

**EXECUTIVE COMMITTEE MEETING
AGENDA**

Wednesday, September 6, 2023

2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean E. Olevsky; Drs. J. Abraham, L. Demasi, S. Sharma; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean Garcia; John Oliver

Excused: Dongye Zhao

1. Call to Order – Dean Olevsky

Dean Olevsky called meeting to order 2:02 pm

2. Approval of 08/16/2023 Exec. Comm. Mtg. Minutes

3. University Administration Meeting – Dean Olevsky

Dean Olevsky discussed the ADC and DDC meeting with updates on:

- 3.1. The Development Council reiterated that endowment funds are to be used for the donors intended purpose.
- 3.2. Academic Deans Council update from Stefan Hyman
- 3.3. CoE is at 99.6% of the enrollment target for Fall 2023 semester.
- 3.4. Increased enrollment in FTF and Transfer students, an improvement back towards pre-covid enrollment.
- 3.5. The Dean also discussed the time limit for start-up funds and how it is not easy to extend those funds and that faculty should be aware of limits.
- 3.6. Discussion with the President: the interest in an Independent Doctoral Program with an updated proposal for Advanced Manufacturing.
- 3.7. Discussed achievement gaps in Pre-Major and Major courses in CoE and CoS.

4. Research/Grant Update – Assoc. Dean Garoma

Assoc. Dean Garoma shared slides that summarized:

- 4.1.1.1. 1. Research Grant Summary FY 2023 - 2024. Including the number of proposals submitted, the # of awards, and the \$ of (awards. (As of 09/06/2023).
- 4.1.1.2. 2. Research Grant Summary FY 2024. Including the number of proposals submitted, the # of awards, and the \$ of (awards. (As of 09/06/2023).

5. Enrollment Update – Assoc. Dean Ozturk

Assoc. Dean Ozturk shared updates on admission and enrollment.

- 5.1. Slide showing Final Fall 2023 number of FTF and Transfer students, as well as divided by department.
- 5.2. Half of enrolled FTF enrolled in Chem 100.
- 5.3. FTF in engineering students completing higher level math and registering for higher level courses.
- 5.4. Higher level Math and Physics courses are seeing an increase in enrollment.
- 5.5. However, more transfer students are enrolled in Math 140 & 141. This caused discussion on how it would be preferable if transfer students had completed those courses before they had transferred.

6. Admission and Enrollment – Assoc. Dean Ozturk

Assoc. Dean Ozturk brought attention:

- 6.1. The online course policy to the executive committee to discuss whether the same policy used for regular semester offerings, should be implemented for summer online courses. The discussion was tabled to be discussed in the next EC meeting.

7. Advising Update – Asst. Dean Garcia

Asst. Dean Garcia gave an update on the advising office:

- 7.1. There are still issues with MySDSU calculating which students are in and out of Pre-Major status.
- 7.2. This has led to a small number of students registering for upper division courses while still being in Pre-Major status.
- 7.3. Solutions to this issue were discussed, as well as discussion on developing a consistent message to students regarding the issue with MySDSU, Pre-Major Status, and registering for upper division courses.
- 7.4. Updated that since the course add/drop date has passed the Advising Office will return to appointment only, with a focus on Master Plans for Students.
- 7.5. Including having Master plan assignments in pre-major courses and Eng. 101.

8. Student Success Update – Asst. Dean Garcia

Asst. Dean Garcia gave an update:

- 8.1.1. On the change from GI 2025 to Student Success.
- 8.1.2. Continuing 1st year efforts with the E 101 course, with 306 enrolled students.
- 8.1.3. Additional work on closing Achievement Gaps.
- 8.1.4. Work in using the CoE Pillars of success for helping student success and achievement.
- 8.1.5. The continuation of getting feedback from Faculty and Staff on the Pillars with the goal being to Share the Pillars with the Advisory Board Meeting on Nov. 3rd.

9. Important Dates

Fall 2023

- o **October 10 (Tue)** – 11:00am-12:30pm - **CoE Faculty Meeting** – Gold Auditorium, BioScience Center
- o **October 11 (Wed)** – 1:30pm-2:30pm - **CoE Staff Meeting** – Dean's Conference Room E-203E
- o **November 3 (Fri)** – 9:00am-1:00pm – **Dean's Advisory Board Meeting** – Templo Mayor Conference room, Aztec Student Union
- o **December 4 (Mon)** – **CoE Faculty & Staff Holiday Event** – TBD
- o **December 5 (Tue)** – 11:00am-12:30pm - **CoE Faculty Meeting** – Gold Auditorium, BioScience Center
- o **December 7 (Thu)** - 1:30pm-2:30pm - **CoE Staff Meeting** – Dean's Conference Room E-203E

10. Roundtable

- 10.1. John Oliver - Updated Dean and Chair that UPRTP nominee Karen May Newman is ineligible due to limit on consecutive terms.
- 10.2. Dean Olevsky - Asked Dept. Chairs to discuss UPRTP nominations before College Faculty Meeting.

10.3. Assistant Dean Theresa Garcia - Student Success Fee applications are open

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 3:47 pm

Minutes submitted by John Oliver September 11th, 2023.