

**EXECUTIVE COMMITTEE MEETING  
MINUTES**

Wednesday, July 06, 2022  
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean E. Olevsky; Drs. J. Abraham, P. Lu, C. Mi, J. Supernak; Assoc. Dean Y. Ozturk, Asst. Dean T. Garcia, and Julie Smitherman.

Excused: Assoc. Dean T. Garoma

Dean Olevsky called the meeting to order at 2:03 pm.

1. Approval of 06/15/2022 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 06/15/2022 Executive Committee Meeting minutes with a minor edit to #5.

2. University Administration Meetings

Dean Olevsky shared the following update from the Provost Meeting and ADC Meeting:

Provost Meeting:

1. Dean Olevsky shared that CoE will formulate its Strategic Goals.
2. Dean Olevsky shared that the CoE Student Success is a major goal for 2022/23 AY.

ADC Meeting:

1. Dean Olevsky reported on the Covid-19 policies for Fall 2022.
2. Dean Olevsky reported on the 2022/23 New Faculty Hiring Policies.
3. Dean Olevsky shared that the 2022/23 New Faculty Firing Handbook has been posted on Faculty Advancement website.
4. Dean Olevsky reported on DEI.
5. Dean Olevsky reported on the updated State Funded Travel Ban.

3. MCAS Miramar Air Show Expo Update

Dr. Lu shared the following on the MCAS Miramar Air Show Expo:

1. The MCAS Expo will be held on September 23-25 with an audience of ~ 4000.
2. Dr. Lu and Dean Olevsky would like Melinda Sevilla, CoE Communications Lead, to explore the outreach potential to having a presence at the Expo.

4. Research/Grant Update

Dean Olevsky shared the following slides for Assoc. Dean Garoma:

1. Research Data table on Proposal Submissions for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-06/30/22). And FY 2022 (% of FY 2021) by department.
2. Research Data table on the number of Awards for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-06/30/22), and FY 2022 (% of FY 2021) by department.
3. Research Data table on the dollar amount Awarded for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-06/30/22), and FY 2022 (% of FY 2021) by department.
4. Data graph on the Total \$ Awards for CoE FY 2018 – FY 2022.
5. Data graph of Total \$ Awards for SDSU Academic Colleges.
6. Data graph of Research \$ Awards for SDSU Academic Colleges.
7. Data graph of Total \$ Awards per T/TT for SDSU Academic Colleges.
8. Data graph of Research \$ Awards per T/TT for SDSU Academic Colleges.

5. JDP Program Update

Dean Olevsky shared the following slides for Assoc. Dean Garoma:

1. Anticipated Fall 2022 Enrollment.
  - Number of enrolled students in Spring 2022 was 60.
  - Number of graduates in Spring/Summer 2022 was 9.
  - Number of continuing students is 51.
  - Number of admitted students for Fall 2022 is 17.
    - 13 submitted intent to enroll.
    - 9 may enroll in Fall 2022 (assuming 70% yield)
  - Dr. Dongye Zhao will transfer two students from Auburn University
  - Anticipated Fall 2022 enrollment =  $51 + 9 + 2 = 62$

6. Keystone Education Group

Dean Olevsky shared the following on the Keystone Education Group opportunity for Assoc. Dean Garoma:

1. The CoE Profile Pages for all graduate programs have been created by the Keystone Team.
2. To date, the information requested by Keystone team to create auto response has been submitted for MSME, MSME BioE, Master in Eng., and four JDP's.

7. Undergraduate Program Update

Assoc. Dean Ozturk shared the following update:

1. Assoc. Dean Ozturk reported the GEAR has been added to the Fall 2022 MAPS and will advise engineering students on the GEAR requirements.
2. Assoc. Dean Ozturk shared that the International Programs Office is looking for Summer 2023 Engineering Global Seminar Proposal reviewers.
3. Assoc. Dean Ozturk shared the CoE Student Success public facing website pages for perspective applicants and admission criteria.
4. Assoc. Dean Ozturk reported on the Math Department changes and impact on CoE students.
5. Data table comparing Fall 2022 Admissions numbers of FTF and New Transfers as of 06/10/2022 to Fall 2021 dated 06/11/2021.
6. Data table on the FTF Admitted Fall 2022 using ALEKS reports.
7. Data table on Fall 2022 FTF admitted students' high school and AP math courses they completed.
8. Data graph of the CoE GPA Achievement Gap for URM students from Spring 2010 – Spring 2022.
9. Data graph of the CoE GPA Achievement Gap for First Gen students from Spring 2010 – Spring 2022.
10. Data graph of the CoE GPA Achievement Gap for Pell Eligible students from Spring 2010 – Spring 2022.

8. Summer Session 2022 Update

Assoc. Dean Ozturk shared the Summer Session 2022 FTES enrollment numbers, the CoE target enrollment number, total salary expenditure, CoE base budget, and the cost per FTES.

9. Activity of the Student Success Center Update

Assoc. Dean Ozturk shared graphs on tutoring impact at the Student Success Center and of recitation hours.

#### 10. Advising Update

Asst. Dean Garcia shared slides on the following updates:

1. Asst. Dean Garcia shared the final Master Plan and Advising Record of each department. The form has been posted to the CSSE website and will be introduced at Student Orientations starting July 8th.
2. Asst. Dean Garcia shared that OPT/Internship opportunities for international students to work in the US and receive general studies course credit is being discussed. Currently, there is one course available.

#### 11. GI 2025 Update

Asst. Dean Garcia shared the following update:

1. New student orientation is from July 8-29, 2022, and transfer student orientation is from August 1-11, 2022.
2. There will be breakout sessions with the major advisors during student orientations.
3. Student orientations will be offered in a hybrid mode.
4. RAAR Forms will still be routed to each department for review and signatures.
5. Asst. Dean Garcia shared the math transfer credit problem between community colleges and SDSU.

#### 12. Important Dates

##### Summer 2022

**Summer Session 1** – May 24 – July 6

**Summer Session 2** – July 5 – August 17

##### Fall 2022

**August 18 (Thu)** – 1:00pm-4:30pm – **CoE Retreat** – Templo Mayor, Conrad Prebys Student Union

**August 19 (Fri)** – 6:30pm-8:30pm – **CoE Gathering** – Tom Ham's Lighthouse

#### 13. Roundtable

J. Smitherman informed the committee that she will be sending out the Google Invitation to the CoE Gathering on July 15<sup>th</sup>.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:39 pm.

Minutes submitted by Julie Smitherman, July 8, 2022.