



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, December 6, 2017
2:00pm-4:30pm, Dean's Conference Room

Attendees: Dean Mehrabadi, Drs. J. Abraham, P. Lu, C. Mi, E. Olevsky, J. Supernak; Assistant Dean Theresa Garcia and Marcie Morihoro.

Dean Mehrabadi called the meeting to order at: 2:03pm

1. College of Extended Studies

The College of Extended Studies team including: Interim Dean Joe Johnson, Kevin McGaughey, Casey Rothenberger, and Daniel Waterman gave an overview of the various programs that CES offers, and the ways that CES helps provide financial support to the University. Recent cuts in State funding and a decrease in ALI enrollment have considerably reduced the revenue generated by CES. CES is interested in strengthening its partnerships with Colleges, Departments and Faculty by restructuring its business model from revenue sharing to profit sharing (only charge for services that are utilized). Chairs and CES Team discussed various ideas for possible programs/partnerships.

EIT-PE – Dr. Supernak mentioned that the EIT-PE Exams Review used to be offered through CES but it stopped around 2010. The Dean commented that there would be a local demand for the Review. Theresa Garcia mentioned that this Review would also be of interest to current students. The Review could possibly be offered online at a lower cost to students.

2. Approval of 11/1/17 & 11/15/17 Executive Committee Meeting Minutes

Committee unanimously approved minutes with various changes agreed upon.

3. Update on 2018-19 TT Faculty Searches – Chairs

Chairs gave update at 12/5 Faculty Meeting. Dean asked if there are any BIE candidates for the 2018-19 Faculty positions that will be submitted by 12/15/2017 deadline:

AE – Dr. Ping Lu – If only nomination is needed and interview does not need to be completed by 12/15/17, there will be (2) BIE candidates, otherwise none

ECE – Dr. Chris Mi – (2) searches have a total of 3 BIE candidates

CCEE – Dr. Janusz Supernak – Blue Gold and Construction may have BIE candidate

ME – Dr. John Abraham – All 3 searches have BIE potential candidates

4. IDP Update – Dr. Olevsky

1) Dr. Olevsky still needs Department Chairs to complete and submit the following attachments: curriculum, faculty credentials, and marketing. Dr. Olevsky will be having Arlene Gibson set-up a Google drive for Chairs to upload documents.

5. Update on Graduate & Research Studies

Dr. Olevsky provided the following updates:

1) JDP Symposium – went well and awards were given for technical aspect and popularity of project.

2) Graduate Committee – following issues were brought up: a) Observation that our international student enrollment, number of applications and admissions are down across the nation. Grad advisors thought about holding a graduate program fair to advertise the program to our current undergraduate students; b) Executive Order 1701 – Every graduate program is supposed to offer

51% of major courses to every enrolled graduate student regardless of the concentrations; and c) The type of routes for advertising graduate programs in and outside of US was discussed.

6. Update on Students with 120+ Units – Theresa Garcia

The Provost and Academic Affairs are requiring Colleges to monitor and work with students that have 120-149 units as well as 150+ units (46 in CoE). We currently have 299 students with 120-149 units and 46 with 150+ units. Theresa will be sending out an e-mail to all of these students this week encouraging them to seek advising.

7. Student Success Fee (SSF) Update – Theresa Garcia

CoE earned 27% of the entire University SSF budget. Of the (12) CoE proposals: (6) student organizations associated with ME received 48% of the amount that the CoE received; ECE IEEE proposal received 6%; (2) AE proposals received 25%; and (3) CCEE proposals received 21%. The CoE Staff coordinating the SSF have already met with Accounts Payable and will be meeting with students soon to ensure a smooth process.

8. CoE Data Champions Follow-up – Theresa Garcia

Theresa Garcia provided an updated handout which clarified the focus of Data Champions on the 2025 Graduation Initiative (GI) and student success.

9. SDSU Explore Open House – Sat 3/17/2018 – Theresa Garcia

Theresa Garcia thanked Drs. Abraham and Lu for providing their updates on the Faculty that have committed to presentations at Explore. CCEE and ECE still need to confirm their Faculty presentations.

10. 2017-18 CoE Important Dates to Remember:

- **December 12, 2017 (Tue)** – 11:30am-1:00pm – **CoE Holiday Luncheon** – The Garden – Cuicacalli
- **January 16, 2018 – (Tue)** – 12:30pm-2:00pm – **EIS Dedication Ceremony** – EIS Complex
- **February 13, 2018 (Tue)** – 11am-12pm – **CoE Faculty Mtg** - Bioscience Center
- **March 17, 2018 (Sat)** – 9am-2pm – **Explore SDSU**
- **April 24, 2018 (Tue)** – 11am-12pm – **CoE Faculty Mtg** - Bioscience Center
- **May 2, 2018 (Wed)** – 8:30am-1pm - **Spring 2018 Engineering Advisory Board Mtg** – ASU Templo Mayor Conference Room (Rm. 231)
- **May 2, 2018 (Wed)** – 1:30pm-3:30pm – **Spring 2018 Design Day** – ASU Montezuma Hall
- **May 2018** – 5:30pm-7:30pm – **Senior Banquet** - TBD
- **May 12, 2018 (Sat)** – 5:30pm-7:30pm – **Engineering Commencement** – Viejas Arena

11. 12/6/17 – Deans Research Council (DRC) & Academic Deans Council (ADC)

1) DRC – Dr. Ed Balsdon, Associate Dean, Graduate & Research Affairs, discussed the Graduate Student Application Trends.

2) ADC

A) Early Registration Timeline – Software is being implemented. Programming will be completed in December and testing will be conducted in January. The software application will go online in April 2018.

B) Drs. Radmila Prislin, Stanley Maloy and Dean Joyce Gattas talked about the funding model of the strategic plan for the next 5 years. Research is still a major initiative and still want to be a top leading research university, along with student success. Dean Lance Nail is going to head the committee along with Drs. Radmila Prislin and Ed Balsdon.

C) Executive Orders 1100 & 1110 were discussed

D) BIE – There are 5 BIE positions across University and (2) have already been approved.

12. Roundtable

Dean Mehrabadi – IT staff are moving to E-224 to free up E-301A for IT storage and E-212 for the new faculty hire in Aerospace Engineering.

Theresa Garcia – The current CoE Student Lounge in E-221B will be transitioning to the Engineering Student Success Center (ESSC) utilizing part of the supplemental funds awarded to the CoE, which includes PACES and MESA tutoring and a small space for student study space. The students organization offices in Adams Humanities are being vacated in May 2018. The 3rd floor locker space will be used as storage space for student organizations. Theresa Garcia met with Dean of Students to help with ASCE tournament in June 2018.

Dr. Eugene Olevsky – Inquired about office allocations in EIS Complex.

Janusz Supernak – Commented that CCEE faculty attend commencement and Senior Banquet each year.

Having gone through all of the items on the agenda, Dr. Abraham moved and Dr. Mi seconded and the meeting was adjourned at 4:26pm.

Minutes submitted by Marcie Morihoro, January 5, 2018.