

**EXECUTIVE COMMITTEE MEETING  
MINUTES**

Wednesday, July 20, 2022  
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean E. Olevsky; Drs. J. Abraham, P. Lu, C. Mi, J. Supernak; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia, and Julie Smitherman.

Dean Olevsky called the meeting to order at 2:04 pm.

1. URAD Update

Kate Carinder, Senior Director of Development shared the following update:

1. CoE Development asked to put forward the nominations of Richard “Rick” Brady, CEO of Richard Brady & Associated for the Distinguished Alumni Award. EC unanimously agreed with the nomination.
2. CoE shared that the Rocket Project area has been named *The Dr. Richard Woodcock Rocket Project Student Laboratory* after Richard Woodcock for his contributions to the student club.
3. Development event planning is continuing for Fall 22.
4. CoE met their development goal of \$4.5M for 2021/22. The new goal for 2022/23 is \$5.0M.

2. Miramar Air Show Expo Update

Melinda Sevilla, Communications Lead shared the following update:

1. Melinda shared the booth sizes, costs and who rents booths over the three-day Expo.
2. Melinda will report back on which local universities rent booths and inquire what kind of promotional materials they bring to the booths.
3. Melinda informed the EC there would need to be a collaboration of faculty, students, and/or staff to man the booth over the three days.

3. Approval of 07/06/2022 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 07/06/2022 Executive Committee Meeting Minutes.

4. University Administration Meetings

Dean Olevsky shared the following update from the ADC Meeting:

ADC Meeting:

1. Dean Olevsky reported on the faculty lines for 2022/23.
2. Dean Olevsky reported on the status of Professor of Practice positions.
3. Dean Olevsky reported on the university switching to Peoplesoft software named my.SDSU.
4. Dean Olevsky shared the Enrollment numbers for Summer 22 and Fall 22.
5. Dean Olevsky reported that course modality changes should go through the Curriculum Committees pathway.
6. Dean Olevsky reported that Provost Salvador Ochoa, Interim VP of Research and Innovation Hala Madanat, and Dean of Graduate Studies Tracy Love will be presenting at the Fall 2022 Faculty and Staff Retreat on the “Trajectory of R1 Status”.

5. Research/Grant Update

Assoc. Dean Garoma shared the following slides:

1. Graph on Total \$ Awards for CoE FY 2018 – FY 2022.
2. Graph on Awards for FY 2020 – FY 2022 of each department & CoE total by Assistant Professor, Associate Professor, and Professor.
3. Graph on # T/TT with One or More Awards FY 2020 – FY 2022 (% of Total) of each department by Assistant Professor, Associate Professor, and Professor.

6. JDP Program Update

Assoc. Dean Garoma shared the following slide:

1. Graph comparing the Applicants, Admits, and Intent to enroll from Fall 2020, Fall 2021, and Fall 2022 (as of 07/15/2022).

7. Master's Program Update

Assoc. Dean Garoma shared the following slide:

1. Graph comparing Applicants, Admits, and Intent to enroll from Fall 2020, Fall 2021, and Fall 2022 (as of 07/15/2022).

8. Keystone Education Group

Assoc. Dean Garoma shared the following on the Keystone Education Group opportunity:

2. The CoE Profile Pages for all graduate programs have been created by the Keystone Team.
3. To date, the information requested by Keystone team to create auto response has been submitted for MSME, MSME BioE, Master in Eng., and four JDP's.

9. Undergraduate Program Update

Assoc. Dean Ozturk shared the following update:

1. Assoc. Dean Ozturk reported on Summer 22 and Fall 22 Enrollment targets.
2. Assoc. Dean Ozturk shared the AB-928: Student Transfer Achievement Reform Act of 2021.
3. Assoc. Dean Ozturk reported the GEAR has been added to the Fall 2022 MAPS and will advise engineering students on the GEAR requirements.
4. Assoc. Dean Ozturk shared the upper division writing course components.
5. Data table comparing Fall 2022 Intent to Enroll of FTF and New Transfers to Fall 2020 and Fall 2021.
6. Data table comparing Fall 2022 Intent to Enroll YTD by program of FTF and New Transfers to Fall 2020 and Fall 2021.
7. Data table on Fall 2022 FTF admitted students' high school and AP math courses they completed.
8. Data graph of the CoE URM Enrollment trend (% of total students) from 2015 - 2021.
9. Data table of the CoE 4-year graduation achievement Gap (URM) from 2010 – 2017.
10. Data graph of the CoE Incoming Student Achievement Gaps (SAT\_Math) from 2016 – 2021.
11. Data graph of 6-year graduation rate Gap by URM.
12. Data graph of 6-year graduation rate Gap by gender.
13. Data graph of graduation gaps of SDSU compared to the CoE.

10. Advising Update

Asst. Dean Garcia shared slides on the following updates:

1. Asst. Dean Garcia shared charts of the Summer 2022 Advising Activity; comparing the number of Advising Appointments to Distinct Students.
2. Asst. Dean Garcia shared the Summer Message Campaigns are Math Initiative, Under-enrolled students, and New Students.
3. Asst. Dean Garcia shared as of July 5, 2022, CSSE is fully staffed.
4. Asst. Dean Garcia shared the Fall 2022 Advising Plans:
  - Targeted tutoring activities to reduce achievement gaps.
  - Advisor/Department Staff Meeting 08/16/2022 from 9am-11am.
  - CSSE Open House 09/20/2022 from 9am – 2pm on the EIS Walkway.

11. GI 2025 Update

Asst. Dean Garcia shared the following update:

1. Change of Major process summarized and the impact on the graduation rate.
2. The Math Equity initiative.
3. Engineering 101: Engineering Orientation and Career Exploration has 11 sections for Fall 2022.
4. Provost confirmed to support CSSE for AY.
5. Outreach and Student Success restructuring to produce higher yield of new students and collection of high impact practices in which students can engage, with DEI as a priority.

12. Important Dates

Summer 2022

**Summer Session 2** – July 5 – August 17

Fall 2022

**August 18 (Thu)** – 10:00am-11:15am – **SDSU All-University Convocation** – Montezuma Hall, Conrad Prebys Student Union

**August 18 (Thu)** – 1:00pm-4:30pm – **CoE Retreat** – Templo Mayor, Conrad Prebys Student Union

**August 19 (Fri)** – 6:30pm-8:30pm – **CoE Gathering** – Tom Ham's Lighthouse

**August 22 (Mon)** – **First day of Classes**

13. Roundtable

J. Smitherman informed the committee that she sent on 07/18 the Invitation to the CoE Gathering.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:41 pm.

Minutes submitted by Julie Smitherman, July 22, 2022.