



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, March 09, 2022
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, P. Lu, C. Mi, J. Supernak; Assoc. Deans T. Garoma, Y. Ozturk, Asst. Dean T. Garcia, and J. Smitherman.

Dean Olevsky called the meeting to order at 2:01 pm.

1) Approval of 02/16/2022 Exec. Comm. Mtg. Minutes

There was an amendment in Item: Faculty Searches, 4.2 to the 02/09/2022 minutes. The Executive Committee Members unanimously approved the 02/09/2022 Executive Committee Meeting minutes.

2) University Administrative Meeting

Dean Olevsky shared the following update from the DRI Meeting:

DRI Meeting

- 1) Dean Olevsky reported from the DRI meeting on the university position to become an R1 University.

ADC Meeting

Associate Dean Garoma reported from the ADC meeting for Dean Olevsky.

- 1) Assoc. Dean Garoma reported on the responsibilities a R1 University will need to keep their R1 status.

3) Faculty Searches Update

Dean Olevsky asked the chairs for Faculty Search updates:

- 1) Dr. Supernak reported the CCEE Chair search committee has two scheduled Zoom interviews on 03/10/2022 and three Zoom interviews will be completed by 03/25/2022. The committee hopes to select three candidates for on-campus interviews.
- 2) Dr. Abraham reported the Computational Mechanics candidate interviews have been completed. The ME Dept. Faculty will decide on the ranking of the candidates on 03/11/2022 and send the results to Dean Olevsky. The Advanced Manufacturing candidate on-campus interviews will be completed on 03/17/2022. The Energy Storage candidate interviews will be completed the first week of April.
- 3) Assoc. Dean Garoma reported the Environmental Engineering search committee has completed six Zoom interviews. Three candidates have been selected for on-campus interviews. The search committee is waiting for BIE approval before setting the interview dates.
- 4) Dr. Mi reported 11 Zoom interviews have been completed for the Renewable Energy position. Four candidates have been selected and approved by BIE for on-campus interviews. The Digital Signal Processing two candidates have been approved by Faculty Advancement and BIE for on-campus interviews.

4) CoE Constitution & Bylaws

Dean Olevsky and the EC reviewed the revisions the CBC made to the CoE Constitution and Bylaws.

5) Research/Grant Update

Assoc. Dean Garoma shared the following updates:

- 1) Assoc. Dean Garoma shared Research Data on Proposal Submissions table for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-03/07/22), and FY 2022 (% of FY 2021) by department.
- 2) Assoc. Dean Garoma shared Research Data on the number of Awards for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-03/07/22), and FY 2022 (% of FY 2021) by department.
- 3) Assoc. Dean Garoma shared Research Data on the dollar amount Awarded for FY 2021 (07/01/20-06/30/21), FY 2022 (07/01/21-03/07/22), and FY 2022 (% of FY 2021) by department.
- 4) Assoc. Dean Garoma shared a comparison analysis graph of the number of T/TT Active Grants (1 or more grants) during the periods FY 2017 – FY 2021.
- 5) Assoc. Dean Garoma shared a comparison analysis graph of the number of awards per T/TT during the periods FY 2017 – FY 2021 by faculty classification.
- 6) Assoc. Dean Garoma shared a comparison analysis graph of the number of award dollars per T/TT during the periods FY 2017 – FY 2021 by faculty classification.
- 7) Assoc. Dean Garoma shared a summary graph of the number of T/TT awards during the periods FY 2017 – FY 2021 by faculty classification.
- 8) Assoc. Dean Garoma shared a summary graph of the number of T/TT award dollars during the periods FY 2017 – FY 2021 by faculty classification.
- 9) Assoc. Dean Garoma shared a summary graph of the award number of T/TT-All and T/TT-RA during the periods FY 2017 – FY 2021.
- 10) Assoc. Dean Garoma shared a summary graph of the award dollars of T/TT-All and T/TT-RA during the periods FY 2017 – FY 2021.

6) JDP Update

Assoc. Dean Garoma shared the following update:

- 1) Assoc. Dean Garoma shared Fall 2022 Admissions numbers by programs and broke that number down by domestic & international students.
- 2) Assoc. Dean Garoma reported that SDSU JDP Steering Committee reviewed and forwarded the JDP applications to UCSD for their review.

7) Master's Program Update

Assoc. Dean Garoma shared the following update:

- 1) Assoc. Dean Garoma shared the MS applications for Fall 2022 are accepted from: 10/01/2021 to 03/01/2022.
- 2) Assoc. Dean Garoma shared the file completion deadline for ME applicants is 04/01/2022.

8) Faculty Activity Report Update

Assoc. Dean Garoma shared the following update:

- 1) Assoc. Dean Garoma reported that as of 03/07/2022, 61 faculty have submitted their Assigned Time Requests/Activity Report.
- 2) Dean Olevsky reminded the department chairs that the Assigned Time reports were due.

9) CoE Brochure – Research & Lab Activities

Assoc. Dean Garoma shared the 2019 CoE Brochure and asked for any updates to the Research & Lab Activities portion for the 2022 CoE Brochure.

10) ABET

Assoc. Dean Ozturk shared the following:

- 1) Assoc. Dean Ozturk reported the ABET response will be submitted on 03/10/2022.
- 2) Assoc. Dean Ozturk reported he will continue to work with the consultant on “best practices” for assessment.

11) 2022 Summer Session

Assoc. Dean Ozturk shared the following:

- 1) Assoc. Dean Ozturk reported the current enrollment numbers for 2022 Summer Session.
- 2) Assoc. Dean Ozturk suggested to add more summer session courses on-line to accommodate students.

12) SDSU Imperial Valley

Assoc. Dean Ozturk reported he and Interim Dean Wheeler discussed Imperial Valley student admissions and logistics to taking courses on the SDSU San Diego campus.

13) Impaction, Premajor & Major Restrictions

Assoc. Dean Ozturk discussed the CoE Impaction Criteria and the Premajor and Major Restrictions that engineering students are currently following.

14) Senate Membership

Assoc. Dean Ozturk reported that three SDSU Senators from the CoE will end their term at the end of 2021/2022 Academic Year. Two of the three senators are not eligible for re-election.

15) Advising Update

Asst. Dean Garcia shared the following update:

- 1) Asst. Dean Garcia reported CESC has interviewed six candidates for the open Advising Position.
- 2) Asst. Dean Garcia reported the CESC Office, E-201B, is almost complete and will open 03/14/2022 for advising and tutoring.
- 3) Asst. Dean Garcia invited the EC to the Provost Advising Forum on 04/08/2022.

16) GI 2025 Update:

Asst. Dean Garcia shared the following update:

- 1) Asst. Dean Garcia reported that AVP Joanna Brooks and the Analytic Studies & Institutional Research Team will share the Insight Reports at the Provost Retention Forum on 03/18/2022.
- 2) Asst. Dean Garcia reported that ENGR-96 (Engineering Orientation and Career Exploration) has been approved as ENGR101 for Fall 2022.
 - 1-hour a week seminar for in-coming freshmen and transfer students.
 - 11 sections are planned for Fall 2022.

17) SDSU Explore 2022

Asst. Dean Garcia shared the upcoming SDSU Explore 2022 dates:

- 1) Saturday, March 11: SDSU Explore will be virtual with Dean Olevsky presenting at 10:00am and each Department Chair presenting at 11:00am.
- 2) Saturday, April 9: SDSU Explore will be on-campus. Time and location to be determined.

18) Important Dates

Spring 2022

March 10 (Thu) – 3:00pm-6:00pm - AWJ Lecture by Dr. Chris Mi – Tula Community Center

March 12 (Sat) – SDSU Explore – Virtual

March 18 (Fri) – 9:00am-11:00am – Retention Forum

March 18 (Fri) – Non-Instructional Day – due to SDSU hosting NCAA Tournament

April 8 (Fri) – 8:30am-11:00am - Provost Advising Forum

April 9 (Sat) – SDSU Explore – In-person on campus

April 26 (Tue) – 11:00am-12:00pm – CoE Faculty Meeting – BioScience Center, gold Auditorium

April 28 (Thu) – 2:30pm-3:30pm – CoE Staff Meeting – Dean's Conference Room, E-203E

May 4 (Wed) – 9:00am-1:00pm – Dean's Advisory Board Meeting – Montezuma Hall and Virtual

May 4 (Wed) – 1:30pm-4:00pm – CoE Senior Design Day – Montezuma Hall

May 14 (Sat) – 5:30pm – CoE Commencement – Viejas Arena

Fall 2022

August 18 (Thu) – 1:00pm-4:30pm – CoE Retreat – Templo Mayor, Conrad Prebys Student Union

August 19 (Fri) – 6:30pm-8:30pm – CoE Gathering – Tom Ham’s Lighthouse

15) Roundtable

1) Dean Olevsky asked the Department Chairs for new published engineering books by faculty to be displayed in the new glass display cabinet on the second floor.

2) Julie reported that Design Day Registration Forms are due on 03/14/2022.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:21 pm.

Minutes submitted by Julie Smitherman, March 10, 2022