

**EXECUTIVE COMMITTEE MEETING
MINUTES**

Wednesday, August 17, 2022
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean E. Olevsky; Drs. J. Abraham, P. Lu, C. Mi, S. Sharma, J. Supernak, D. Zhao; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia; Sr. Director of Development, Kate Carinder and Julie Smitherman.

Dean Olevsky called the meeting to order at 2:03 pm.

1. Introductions of New EC Members and Recognition of outgoing EC Members

Dean Olevsky introduced Dr. Don Zhao, new CCEE Department Chair and Dr. Satish Sharma, Interim ECE Department Chair.

Dean Olevsky recognized and thanked Dr. Janusz Supernak, CCEE Department Chair, and Dr. Chris Mi, ECE Department Chair, for their service to SDSU and to the College of Engineering.

2. URAD Update

Kate Carinder, Senior Director of Development shared the following update:

1. Kate Carinder shared the SDSU Funding structure for an Endowed Chair position.
2. Kate Carinder shared there are currently 56 endowed funds in the CoE.
3. The Development team shared that the Snapdragon Stadium CoE Donor Event has been cancelled at the venue. Future Donor events will be pursued later in the academic year.
4. The Rocket Project Lab named *The Dr. Richard Woodcock Rocket Project Student Laboratory* ceremony will take place in late October/early November.
5. The EC Members reviewed the nomination of Richard “Rick” Brady, CEO of Richard Brady & Associated for the Distinguished Alumni Award. EC unanimously approved with the nomination.
6. The EC Members discussed the nomination documents of Peggy Johnson ('85), CEO of Magic Leap for a CoE Honorary Doctorate Degree.

3. Approval of 08/03/2022 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 08/03/2022 Executive Committee Meeting Minutes with a minor edit to the Attendees, #4.1.f, and Roundtable.

4. University Administration Meetings

Dean Olevsky shared the following update from the ADC Meeting:

ADC Meeting:

1. Dean Olevsky reported on the SDSU Space Utilization Assessment.
2. Dean Olevsky shared that all are invited to attend SDSU Convocation on August 18 at 10:00 am in Montezuma Hall.
3. Dean Olevsky encouraged the EC members to attend the Star Party for New Faculty on September 24th.
4. Dean Olevsky updated on the conversion to Peoplesoft software named my.SDSU. The new software will launch on October 10, 2022

5. Research/Grant Update

Assoc. Dean Garoma shared the following slides:

1. Graph comparing the # of PI's with Active Grants on dates: 07/05/21, 11/30/2021, 01/05/2022, 01/19/2022, and 08/16/2022.
2. Graph comparing the number of Active Grants on dates: 07/05/21, 11/30/2021, 01/05/2022, 01/19/2022, and 08/16/2022.
3. Graph comparing the Total Budget of Active Grants on dates: 07/05/21, 11/30/2021, 01/05/2022, 01/19/2022, and 08/16/2022.
4. Graph comparing the Available Balance of Active Grants on dates: 07/05/21, 11/30/2021, 01/05/2022, 01/19/2022, and 08/16/2022.
5. Graph comparing the Budget/Project dollars, Active/PI, Total Budget/PI dollars, and Available Balance/PI dollars on dates: 07/05/21, 11/30/2021, 01/05/2022, 01/19/2022, and 08/16/2022.

6. JDP Program Update

Assoc. Dean Garoma shared the following slides:

1. Graph comparing the Applicants, Admits, and Intent to enroll from Fall 2020, Fall 2021, and Fall 2022 (as of 08/12/2022).
2. Assoc. Dean Garoma shared the Benefits Plan including Health Care Insurance of the JDP students for AY 2022/23.

7. Master's Program Update

Assoc. Dean Garoma shared the following slide:

1. Graph comparing Applicants, Admits, and Intent to enroll from Fall 2020, Fall 2021, and Fall 2022 (as of 08/12/2022).

8. Undergraduate Program Update

Assoc. Dean Ozturk shared the following update:

1. Data table showing the Fall 22 Enrollment numbers per Major.
2. Data table showing the Fall 2022 Units Enrolled by Major.
3. Data table shared the Graduation numbers by Major from Fall 2021, Spring 2022, and Expected Graduation number for Summer 2022.
4. Graph of the Graduation Trend from 2006/07 – 2020/21.
5. Data table showing the FTF and New Transfer Admission numbers for Fall 2022 (as of 06/10/2022) and the predicted admission Fall 2022 numbers by Major.
6. Graph of GPA Distribution of 2022 FTF.
7. Data table showing the last Math classes FTF took before entering Fall 2022 at SDSU.
8. Assoc. Dean Ozturk shared the information that is currently on the CoE public facing web pages for engineering applicants.
9. Data table of the number of students who took Senior Level Math Classes and the average Aleks Score.
10. Assoc. Dean Ozturk shared SDSU Math AP Credit and Aleks Score policy.
11. Assoc. Dean Ozturk updated on SDSU Math Departments changes and how will this impact CoE students.
12. Table data of the number of transfer students (non-local and local) in pre-major status across all SDSU colleges.
13. Table data of the percentage of transfer students (non-local and local) in pre-major status across all SDSU colleges.
14. Assoc. Dean Ozturk updated on the universities GEAR requirements, shared the unit impact per CoE Major and the plan the college is taking.

9. Achievement Gaps Update

Assoc. Dean Ozturk shared slides on the following updates:

1. Chart of the % DFW top 10 CoE courses in Fall 2021 and Spring 2022.
2. Assoc. Dean Ozturk shared course graph and table examples of the GPA gap between URM & Non-URM, First Generation & Non-First Generation, and Pell Eligible & Non-Pell Eligible students from Fall 2010-Spring 2022.
3. Assoc. Dean Ozturk shared that achievement gaps are a priority of the college.

10. Advising Update

Asst. Dean Garcia shared the following update:

1. Pie-chart showing the CSSE visits (in-person/virtual and email/text/phone) from 08/16/2021-08/04/2022).
 - 8086 appointments made (2770 were distinct students).
 - Visits included: advising, internship support and tutoring.
2. Summer Advising Campaigns included contacting students who were not enrolled in Fall courses, Math Equity, new under enrolled Transfer students, schedule reviews, students enrolled in GWAR classes.
3. Asst. Dean Garcia asked each department Chair the purpose, student request and approval process for 499 courses.
4. Asst. Dean Garcia shared the criteria for non-engineering majors to change their majors to engineering.
5. Asst. Dean Garcia shared the new MOU between CoSciences and CoE.
6. CSSE Open House is being held 09/20/2022 from 9am-2pm on the EIS Walkway.

11. GI 2025 Update

Asst. Dean Garcia shared the following update:

1. Asst. Dean Garcia shared first year and new transfer student issues.
2. Asst. Dean Garcia shared Admission concerns.
3. Asst. Dean Garcia shared the tutoring program to address achievement gaps.

12. Important Dates

Summer 2022

Summer Session 2 Ends – August 17 – Grades Due

Fall 2022

August 18 (Thu) – 10:00am-11:15am – **SDSU All-University Convocation** – Montezuma Hall, Conrad Prebys Student Union

August 18 (Thu) – 1:00pm-4:30pm – **CoE Retreat** – Templo Mayor, Conrad Prebys Student Union

August 19 (Fri) – 6:30pm-8:30pm – **CoE Gathering** – Tom Ham's Lighthouse

August 20 (Sat) – 10:00am-11:15am - **SDSU New Student & Family Convocation** – Viejas Arena

August 22 (Mon) – **First day of Classes**

13. Roundtable

Out-going chairs, Dr. Janusz Supernak and Dr. Chris Mi shared they have enjoyed working with the EC over the past years.

Dean Olevsky thanked the out-going chairs for their service and welcomed the incoming chairs to the EC.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:35 pm.

Minutes submitted by Julie Smitherman, August 23, 2022.