



SAN DIEGO STATE  
UNIVERSITY  
College of Engineering

## EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, July 21, 2021

2:00pm-4:30pm, Meeting to be held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, C. Mi, P. Lu, J. Supernak; Assoc. Dean's T. Garoma, Y. Ozturk, Asst. Dean Garcia and Amy Jensen

Dean Olevsky called the meeting to order at 2:02 pm

### 1. URAD Engineering Update

Kate Carinder, Sr. Dir. of Engineering Development, provided the following updates: i) Meeting with President in August to discuss goals; ii) will continue to meet with people via zoom and in person; iii) URAD will be back on campus August 23<sup>rd</sup>; iv) Peggy Johnson Lecture will now be on October 11, 2021 and will be a big event for the college; v) will continue coffee with the dean for students, alumni, etc.; vi) The college now has 45 endowments and growing; vii) Please reach out to her if you have any industry contacts that would want to work with student capstone projects

### 2. Colocation Services MOU and Colocation Services Cost Recovery Inventory

William Nguyen shared the new Colocations Services MOU. The current three engineering racks will be moved to the cold aisle racks and there was discussion on the possibility of adding two additional racks to up the computing capacity. Chairs will poll faculty on the needs of these additional racks.

### 3. Approval of 6/16/2021 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 6/16/2021 Executive Committee Meeting minutes.

### 4. University Administration Meetings

Dean Olevsky provided the following updates:

- 1) Dean Olevsky attended several meetings regarding advising and the final decision was that CoE would receive 5 advisor positions for the college with one more possible in the future. There will be a walk thru of the CSSE space to see how to distribute the new advisors between CSSE and space we will be possibly receiving in the library.
- 2) Discussion with the Provost on faculty hiring was postponed but it was mentioned that there are some areas being discussed for cluster hiring including Cybersecurity
- 3) The Provost and President are concerned with the pre-major students that have more than 60 units.

### 5. Updates on Unit Repopulation Plans

Dean Olevsky reminded chairs to submit the number and types of masks needed for their faculty and staff. All staff will be back on campus starting August 2, 2021 unless approved to continue to work remotely due to medical or dependent care-related reasons. 95% of our Fall 2021 courses are in person.

### 6. Update on Faculty Searches

AE Aerodynamics – Dean Olevsky – Dr. Qi Wang accepted position.

CCEE Coastal – Dean Olevsky – Dr. Ignacio Sepulveda accepted the position.

CCEE Sustainable Infrastructure – Dean Olevsky – Dr. Gloria Faraone accepted position.

ME Computational Mechanics – Dean Olevsky - Dr. Qizhi He accepted position.

CoE Associate Deans – Starting from July 1, 2021, Dr. Garoma will be Associate Dean for Graduate Studies & Research and Dr. Ozturk will be Associate Dean for Undergraduate Studies and no longer Interim.

7. GI 2025 Update

Asst. Dean Garcia provided the following updates:

- 1) New Student Orientation Update – Assistant Dean Garcia shared presentation slides that she created for students to view before they come to the on-campus orientation to give them key information they need to be successful. In their second session she is letting them know they will be assigned to one of the new advisor hires.
- 2) Discussed the introductory courses for new incoming and transfer engineering students: ENGR 096, GENS 100 and GENS 250.

8. Advising Update

Asst. Dean Garcia provided the following updates:

- 1) There will be no more University Advising now that all colleges will have their own dedicated professional advisors. GE advising will come to the college.
- 2) Asst. Dean Garcia, Assoc. Dean Ozturk and Damien Rosales are working on training materials for the new advisors.
- 3) Asst. Dean Garcia went over the new CoE advising structure and goals. Discussed the role of faculty in the advising process now that the college will have five new professional advisors.
- 4) The committee discussed the use and benefit of the EAB system. Faculty are encouraged to use the EAB system.
- 5) Asst. Dean Garcia asked the committee for clarification on the CR policy for the college. The example: If a transfer student is admitted into the program with a CR in an impaction course from their previous University does the college accept the course to clear their major prep or not? The committee discussed and Dr. Garoma motioned and Dr. Supernak seconded that the policy for transfer students taking prep courses at other Universities should be the same as our own Engineering students which is to not allow CR in impaction courses. The committee voted unanimously yes to the motion.

9. Research/Grant Updates

Assoc. Dean Garoma shared slides on the following: Research data – Awards from FY 2020 – 2021 by department, including dollar amounts, number of awards, # of unique PI's; Active Grants (as of July 5, 2021) by department, including # of projects, # of unique PI's, total budget and balance available; Research Data – SDSU by colleges, including # of T/TT faculty, # of awards granted, dollars awarded, and ranking; Research vs non-Research Dollars

10. JDP Updates

Assoc. Dean Garoma shared the following updates:

- 1) The JDP program has 45 continuing students, 2 deferrals from last year, 23 new admits for an expected total enrollment of 70 students.
- 2) The MOU with UCSD is still in process
- 3) Account for funds from College/Department general funds is set up
- 4) Account for funds from SDSURF – in process

11. Master's Programs Updates

Assoc. Dean Garoma shared a slide on Fall 2021 MS Applicants intent to enroll, including intents to enroll, projected enrollment and comparison to Fall 2020 enrollment

12. GRE Policy for 2022 and Beyond

Assoc. Dean Garoma provided the following updates:

- 1) During the Spring 2021 semester, the graduate council recommended, and the Senate accepted a GRE policy for 2022 which is: The GRE will not be a university-level requirement for admission to SDSU, but departments/colleges may require it for admission to their programs
- 2) The policy should be made clear one way or the other on the web and other recruiting content.
- 3) Grad council later extended this recommendation to become permanent beyond 2022, and this awaits Senate approval in the Fall 2021. Committee discussed what College of Engineering should do beyond 2022 and decided it should be discussed and decided with each program.

### 13. ABET Preparation

Assoc. Dean Ozturk provided the following updates:

- 1) Dean Olevsky and Assoc. Dean Ozturk met with the Chair of the ABET evaluation committee and discussed the upcoming ABET schedule July 21 – October 5; will put the schedule on the shared google drive
- 2) Discussion on how to share the degree evaluations/transcripts to make it easy for the evaluators to understand, for example create a transcript guidance/audit sheet. These documents should be available to upload by August 10, 2021.
- 3) Deadline: 8/20/2021 – Supplemental materials should be available for the ABET Committee by 8/20/2021. Chairs asked Assoc. Dean Ozturk to reach to ABET about an extension on the deadline.
- 4) Lab Videos/images due to google drive by 9/1/2021
- 5) Discussion on Document and Directory Structure for the supplemental materials
- 6) Still waiting for Construction Engineering reviewer

### 14. Important Dates

#### Fall 2021

- **August 20, 2021 (Fri)** – 9:00am-12:00pm – **CoE Fall 2021 Retreat** – Virtual
- **September 10, 2021 (Fri)** – 8:00am-12:00pm – **Provost Visit to Engineering** – In person
- **October 12, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Format to be determined
- **November 5, 2021 (Fri)** – 8:30am-1:00pm – **Engineering Dean's Advisory Board Mtg** – Format to be determined
- **December 7, 2021 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Format to be determined

### 15. Roundtable

Dean Olevsky – The President's Office asked to clarify our Policy for transferring students from non-engineering into engineering majors. This will be added as an agenda item for next executive committee meeting

Having gone through all the items on the agenda, Dr. Mi moved and Dr. Supernak seconded, and the meeting was adjourned at 5:11 pm.

Minutes submitted by Amy Jensen, July 27, 2021.