



SAN DIEGO STATE  
UNIVERSITY

COLLEGE OF ENGINEERING

## EXECUTIVE COMMITTEE MEETING

### *Minutes*

Wednesday, April 17, 2013, 3:30pm  
Dean's Conference Room

**Present:** Dean D. Hayhurst; Drs. M. Mehrabadi, N. Nosseir, L. Tummala, K. Walsh, B. Westermo; Mr. L. Hinkle, Mr. D. Irwin, and Ms. K. Young

**Absent:** None

**Guest:** None

**Call to Order:** The meeting called to order at 3:32 pm.

- Approval of Minutes:** Minutes of the March 20, 2013 meeting were reviewed and approved as printed.
- Cluster Hire Proposals:** Dean Hayhurst reported that Vice President Welter is anticipating 20 cluster hire proposals; 16 faculty will be hired in two waves/cycles (8 in 2013/14 and 8 in 2014/15 of the same 4 clusters). There is an aggressive schedule for cluster hires as Provost Marlin does not want it to conflict with regular faculty hires. ADC will select 6-8 proposals out of the 20, external reviewers will then review the selected proposals on 5/1, and VP Welter will make the decision on successful clusters. The Chairs provided an update on the status of their cluster hire proposals:
  - Dr. Nosseir reported that AE is proposing the following area(s) for cluster hires: Flight Dynamics.
  - Dr. Mehrabadi reported that ME is proposing the following area(s) for cluster hires: Bioengineering, Thermal Sciences/Fire, and Optics / Optical Communication.
  - Dr. Walsh reported that CCEE is proposing the following area(s) for cluster hires: Biofuels Production, Urban Water Sheds / Water Quality, and Transportation Infrastructure Efficiency & Sustainability.
  - Dr. Tummala reported that ECE is proposing the following area(s) for cluster hires: Wireless & Mobile Health.
- Graduate Affairs Funding Initiatives:** Dean Hayhurst reported that there are several sources of funding coming to the surface to support the strategic plan. Graduate Affairs has set aside \$1M for critical needs and VP Welter will be asking for proposals by 5/1. There is also approximately \$5M of additional funds for non-faculty critical needs (e.g., renovations of space, etc.). Dean Hayhurst has been asked by ADC to provide a list of critical needs, and each Chair was subsequently asked to provide suggestions prior to the next ADC meeting on 5/2.

4. **D, F, W Grades Report:** The Fall 2012 High Fail Sections Grades Report was reviewed. There was a discussion on how to evaluate the reason why students are performing poorly in certain courses. Dr. Nosseir inquired about how the College Curriculum Committee could assist with this matter. Dr. Tummala stated that a neutral person should evaluate classes. Dean Hayhurst agreed that an outside party should come in and evaluate the classes in question. Dr. Nosseir suggested problem-solving sessions with someone other than the lecturer/professor. Dr. Tummala stated that he would like to screen students by administering an entrance exam before they are able to register for the class, regardless of the prerequisite. It was noted that entrance exams must be in the catalog prior to enforcing. Dean Hayhurst suggested to create impact standards (for math for instance), as this will show the university that the College is being proactive. The committee was notified that the report was forwarded to Chancellor White, and he is concerned with the 20% threshold.
5. **Dean's Advisory Board Meeting:** Dean Hayhurst invited all Chairs to the Dean's Advisory Board Meeting on Friday, May 3<sup>rd</sup> from 11:30am-2:30pm. Chairs were asked to offer topics for discussion, as well as a recommendation of a faculty member that is doing amazing things that might have some impact on industry that could be showcased during the meeting.
6. **Commencement Speaker:** Dean Hayhurst announced that Irwin Zahn would be the commencement speaker for the College of Engineering's graduation ceremony on Sunday, May 19<sup>th</sup> at 9am.
7. **2013 Senate Elections:** The committee received a notice that Senate Elections are forthcoming, and there should be 3 or 4 nominations from Engineering, to be voted on and elected by Engineering faculty.
8. **Accessibility Technology Initiative:** Mr. Irwin provided a list of websites that are not compliant with the Accessibility Technology Initiative. University websites have to be accessible to people with disabilities, and Engineering has 28 sites on the list that have failed the requirement. The report is generated twice a year (June 1<sup>st</sup> and December 1<sup>st</sup>) and websites have to be over 80% compliant. Websites that are noncompliant will be removed from the network on June 30<sup>th</sup>.
9. **Assigned Time Reporting:** Mr. Irwin reported that there is inconsistency in the College with regards to assigned time reporting. ME has their method of reporting assigned time and other departments have a different method. There must be consistency amongst all departments. Dr. Mehrabadi is to discuss in further detail at the next Executive Committee Meeting.
10. **Research Foundation Board of Directors Election:** Dean Hayhurst announced that the Research Foundation Board of Directors is holding an election and encourages a "research active" faculty member from Engineering to run. Dean Hayhurst will resend details to faculty.
11. **WEAVE System Data Input Update:** The committee received an update that all data needs to be in the WEAVE system before Engineering can submit for new tenure/tenure-track faculty positions.

12. **Year-End Banquet/Order of the Engineer Ring Ceremony:** Mr. Hinkle reminded the committee that the Year-End Banquet/Order of the Engineer Ring Ceremony will be held on Saturday, April 27<sup>th</sup>, and that any faculty or staff wanting to attend would be able to do so at no charge.
13. **Curiosity Team Presentation:** The committee was reminded about the Mars Rover Team Lecture scheduled for Friday, April 19<sup>th</sup> from 3:00pm-4:30pm in Arts & Letters 201. For all parties unable to attend, an announcement was made that the presentation was to stream on the University website as well.
14. **Design Day:** The committee was reminded about Design Day scheduled for Friday, May 3<sup>rd</sup> from 2:30pm-5:30pm.
15. **University Critical Needs Funding:** A meeting was scheduled for Monday, April 29<sup>th</sup> at 10am with the Chairs to discuss further.
16. **Academic Dean's Council:** Nothing to report.
17. **Roundtable:** Nothing to report.

**Adjourned:** The meeting adjourned at 5:17pm.