



SAN DIEGO STATE
UNIVERSITY

COLLEGE OF ENGINEERING

EXECUTIVE COMMITTEE MEETING

Minutes

Thursday, September 19, 2013, 9:30am
Dean's Conference Room

- Present:** Dean D. Hayhurst; Drs. M. Mehrabadi, N. Nosseir, L. Tummala; Mr. L. Hinkle, Mr. D. Irwin, and Ms. K. Young
- Absent:** Drs. B. Westermo and K. Walsh
- Guest(s):** Cathy Pucher

Call to Order: The meeting called to order at 9:36am.

- Zahn Center Challenge:** Cathy Pucher (Executive Director, Zahn Innovation Center) attended the meeting to provide specific information regarding the Zahn Center Challenge, along with an update on the Center's changes. The Zahn Innovation Center is now engaging the entire university to participate, as well as moving to include social entrepreneurship as an area of focus. She also informed the committee that she is trying to identify a person in Engineering to serve as a liaison to disseminate information regarding the Center's many events throughout the year.
- Approval of Minutes:** Minutes of the September 5, 2013 meeting were reviewed and approved.
- Graders:** Mr. Irwin provided a report itemizing department-managed expenditures for graders for 2012/2013 and 2013/2014. He reported that there are significant challenges for the current year. Dr. Tummala asked about Open University funds and how they can be used. Mr. Irwin stated that he would inquire.
- JDP Funding Challenges:** Mr. Irwin reviewed the JDP Funding & Expenditure Report and discussed the budget challenges. Chairs agreed to enforce the College policy, which states that the College supports doctoral students for the first year and the responsible faculty member supports the student the second and subsequent years whenever possible.
- Faculty Searches:** Department Chairs reported on the status of faculty searches:
 - Dr. Tummala stated that the applications for ECE's faculty position are due 12/1/13.
 - Dr. Mehrabadi stated that he has two (2) active positions, one (1) being a continuation from last year. One-hundred and fifteen (115) applications have been received, and the search committee has reviewed a quarter of them. The new position has only received four (4) applications thus far.
 - Dr. Mehrabadi stated that he would take responsibility for getting the ERC position hired.
 - Dr. Nosseir stated that AE's faculty position would appear in print in November 2013 for a January 2014 hire.

Mr. Irwin reminded the Chairs that Academic Affairs provides a one-time \$1,500 for a faculty search and no additional monies will be disbursed if the departments must conduct a re-search.

6. **Proposal Submissions:** Dean Hayhurst reported that he met with the San Diego State University Research Foundation (SDSURF) and they informed him that the University is moving to electronic submissions for proposals. He will ask for somebody from SDSURF to attend a meeting to thoroughly review the process with Chairs.
7. **Academic Dean's Council:** Nothing to report.
8. **Roundtable:**
 - Mr. Irwin reported that Academic Affairs is in their final stages of reviewing equipment requests, and we should have a response soon.
 - Mr. Hinkle provided a report for Fall 2013 Undergraduate Continuing Junior and Senior Pre-Major Students with Cumulative GPA Less Than Major GPA, highlighting affected Engineering students by department.

Adjourned: The meeting adjourned at 11:04am.