



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, February 02, 2022
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, P. Lu, C. Mi, J. Supernak; Assoc. Deans T. Garoma, Y. Ozturk, and J. Smitherman
Excused: Asst. Dean T. Garcia

Dean Olevsky called the meeting to order at 2:02 pm.

1) Julie Dugan, Global Education Office – Study Abroad Program

Julie Dugan presented the Study Abroad Program for Engineering students.

- Julie has been designated by the International Affairs office as the representative for the CoE.
- Julie reported that the Global Education Office is set to help students enroll in Study Abroad Programs.
- Julie reported the Global Education Office initiatives are to have course articulation agreements with specific overseas universities for engineering students.
- Students will be able to communicate with the Global Education Office through SDSU Navigate, Drop-in Advising and individual appointments.

2) Approval of 01/20/2022 Exec. Comm Mtg. Minutes

There was an amendment in Item: Faculty Searches, 3.2 to the 01/20/2022 minutes. The Executive Committee Members unanimously approved the 01/20/2022 Executive Committee Meeting minutes.

3) University Administrative Meeting

Dean Olevsky shared the following updates:

- 1) Dean Olevsky reported on the outcome of his meeting with CRM Director, Tami Ford, AVP for AAFO, Mary Ann Kremicki, and CoE Resource Managers, Amy Jensen and Jacqueline Lane.
- 2) Dean Olevsky reported that the AVP of Faculty Advancement & Student Success, Joanna Brooks and the team at Analytic Studies & Institutional Research will be presenting to the EC on 02/16/2022 on College-Level Insights.
- 3) Dean Olevsky reported the CoE Spring 2022 enrollment target.
- 4) Dean Olevsky reported on the university Sabbatical program.
- 5) Dean Olevsky reported on the Dean of Graduate Studies, Tracy Love, report on doctoral and master's support for TAships.

4) Faculty Searches Update

Dean Olevsky asked the chairs for Faculty Search updates:

- 1) Dr. Abraham reported the Advanced Manufacturing and Computational Mechanics short lists have been approved by Dean Olevsky and OERC. The committee will arrange for zoom/phone interviews starting 02/07/2022. The committee is in the process of finalizing the short list for the Energy Storage position.
- 2) Dr. Supernak reported there are 23 applicants for the CCEE Chair position. The committee will meet on 02/11/2022 to decide on a short list for approval.

- 3) Assoc. Dean Garoma reported there are 140 applicants for the Environmental Engineering position. The committee will start reviewing the applicants and compile a short list.
- 4) Dr. Mi reported there are 14 applicants for Digital Signal Processing and have sent a short list of two applicants for OERC to approve. There are 59 applicants for Renewable Energy position. The committee has met and will compile a short list for approval.
- 5) Missing Assets Update
Dean Olevsky reported that he met with CoE Resource Manager, Jacqueline Lane to review the CoE missing assets.
- 6) ABET Review Update
Dean Olevsky reported there is no update on the ABET Review document.
- 7) Executive Order 1071 Update
Assoc. Dean Garoma shared the following update:
 - 1) Assoc. Dean Garoma reported he met with the Assoc. Dean of Graduate Studies, Andrew Bohonak, about the EO 1071.
 - 2) Assoc. Dean Garoma reported that for programs without concentration or specialization areas meet EO 1071 and no action is needed.
- 8) Faculty Activity Report Update
Assoc. Dean Garoma shared the following update:
 - 1) Assoc. Dean Garoma reported that as of 02/02/2022, 17 faculty out of 70 have submitted their Assigned Time Requests/Activity Report. The faculty have until 02/18/2022 to submit their Assigned Time Requests/Activity Report for the next academic year.
- 9) Undergraduate Programs Update
Assoc. Dean Ozturk shared the following update:
 - 1) Assoc. Dean Ozturk shared a graph on Achievement Gap trends from 2016/17 AY through 2021/22 AY.
 - 2) Assoc. Dean Ozturk shared a table of DFW courses from Fall 2021.
- 10) Important Dates
Spring 2022
February 15 (Tue) – 11:00am-12:00pm – CoE Faculty Meeting - Virtual
February 17 (Thu) – 1:30pm-2:30pm – CoE Staff Meeting – Virtual
March 12 (Sat) – SDSU Explore – Virtual
April 9 (Sat) – SDSU Explore – In-person on Campus
April 26 (Tue) – 11:00am-12:00pm – CoE Faculty Meeting – Bio Science Center
April 28 (Thu) – 2:30pm-3:30pm – CoE Staff Meeting – Dean’s Conference Room
May 4 (Wed) – 9:00am-1:00pm – Dean’s Advisory Board Meeting – Montezuma Hall and Virtual
May 4 (Wed) – 1:30pm-4:00pm – CoE Senior Design Day – Montezuma Hall
- 11) Roundtable
 - 1) Julie informed the Department Chairs that she will be sending out Design Day information to the Capstone/Design Projects’ faculty.

Having gone through all the items on the agenda, the EC voted unanimously in favor of adjournment at 4:00 pm.

Minutes submitted by Julie Smitherman, February 03, 2022