



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Thursday, November 17, 2021
2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, C. Mi, P. Lu, J. Supernak; Assoc. Dean's T. Garoma, Y. Ozturk, Asst. Dean T. Garcia, Interim AVP M. McCall, Sr. Director of Development K. Carinder, and J. Smitherman

Dean Olevsky called the meeting to order at 2:04 pm.

1) Curriculum, Assessment and Accreditation Update

Interim AVP Madhavi McCall shared the following update:

- 1) Interim AVP McCall reported that WASC (Western Association of Schools & Colleges) will need one additional required document from the CoE Graduate Program.
- 2) Interim AVP McCall reported WASC will need additional data of the undergraduate programs and curriculum maps/curriculum plans for the graduate programs.
- 3) Interim AVP McCall reported on the Curriculum EO 1071.

2) URAD Updates

Kate Carinder, Senior Director of Development shared the following:

- 1) CoE URAD Coordinator has been hired and starts in December 2021.
- 2) T2E position: An offer has been sent with a start date of January 2022.
- 3) Development Officer position search is currently on Hold.
- 4) As of 11/17/2021, \$2.9M of the \$4.5M donor goal has been met. There is final paperwork for an additional \$1M in donations.
- 5) Year-end in-person receptions are on hold until Spring 2022 due to Covid uncertainties.

3) Approval of 11/04/2021 Exec. Comm. Mtg. Minutes

There was an amendment in Items 8, 9 and 10 to the 11/04/2021 minutes. The Executive Committee Members unanimously approved the 11/04/2021 Executive Committee Meeting minutes.

4) University Administrative Meeting

Dean Olevsky shared the following updates:

- 1) Dean Olevsky reported on the joint meeting of the Georgia Leadership Team (Georgia, SDSU, CoE) to review budgets and support for faculty.
- 2) Dean Olevsky reported on the Development Council.
- 3) Dean Olevsky reported the Spring 22 enrollment is at 72% of the CoE target number and Fall 22 freshmen applications are up.
- 4) Dean Olevsky reported that he and Assoc. Dean Garoma met with Tracy Love, Dean of Graduate Studies concerning TAships.
- 5) Dean Olevsky reported that Associate Dean Ozturk and Assistant Dean Garcia helped to prepare the PBAC Proposal.
- 6) Dean Olevsky reported the Undergraduate Coffee with the Dean was held on 11/16/2021 in-person.

5) CoE Constitution & Bylaws and Appendix A

Dean Olevsky shared the following update:

- 1) Dean Olevsky shared with the EC members the comparison document of the CBC updates and the EC updates. Dean Olevsky asked to have a Special EC Meeting to review both documents.

6) Faculty Search Update

Department Chairs shared the following updates:

- 1) Dr. Supernak – Ads for the CCEE Chair position have been approved by Dean and will submit to OERC for approval.
- 2) Dr. Supernak - Ads for Environmental Eng. Position have been approved by Dean and OERC.
- 3) Dr. Mi - Both ECE position ads have been approved by OERC. Ads have been posted to SDSU Employment page, external advertisers, and social media outlets. Committee will start reviewing applicants in January.
- 4) Dr. Abraham – All ME position ads have been posted on SDSU Employment page and with external advertisers. Applicants have stated to submit their documents.

7) Undergraduate Programs

Assoc. Dean Ozturk shared the following update:

- 1) December 3rd the Department Chairs will be invited to Canvas training on how to access and input Student Learning Outcomes.

8) Transfer Students - Coming in as Premajors

Assoc. Dean Ozturk shared the following update:

- 1) Assoc. Dean Ozturk shared graphs of the overall and by department, Impaction Courses Transfer Students (from 2020 and later) need to complete before moving into major status.
- 2) Assoc. Dean Ozturk shared graphs of 2-year Graduation Success Rate of Transfer Students.
- 3) Assoc. Dean Ozturk shared a graph of the number transfer students coming from each San Diego area community college.

9) Advising Update

Asst. Dean Garcia shared the following update:

- 1) Asst. Dean Garcia reported on the 11/18 Provost's Advising Forum "What New Media Will the Team Try to Encourage Students to build a 4-year plan".
- 2) Asst. Dean Garcia shared the Advising Campaign progress from 09/17/2021 – 11/17/2021. Advising Visits and Tutoring have topped 2695 students. Out of those visits, 2195 are concerning Master Plan.
- 3) Asst. Dean Garcia shared graphs of the Attendance Heat Map for Advising and Tutoring.

10) GI 2025

Asst. Dean Garcia shared the following update:

- 1) Asst. Dean Garcia shared that Student Registration started on 11/01.
- 2) Asst. Dean Garcia reported that all Master Plans are uploaded to SDSU Navigate and to each departments Drive.
- 3) Asst. Dean Garcia shared a Dynamic Master Plan, similar to My Map, for consideration to help students plan their 4-year courses.

11) Research Grants

Assoc. Dean Garoma shared the following graphs:

- 1) The number of Faculty with 1 or more research/grant awards by rank (Assistant, Associate, Professor and Others).
- 2) The total number of Awards by rank.
- 3) The total research dollars by rank.
- 4) The normalized productivity by number awards per T/TT.
- 5) The normalized productivity by research dollars per T/TT.
- 6) The normalized productivity by T/TT from FY2017-FY2021.

12) Faculty Activity Report

Assoc. Dean Garoma shared the Google Faculty Activity Report Form.

- 1) Assoc. Dean Garoma reviewed each section of the Google Faculty Activity Report.

13) JDP Update

Assoc. Dean Garoma shared the following update:

- 1) The JDP Research Symposium is on December 03 from 3:30 pm – 5:30 pm virtually.

14) Master's Program

Assoc. Dean Garoma shared slides for the following update:

- 1) Dean Olevsky and Assoc. Dean Garoma met with Tracy Love, Dean of Graduate Studies, to receive the target Master's Program enrollment #'s for California residents for Fall 22.
- 2) Assoc. Dean Garoma reported that there will not be a target number for International students for the Master's Program.
- 3) Assoc. Dean Garoma reported on EO 1071: The 51% rule to accelerate curriculum for EO 1071 elevations that do not require any curriculum changes. "Elevation": promoting a recognized Bachelors or Master's degree subprogram (=specialization/concentration).

15) Important Dates

Fall 2021

November 18, 2021 (Thu) – 9:00am-11:00am – **Provost Advising Forum** – Virtual

November 19, 2021 (Fri) – 12:30pm - 1:30pm – **ME Career Panel Series** - Virtual

November 30, 2021 (Tue) – 10:00am-11:00am – **Provost Visit to Engineering** – In person

December 3, 2021 (Fri) – 3:30pm-5:30pm – **JDP Research Symposium** - Virtual

December 7, 2021 (Tue) – 11:00am-12:00pm – **CoE Faculty Mtg** – Virtual

December 9, 2021 (Thu) – 1:30pm-2:30pm – **CoE Staff Mtg** – Virtual

14. Roundtable

No roundtable items to report.

Having gone through all the items on the agenda, Dr. Lu moved, and Dr. Supernak seconded, and the meeting was adjourned at 4:49 pm.

Minutes submitted by Julie Smitherman, November 19, 2021