

**EXECUTIVE COMMITTEE MEETING
MINUTES**

Monday, March 27, 2023
1:30pm-4:00pm, Meeting to be held via Zoom

Attendees: Dean E. Olevsky; Drs. J. Abraham, P. Lu, S. Sharma, D. Zhao; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia; Dr. Hala Madanat, VP for Research & Innovation & Dr. Mark Reed, AVP of Research Operations, and Julie Smitherman.

Dean Olevsky called the meeting to order at 1:33 pm.

1. CoE Research Update

Dr. Hala Madanat, VP for Research & Innovation & Dr. Mark Reed, AVP of Research Operations shared the following update:

1. Dr. Madanat & Dr. Reed shared the overview of DRI Program Investments to the CoE for FY 2022.
 - Total Program Investments: \$1,202,884
 - DRI Program
 - Seed Funding (8/15, 53% funded applications) = \$60,000
 - AT Team (1/1, 100% funded applications) = \$25,500
 - AT Individual (7/9, 78% funded applications) = \$59,500
 - Rapid Response (1/2, 50% funded applications): \$14,460
 - Center Funding (1/2, 50% funded applications) = \$40,000
 - Equipment/Datasets (5/7, 71% funded applications) = \$568,424
 - Postdoc funding (4/4, 100% applications funded): \$400,000
 - SURP (7/7, 100% applications funded): \$35,000
 - Sponsored Projects
 - 142 submitted proposals (57 unique PIs) = \$25,807,014
 - 75 awards (42 unique PIs) = \$10,543,161
 - 53% success rate

2. Approval of 03/15/2023 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 03/15/2023 Executive Committee Meeting Minutes with minor edit to 7.

3. University Administration Meeting Update

Dean Olevsky shared the following University Administration update.

1. Dean Olevsky reported on the preparation of proposals for the 2023/24 Faculty Lines.
2. Dean Olevsky shared there will be two Commencement Ceremonies in May.
 - May 12 (Fri) - 5:00pm – **SDSU Graduate and Doctoral Commencement** – Viejas Arena
 - May 13 (Sat) - 5:30pm – **CoE Undergraduate Commencement** – Viejas Arena

4. Strategic Plan Update

Dean Olevsky asked the Assoc. Dean's, Asst. Dean and Chairs for feedback of the CoE Strategic Plan draft.

1. The draft was reviewed and updated.
2. The EC motioned to approve the draft.
3. The Strategic Plan will be shared with the faculty at the April 25, 2023 CoE Faculty Meeting.

5. Faculty Search Update

ECE Department – Dr. Satish Sharma reported:

- Optics Photonics Electronics: The ECE Faculty ranked the candidates, submitted to the Dean and Provost. The Provost approved to negotiate.
- fred harris Endowed Chair: Two on-campus interviews are set for 04/03 and 04/06. Two candidates have withdrawn their application. The Search Committee is reaching out to another candidate for an on-campus interview.

ME Department – Dr. John Abraham reported:

- Interfacial Design in Energy Storage: The ME Faculty ranked the candidates, submitted to the Dean and Provost. The Provost approved to negotiate.
- Energy Storage: The ME Faculty ranked the candidates, submitted to the Dean and Provost. The Provost approved to negotiate.

AE Department – Dr. Ping Lu reported:

- Space Engineering: The AE Faculty have ranked the candidates and submitted to the Dean and Provost.

6. Research/Grant Update:

Associate Dean Garoma shared the following slides:

1. Research Data table on Proposal Submissions from T/TT for 2022/23 AY. Including the # of Proposals in FY 2022, FY 2023 (as of 03/26/2023) and FY 2023 (% of FY 2022) by department.
2. Research Data table on # of Awards from T/TT for 2022/23 AY. Including the # of Awards in FY 2022, FY 2023 (as of 03/26/2023) and FY 2023 (% of FY 2022) by department.
3. Research Data table on \$ of Awards from T/TT for 2022/23 AY. Including the \$ of Awards in FY 2022, FY 2023 (as of 03/26/2023) and FY 2023 (% of FY 2022) by department.
4. Research Data table comparing, March 2022 and March 2023, the Available \$ Balance by department.
5. Assoc. Dean Garoma shared the guideline draft of the Faculty Startup Funds Spending Policy.

7. JDP Program Update

Associate Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared the Fall 2023 Application Cycle table as of 03/13/2023 by program.
2. Assoc. Dean Garoma shared the Applications numbers forwarded to UCSD Departments as of 03/15/2023.
 - MAE - 13
 - ECE - 7
 - STE - 1
 - BIOE – 2
 - TOTAL - 23

8. Master's Program Update

Assoc. Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared his concern regarding MySDSU and Fall 2023 admissions.

9. Summer Program Update

Assoc. Dean Ozturk shared the following update:

1. Assoc. Dean Ozturk shared the Summer Program Initiative.
 - 1 Million is available to distribute as incentive as previous years.
 - The university recommends – Incentive Target = Max (2021 Sum FTES, 2022 Sum FTES) *0.95.
 - For engineering the university suggests – Incentive Target = Max (218,180)*0.95=207
 - The CoE target is set at 108. As of 03/27/2023 the CoE is at 106.15
 - Need New courses: COMPE 160, COMPE 561
2. Assoc. Dean Ozturk shared the following Summer Courses tables.
 - Number of Students Registered in each CoE Summer Courses.

- Enrollment History of each university college including CA resident and Non-resident from 2020/21 and 2021/22.
- Enrollment Targets from each term in 2022/23 and 2023/24 of each college, including CA resident and Non-resident for 2023/24.

10. ABET Review Update

Assoc. Dean Ozturk asked the Department Chairs Dr. John Abraham and Dr. Satish Sharma for an update on the draft report:

1. Drs. Abraham and Sharma are preparing the draft report and will send to the Dean's Office by April 14, 2023.
2. Assoc. Dean Ozturk will share feedback on the draft reports to ME and ECE department by May 1, 2023.
3. Drs. Abraham and Sharma Final report due to Dean's Office by June 1, 2023.

11. GWAR Update

Assoc. Dean Ozturk shared the following update:

1. Assoc. Dean Ozturk stated that from a resource planning perspective it may be a better idea to schedule smaller sections of Writing courses.
2. Dean Olevsky shared that preliminary discussions state that the CoE would not receive additional FTS for writing sections.

12. Undergraduate Update

Assoc. Dean Ozturk shared the following update:

1. Assoc. Dean Ozturk updated on the Dual Admission path required via AB 928.
 - The bill requires each 4-year campus to participate in new transfer guaranteed admissions pathways, beginning with students who will enter a California community college in Fall 2023 and arrive at a 4-year campus in Fall 2025 or Fall 2026 (contracts allow them 3 years to transfer).
 - The CoE needs to decide:
 - Which programs should be made available for dual admission.
 - Number of spaces that should be allotted (recognizing that there will be other prospective transfers applying who are not coming to us from this pathway, while also keeping in mind that at least 10-15% of students who sign up are not going to end up enrolling at SDSU --probably a higher percentage).
 - The minimum GPAs for local and non-local students (these can be above impaction minimums and differ).
 - Course-level requirements for admission to SDSU.
 - Stefan Hyman, AVP of Academic Affairs Enrollment, recommends that the CoE opt out for (logistics and availability of courses in community colleges) the following: Mechanical Eng., Electrical Eng., Aerospace Eng., Civil Eng., Environmental Eng.
 - Consider and decide for programs (we can opt in or opt out) the following programs: Construction Eng, Construction Management, Computer Eng.

13. Advising Update

Asst. Dean Garcia shared the following:

1. Asst. Dean Garcia shared the resolving issue with Premajor Status as Prerequisites to Upper Division Classes:
 - My.SDSU does not and will not check for premajor status as a prerequisite for classes.
 - Can manage this in another way:
 - Specify impaction courses with required grade & GPA (though possible but not recommended since checks only current GPA).
 - This may/may not bring about registration issues.
 - Courses cleared via RAAR, don't clear prerequisites.
 - My.SDSU does check for prerequisites met or current enrollment.

- No contingent message at registration but enrollment is managed accordingly.
- Prerequisites checked again at end of semester after grades post.
- Prerequisites are coded according to the catalog.
 - Best to include in course description of catalog.
 - When class schedule doesn't align with catalog, prerequisites are manually coded after.
- 2. Asst. Dean Garcia shared the schedule of Explore SDSU for Admitted Students Day on 04/15/2023:
 - 9:00am – Dean Olevsky CoE Overview
 - 10:00am – Department Chair's Overview
 - 11:00am – CoE Laboratories open
- 3. Asst. Dean Garcia shared the Commencement schedule.
 - May 12 (Fri) – 5:00pm - Graduate and Doctoral Ceremony – Viejas Arena
 - May 13 (Sat) – 5:30pm – Undergraduate Ceremony – Viejas Arena

14. GI 2025 Update

Asst. Dean Garcia shared the following update:

1. Asst. Dean Garcia shared the GI 2025 update.
 - Catalog Year does protect students from current changes.
 - If a student, then adopts their graduation year catalog, they must follow new catalog.
 - May prevent graduation if grades are specified and not met.
 - If faculty are checking prerequisites for their classes, they must understand what to look for to prevent drops in error.
 - Registration
 - Summer 2023 started 3/6/23.
 - Fall 2023 will start on 4/17/23.
 - Fall Schedule is online; student can plan using their shopping cart.
 - Notice sent on 03/23.
 - Included new capstone class numbers.

15. Important Dates

Spring 2023

- **March 31 (Fri)** – Campus Closed – **César E. Chávez Day Observed**
- **April 15 (Sat)** – 9:00am – 2:00pm - **Explore SDSU**
- **April 25 (Tue)** - 11:00am-12:30pm –**CoE Faculty Meeting**–Gold Auditorium, BioScience Center
- **April 27 (Thu)** 1:30pm-2:30pm – **CoE Staff Meeting** – Dean's Conference Room E-203E
- **May 3 (Wed)** – 8:30am-1:00pm – **Dean's Advisory Board Meeting** – Templo Mayor
- **May 3 (Wed)** – 1:30pm-4:00pm – **Design Day** – Montezuma Hall
- **May 12 (Fri)** – 5:00pm – **SDSU Graduate and Doctoral Commencement** – Viejas Arena
- **May 13 (Sat)** – 5:30pm – **CoE Undergraduate Commencement** – Viejas Arena

16. Roundtable

Dr. Sharma shared that he has invited a Sr. Design Team to share their project at Explore SDSU.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:19 pm.

Minutes submitted by Julie Smitherman, March 28, 2023.