



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, January 17, 2018
2:00pm-4:30pm, Dean's Conference Room

Attendees: Dean Mehrabadi, Drs. J. Abraham, P. Lu, C. Mi, J. Supernak; Theresa Garcia and Marcie Morihoro

Absent: Dr. Eugene Olevsky (attending a conference)

Dean Mehrabadi called the meeting to order at: 2:06pm

1. Approval of 12/6/17 & 12/20/17 Committee Meeting Minutes
The minutes will be distributed for approval at a future meeting.
2. Review of Centers & Institutes
The Dean reminded Drs. Lu and Supernak that reviews are due to Dean's Office by Thursday, 2/1/18. [1/29/18 Update – All reviews have been received from Departments.]
3. Alumni Award for Outstanding Faculty Contributions (Montys) Nominations
The Dean reminded Executive Committee members that nominations are due to Dean's Office by Monday, 2/12/18.
4. SD County Engineering Council – Engineers Week Award Banquet
The Dean announced that the CoE is sponsoring a table at the Engineers Week Award Banquet on Friday 2/23/18, 6p-9p, Crowne Plaza Hotel, Mission Valley. Executive Committee members should RSVP to Marcie Morihoro by Friday, 1/26/2018.
5. EIS Move
The Dean stated that the EIS move has been underway, and that faculty, staff, students, Facilities Planning, and Development worked together to get everything together in time for the 1/16/18 EIS Dedication. The Dean is still working on issues with some of the graduate student space furniture and some faculty have to wait until appropriate electrical outlets are installed. Conference room reservations procedure is still being worked out.
6. Update on 2018-19 TT Faculty Searches
The Dean provided an initial update that (2) searches were approved for negotiation – 1) Endowed Chair and BIE candidate; and 2) Blue Gold (AoE) – AoE positions have to be first reviewed by Dr. Steve Welter and approved by the Provost.
AE – Dr. Ping Lu – (4) candidates coming for on-campus interviews over next two weeks.
CCEE – Dr. Janusz Supernak – Transportation - (64) applications received and by Friday, search committee will be screening for approximately (10) Zoom interviews; Hydraulics & Water Resources (60) applications received.
ECE – Dr. Chris Mi – Power & Energy – on campus interviews starting next week; Computer Engineering – (4) telephone interviews next week; DSP – (4) candidates coming for on-campus interviews.
ME – Dr. John Abraham – (11) candidates coming for on-campus interviews over next month for all (3) positions.

7. IDP Update

The Dean contacted Dr. Stephen Schellenberg, Associate Dean – Division of Academic Engagement & Student Achievement, for the WASC documents and he was able to answer most of the questions that the Dean had and provided a link for the WASC documents, which could be included in the proposal. The Dean would like to submit the proposals in the beginning of Spring 2018 semester.

8. IDP Marketing Brochure

The Chairs agreed upon a deadline of Friday, February 2, 2018, to provide Marcie Morihiro final edits to the IDP Brochures.

9. Update on Graduate & Research Studies

Dr. Olevsky attending a conference - no updates provided.

10. Explore SDSU

Theresa Garcia has had an increase in the number of faculty volunteering to do a presentation/tour of their labs and she will be providing an updated schedule. There will be demonstrations in the new EIS Complex. The Dean would like research labs in the EIS Complex to be included and Theresa will have Donovan check with each of the faculty in EIS directly to make sure they are on the schedule. Theresa confirmed that the Dean and Department Chairs will be presenting in the same rooms as last year.

11. Senior Banquet

Theresa Garcia and the College of Engineering Student Council (CESC) would like the Banquet to be held closer to Commencement. Unfortunately, the Alumni Center is not available on Fri 5/11, so Theresa proposed Thu 5/10. In addition to Thu 5/10, the Executive Committee members suggested proposing to the CESC a lunch reception in the EIS Day Quad on Sat 5/12. Theresa will talk to the CESC.

12. 2017-18 CoE Important Dates to Remember:

- **February 13, 2018 (Tue)** – 11am-12pm – **CoE Faculty Mtg** - Bioscience Center
- **March 17, 2018 (Sat)** – 9am-2pm – **Explore SDSU**
- **April 24, 2018 (Tue)** – 11am-12pm – **CoE Faculty Mtg** - Bioscience Center
- **May 2, 2018 (Wed)** – 8:30am-1pm - **Spring 2018 Engineering Advisory Board Mtg** – ASU Templo Mayor Conference Room (Rm. 231)
- **May 2, 2018 (Wed)** – 1:30pm-3:30pm – **Spring 2018 Design Day** – ASU Montezuma Hall
- **May 2018** – 5:30pm-7:30pm – **Senior Banquet** - TBD
- **May 12, 2018 (Sat)** – 5:30pm-7:30pm – **Engineering Commencement** – Viejas Arena

13. 1/17/18 – Deans Development Council (DDC) & Academic Deans Council (ADC)

DDC

- 1) Communications for Colleges - Christine Hutchinson, AVP - Marketing & Communication, is working on messaging discussions. How do we present SDSU to the community and how does SDSU differ? What defines us and what differentiates us? The Dean asked the Chairs to discuss with their Departments as to what defines their programs and what differentiates them from others. Chairs should e-mail this information to the Dean with a 'cc' to Marcie Morihiro, by end of day on Friday, 1/26. The Dean will be working on the messaging of the College as a whole.
- 2) Jim Herrick, AVP – Special Projects - URAD & Dan Montoya, AVP – SDSU Alumni, will be visiting the Colleges to provide an update on the “Anatomy of a Campaign.”

ADC

- 1) Presentation by Rebecca Lewison that talked about role of diversity and inclusion in positioning SDSU as a leader in STEM.
- 2) Registration Timeline Update – University wants to make sure that students are aware of the early registration. They are waiting to advertise the new timeline update until things conclude with Spring 2018 semester so students don't get confused.
- 3) ADC is discussing various initiatives for a new SDSU Strategic Plan.

14. Roundtable

Dr. Supernak – 1) Dr. Supernak received an e-mail from a university in Krakow for summer program in 2019 which is part of the Erasmus Program (European Union (EU) student exchange program) and expanding to Erasmus Plus which will allow U.S. universities to participate. The university is asking us if we want to be partners in Erasmus Plus, and if so, Dr. Supernak needs to submit a proposal. Dr. Superank has sent an e-mail to Dr. Alan Sweedler but hasn't heard back as of yet; and 2) Dr. Superank discussed issues related to the planning of the Concrete Canoe Competition. Theresa updated Dr. Superank that Randy Timm, Dean of Students, is acting on behalf of Dr. Eric Rivera, VP – Student Affairs, and will be meeting with Todd Summer, Chief Executive Officer – Aztec Shops and SDSU to resolve outstanding issues for the Concrete Canoe Competition. They are all aware and understand the importance of the Concrete Canoe Competition to SDSU and the importance of event being held in ENS field rather than in the X Lot.

Dr. Mi – Completed Fulbright Program during winter break and had a great experience. He met many graduate and undergraduate students interested in completing their PhD in the US and becoming a faculty in the US.

Having gone through all of the items on the agenda, Dr. Mi moved and Dr. Supernak seconded and the meeting was adjourned at 4:04pm.

Minutes submitted by Marcie Morihiro, January, 29, 2018.