://sdsbusiness.qualtrics.com/jfe/form/SV_1F87GN3GIaWn4x)

7. 2018 Design Day Debrief/2019 Design Day

Marcie Morihoro provided a handout with the number of Department projects that have participated in each Design Day since 2014. The 2018 Design Day had a total of 94 projects which was the maximum capacity for Montezuma Hall. The Committee agreed with the suggestion of the Aztec Student Union manager to utilize the Templo Mayor Conference Room as overflow and moving the Engineering Dean's Advisory Board Meeting to a different room. Dr. Abraham will inform the Committee in September of the number of ME projects that will be participating. The Committee also recommended extending Design Day from 1:30pm-3:30pm to 1:30pm-4:00pm.

8. IDP Update

Interim Dean Olevsky met with Dr. Ganesh Raman, Assistant Vice Chancellor for CSU Research, facilitated by Dr. Ping Lu.

9. Update on Graduate & Research Studies

Interim Dean Olevsky updated the Committee that there have been some technical issues at the UCSD Graduate Dean Office in processing applications.

10. 2018-19 CoE Important Dates to Remember:

- **August 22, 2018 (Wed)** – 9:00am-1:00pm – **CoE Faculty & Staff Retreat** – Bioscience Center – Gold Auditorium & Lunch at FSC
- **August 22, 2018 (Wed)** – 5:30pm-7:30pm – **Engineering Gathering** – Gordon Biersch Restaurant
- **October 9, 2018 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **November 2, 2018 (Fri)** – 8:30am-1:00pm – **Engineering Dean's Advisory Board Mtg** – Templo Mayor Conf. Room
- **December 4, 2018 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **February 12, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium
- **April 23, 2019 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Center – Gold Auditorium

11. 5/16/18 – Academic Deans Council (ADC)

The 5/16/18 ADC Meeting was cancelled.

12. Roundtable

Assistant Dean Garcia – Assistant Dean Garcia mentioned that a group of Faculty are part of an NSF consortium grant to look at Math instruction and Departments that use Math courses. Assistant Dean Garcia went to a meeting today and suggested that it might be a good idea for some of the CoE faculty to work with this group of faculty to share what the CoE is looking for in the Math courses to help CoE students be prepared for the Engineering major.

Having gone through all of the items on the agenda, Dr. Abraham moved and Dr. Lu seconded and the meeting was adjourned at 4:25pm.

Minutes submitted by Marcie Morihiro, May 25, 2018