



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, December 20, 2017
2:00pm-4:30pm, Dean's Conference Room

Attendees: Dean Mehrabadi, Drs. J. Abraham, P. Lu, C. Mi, E. Olevsky, J. Supernak; Marcie Morihiro
Absent: Theresa Garcia (vacation)

Dean Mehrabadi called the meeting to order at: 2:07pm

1. Approval of 12/6/17 Executive Committee Meeting Minutes
Marcie Morihiro will distribute the 12/6/17 minutes for approval in February meeting.
2. EIS Move
Dean Mehrabadi provided an update to the Committee on the status of the EIS move, along with various issues associated with the move.
3. Update on 2018-19 TT Faculty Searches – Including BIE Candidates
AE – Dr. Ping Lu – (53) applications received and Skype interviews concluded with (4) candidates invited for campus interviews starting January 19. BIE application submitted for one candidate.
CCEE – Dr. Janusz Supernak – CEM Chair – interview on 12/21 and submitted BIE application for the candidate; Transportation – applications will be reviewed in January; Hydraulics & Water Resources – applications will be reviewed in January; Blue Gold – top candidate identified and ready to negotiate, the Dean reminded Dr. Supernak that the chair of the search committee needs to complete the Approval to Negotiate form. BIE application was submitted for this position.
ECE – Dr. Chris Mi – Power & Energy – Committee finished Skype interviews and 4 selected for on-campus interviews for February and one candidate for BIE; Computer Engineering – Committee still working on search, Skype interviews will happen after start of new year; DSP – two candidates interviewed, one is BIE candidate and two more candidates will be coming at end of January.
ME – Dr. John Abraham – Skype interviews completed for all (3) positions and candidates for campus interviews have been identified.
4. IDP Update
Dr. Olevsky provided the following updates:
 - 1) Arlene Gibson set up Google Drive with a folder for each program. Dr. Olevsky would like Chairs to upload the latest versions of all their IDP documents. ME documents have been added. AE & CCEE to complete their folder. College folder needs to be added.
5. IDP Marketing Brochure
Marcie Morihiro provided a draft of AE, CCEE and ME brochure and will upload the most current version to the IDP Google Drive folders. Chairs to review and provide any edits by Thursday, January 11, 2018 to discuss final versions at the January 17, 2018 Executive Committee Meeting.
6. Update on Graduate & Research Studies
Dr. Olevsky provided the following updates:
 - 1) Graduate Advisors followed up with comments on the target numbers for programs and Dr. Olevsky forwarded to Dr. Ed Balsdon.
 - 2) JDP applications are coming in and a couple of dozen applications have been received.

7. 2017-18 CoE Important Dates to Remember:

- **January 16, 2018 – (Tue) – 10:00am-2:00pm – EIS Dedication Ceremony – EIS Complex**
- **February 13, 2018 (Tue) – 11am-12pm – CoE Faculty Mtg - Bioscience Center**
- **March 17, 2018 (Sat) – 9am-2pm – Explore SDSU**
- **April 24, 2018 (Tue) – 11am-12pm – CoE Faculty Mtg - Bioscience Center**
- **May 2, 2018 (Wed) – 8:30am-1pm - Spring 2018 Engineering Advisory Board Mtg – ASU Templo Mayor Conference Room (Rm. 231)**
- **May 2, 2018 (Wed) – 1:30pm-3:30pm – Spring 2018 Design Day – ASU Montezuma Hall**
- **May 2018 – 5:30pm-7:30pm – Senior Banquet - TBD**
- **May 12, 2018 (Sat) – 5:30pm-7:30pm – Engineering Commencement – Viejas Arena**

8. 12/19/17 – Academic Deans Council (ADC)

- 1) Early registration is moving forward and being implemented in Spring 2018 for Fall 2018 registration
- 2) Dr. Radmila Prislin – provided an update of items discussed in the President’s Budget Advisory Committee (PBAC) Meeting.

9. Roundtable

No items discussed.

Having gone through all of the items on the agenda, Dr. Lu moved and Dr. Supernak seconded and the meeting was adjourned at 3:05pm.

Minutes submitted by Marcie Morihira, January 5, 2018.