EXECUTIVE COMMITTEE MEETING
MINUTES

Wednesday, April 18, 2018
2:00pm-4:30pm, Dean's Conference Room

Attendees: Interim Dean Olevsky, Drs. P. Lu, C. Mi, J. Supernak; Assistant Dean Garcia and Marcie Morihiro
Absent: Dr. J. Abraham (conference)

Interim Dean Olevsky called the meeting to order at: 2:05pm

1. **Approval of 3/7/18 Executive Committee Meeting Minutes**
   The 3/7/18 Executive Committee Meeting minutes were unanimously approved by the Committee members.

2. **Update on Request for Tenure-Track Search for 2019-2020 Hires**
   Interim Dean Olevsky submitted the CoE proposal with the expectation of 5-6 faculty lines approved for each College per AVP Prislin – Academic Affairs, Resources.

3. **URAD Engineering Update – Kate Carinder**
   Kate Carinder provided the following updates related to CoE Development: i) attended AE and CCEE Advisory Board Meetings and Alumni Advisory Committee Meeting; ii) moving forward with coordinating a summer Road Scholar Tour to include: ASML, JPL, NAVAIR and Northrop Grumman; iii) working on pulling together an overall top donor list for the CoE and Departments; and iv) created Departmental electronic giving links that can be placed on websites, newsletters or other electronic correspondence.

4. **Mission Valley Site Plan**
   Eric Hansen, Director, Office of Housing Administration, provided an update on the Mission Valley Site Plan, which is currently being referred to as Mission Valley Campus. More information can be found at: www.sdsu.edu/missionvalley.

5. **Update on 2018-19 TT Faculty Searches – Including BIE Candidates**
   Interim Dean Olevsky provided an update that out of (11) searches (5) have been successful. Last day for candidates to sign offer letters is May 30, 2018. In the ADC it was announced that overall SDSU has (61) successful searches out of (92) and an additional (27) might be successful.

   AE – Dr. Lu – Top candidate accepted offer a month and a half ago and in process of moving to SD in summer.
   CCEE – Dr. Supernak – CEM Endowed Chair – Department will need to have meeting with leaders of AGC to see how they should proceed; AoE Water Resources – Christine Dykstra accepted; Hydraulics & Water – search is concluded approval to negotiate form submitted to Amy Jensen; Transportation – Zoom interviews completed.
   ECE – Dr. Mi – Power – (1) candidate interviewed this week and (2) more coming in the near future; DSP – (1) candidate coming to campus within two weeks; Computer Engineering – Dr. Chris Paolini has accepted.
   ME – Dr. Abraham – Attending conference.

6. **Review of CoE Constitution & Bylaws Document**
   The Executive Committee Members reviewed the 2/28/18 Constitution & Bylaws document submitted by the Constitution & Bylaws Committee and Executive Committee needs more time to review the document.

7. **IDP Update**
   Interim Dean Olevsky is working on the edits that Marcie Morihiro submitted.

8. **Update on Research & Graduate Studies**
   Interim Dean Olevsky provided the following updates:

A) Dr. Ed Balsdon, Associate Dean for Graduate and Research Affairs, announced that the review of residential fellowships is still ongoing.

B) The first (4) JPD students who passed the entire cycle at both Universities are now being considered by the respective Graduate Deans.

9. **IS3D Update**
Theresa Garcia has not yet drafted the IS3D MOU, as she is working on making a list of lower division courses that feed into the IS3D major. Paul Justice has asked that when recommending students to the IS3D major, to please direct them to the IS3D website to review before making an appointment to meet with him: http://is3d.sdsu.edu/

10. **2017-18 CoE Important Dates to Remember**:
- **April 24, 2018 (Tue)** – 11am-12pm – **CoE Faculty Mtg** - Bioscience Center
- **May 2, 2018 (Wed)** – 8:30am-1pm - **Spring 2018 Engineering Advisory Board Mtg** – ASU Templo Mayor Conference Room (Rm. 231)
- **May 2, 2018 (Wed)** – 1:30pm-3:30pm – **Spring 2018 Design Day** – ASU Montezuma Hall
- **May 11, 2018 (Fri)** – 4:00pm-6:00pm – **Senior Reception** – EIS Thomas B. Day Quad
- **May 12, 2018 (Sat)** – 5:30pm-7:30pm – **Engineering Commencement** – Viejas Arena
- **August 22, 2018 (Wed)** – TBD – **CoE Faculty & Staff Retreat** – Location TBD
- **August 22, 2018 (Wed)** – 5:30pm-7:30pm – **Engineering Gathering** – Location TBD

11. **4/18/18 – Academic Deans Council (ADC)**
Interim Dean Olevsky provided the following ADC updates:
A) Record number of faculty hired.
B) Early Registration Timeline – No feedback has been received. System will be closed in May for pre-req checks.
C) Summer Enrollment – College of Business Administration already met their enrollment target. Enrollment grew 18% last summer and expected to be 22% this summer. The University has met 80% of its summer enrollment goal.
D) Academic Advising & Super Seniors – Survey was made of super seniors (120+units) and a student was found that has been at SDSU since 1973.

12. **Roundtable**
<u>Dr. Supernak</u> – Students want CCEE courses in summer but this may reduce FTES number in fall. SDSU was at the podium 7 times during the ASCE Pacific Southwest Conference: Timber Structure Design (1st place), Transportation Design (2nd place), Surveying (3rd place), Jeopardy for technical and general knowledge (1st place), Volleyball (1st place), Ultimate Frisbee (3rd place), and Kan Jam (3rd place).
<u>Dr. Mi</u> – 1) Dr. Mi was in Detroit last week and was named an SAE Fellow; 2) Dr. Mi suggested that GM Executive Director for Power Train, Larry Nitz, would be a good suggestion for a Provost Lecture Series.
<u>Theresa Garcia</u> – Data Champions Team is looking at data from first time freshman and all of the graduation rates and metrics that the University collects. From preliminary data CoE first year full-time retention data are on par with the other Colleges. In the last 5-years Engineering students have been coming in with higher entrance criteria.

Having gone through all of the items on the agenda, Dr. Mi moved and Theresa Garcia seconded and the meeting was adjourned at 4:00pm.

Minutes submitted by Marcie Morihiro, May 7, 2018.