

**EXECUTIVE COMMITTEE MEETING  
MINUTES**

Wednesday, November 16, 2022  
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean E. Olevsky; Drs. J. Abraham, P. Lu, S. Sharma, D. Zhao; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia; Sr. Director of Development Kate Carinder, and Julie Smitherman.

Dean Olevsky called the meeting to order at 2:03 pm.

1. URAD Update

Kate Carinder, Senior Director of Development shared the following update:

1. Kate Carinder shared the Development Team is continuing the *Thank you Campaign* to those who have given and to ask for their continuing support.
2. Kate Carinder shared the Development Team *Mini Campaign* is working well targeting their ROI donors.
3. Kate Carinder shared that each department websites will add a “Giving Page” and links to Emeriti Faculty.
4. Kate Carinder shared the team is moving forward to restart Emeriti Faculty Coffee with the Dean.
5. Kate Carinder asked the EC to provide three potential new individual or industry donors for the team to engage with.
6. Kate Carinder asked the EC to inform her of In-Kind gifts.

2. Approval of 11/03/2022 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 11/03/2022 Executive Committee Meeting Minutes.

3. University Administration Meeting Update:

Dean Olevsky shared the following update from the Research Council Meeting that included a joint meeting with the College of Graduate Studies:

College of Graduate Studies update:

1. Dean Olevsky shared an update on the graduate student insurance policy.
2. Dean Olevsky shared the Master’s Program advising approach for the academic year and summer.

Research & Innovation update:

1. Dean Olevsky shared the university will issue a policy to establish new research centers and institutions.
2. Dean Olevsky shared the university will issue a reporting policy for current research centers and institutions.

4. CoE Strategic Plan Update

Dean Olevsky shared the following update:

1. Dean Olevsky shared a Draft of the CoE Strategic Plan with the EC, Sr. Director of Development, and DEI Chair. Dean Olevsky asked for comments by 12/13/2022.

5. Equipment Funds and Procurement Update

Dean Olevsky shared the following update:

1. Dean Olevsky shared the CoE Equipment Fund distribution.
2. Dean Olevsky shared that Jacqueline Lane has received the equipment requests from each department.
3. Dean Olevsky shared that each department coordinator will be responsible for purchasing the department equipment requests.
4. Dean Olevsky shared that the CoE Supplemental Fund request will be allocated for purchasing new computers for PS-231 CoE Student Open Lab.

6. Research/Grant Update:

Associate Dean Garoma shared the following slides:

1. Research Data table on Proposal Submissions from T/TT for 2022/23 AY. Including the # of Proposals in FY 2022, FY 2023 (as of 11/16/2022) and FY 2023 (% of FY 2022) by department.
2. Research Data table on # of Awards from T/TT for 2022/23 AY. Including the # of Awards in FY 2022, FY 2023 (as of 11/16/2022) and FY 2023 (% of FY 2022) by department.
3. Research Data table on \$ of Awards from T/TT for 2022/23 AY. Including the \$ of Awards in FY 2022, FY 2023 (as of 11/16/2022) and FY 2023 (% of FY 2022) by department.

7. JDP Program Update

Associate Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared that Applications for the JDP Program is open for Fall 2023. Submission deadline is 12/15/2022.
2. Assoc. Dean Garoma shared that the *JDP Symposium* will be held on 12/02/2022 from 3:30pm – 5:00pm in the Zip Launchpad EIS-103 and EIS Courtyard.

8. Master's Program Update

Assoc. Dean Garoma shared the following update:

1. Assoc. Dean Garoma shared the responsibilities of the Master's Program advising during the academic year and summer.

9. Undergraduate Update

Assoc. Dean Ozturk shared the following update:

1. Dean Olevsky and Assoc. Dean Ozturk shared the CoE ABET request for Re-evaluation is due 01/31/2023 and the ABET Re-evaluation Report is due 07/01/2023.
2. Assoc. Dean Ozturk shared a Table Data of the % of new students enrolled in SDSU MATH 140, MATH 141, and MATH 150 with Credit Flags.
3. Asst. Dean Garcia shared the university has a Math Equity Initiative Program in place.
4. Assoc. Dean Ozturk updated the department chairs on the policy of enforcing prerequisites.
5. Assoc. Dean Ozturk reported that all CoE course proposals submitted are currently being reviewed by the university senate.

10. Exploration Blue

Asst. Dean Garcia and Assoc. Dean Ozturk shared the following:

1. Asst. Dean Garcia shared the student evaluations will be turned on automatically through my.sdsu.
2. Assoc. Dean Ozturk shared that the evaluation will consist of questions, in which nine are required by the university senate along with subset of other questions.

11. Advising Update

Asst. Dean Garcia shared the following update:

1. Asst. Dean Garcia asked all departments to add their Change of Major Criteria to the department websites.

12. Important Dates

Fall 2022

- **November 30 (Wed)**-10:30am-11:30am- **CESC Coffee with the Dean** – Dean’s Conference Room E-203E.
- **December 2 (Fri)** – 3:30pm-5:00pm – **CoE JDP Research Symposium** – Zip Launchpad EIS-103 and EIS Courtyard.
- **December 5 (Mon)** – 11:30am-1:00pm – **CoE Holiday Lunch** – Garden Restaurant, Cuicacalli Hall.
- **December 6 (Tue)**–11:00am-12:30pm –**CoE Faculty Meeting**–Gold Auditorium, Bio Science Center.
- **December 8 (Thu)**–1:30pm-2:30pm – **CoE Staff Meeting** – Dean’s Conference Room E-203E.

13. Roundtable

Assoc. Dean Garoma informed the EC that he added the CoE Research Laboratories list to the EC Shared Drive.

Dept. Chair Zhao shared Dr. Januz Supernak’s Celebration Party will be held on December 1, 2022. Invitations to follow.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:05 pm.

Minutes submitted by Julie Smitherman, November 17, 2022.