



## **EXECUTIVE COMMITTEE MEETING**

### **Minutes**

Wednesday, October 7, 2020  
1:00pm-3:00pm, Meeting held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihoro

Dean Olevsky called the meeting to order at 1:08pm.

#### **1. Interim VPR Hala Madanat**

Interim VPR Hala Madanat attended the Executive Committee meeting and discussed the following:

- 1) Talked about her focus as Interim VPR position which will be a 2-year position (search for permanent VPR will begin next October): i) Innovation District for Mission Valley campus; ii) University Strategic Planning for Research R-1 Public University endeavors; iii) RSF space allocations, F&A rates, facilities, etc.; and iv) boosting SDSU Research R-1 Public Research.
- 2) Interim VPR Madanat asked Executive Committee members to provide her with the most important faculty needs and issues related to research within the College/Departments, which were: i) Assigned Time for research; ii) identifying funding agencies; iii) technical and proposal writer to support each College; iv) need greater support from SDSURF; v) JDP TA support; vi) equipment funding support; and vii) more research space needed in CoE and clarification is needed on how the Mission Valley Campus will be utilized.

#### **2. Approval of 9/16/2020 Exec. Comm. Mtg. Minutes**

Executive Committee Members unanimously approved the 9/16/2020 Executive Committee Meeting minutes.

#### **3. University Administration Meetings**

Dean Olevsky provided the following updates:

- 1) Deans Research Council (DRC) – i) The DRC is now led by two administrators: Interim VPR Hala Madanat and Interim Graduate Dean Ed Balsdon; ii) diagram of research performance of Colleges were shown; and iii) Research Town Hall on Friday, October 9, 2020, from 2:30pm-3:30pm. Interim Assoc. Dean Garoma forwarded an e-mail to CoE faculty with Zoom details.
- 2) Academic Deans Council (ADC) - i) 4-types of faulty positions which will be unchilled: i) there are some faculty positions available for some Colleges where there were complete separations of faculty from University; and ii) for the (24) positions University-wide that were chilled, the Deans will need to complete a form to provide justification for unchilling College positions that will then be submitted to the Provost for consideration. Only (9) of the (24) positions will be unchilled University-wide. Those positions that are not unchilled, Colleges will still be able to open the searches in a future academic year.
- 2) Spring 2021 budget was discussed.
- 3) Early Exit Program was discussed and clarification is to be forthcoming from the Provost Office and HR.

#### **4. Spring 2021 Engineering Design Day**

Executive Committee members unanimously agreed that we should move forward with a Spring 2021 Virtual Design Day, but continue to keep the Aztec Student Union Montezuma Hall reservation in case things improve with Covid. Spring 2021 Virtual Design Day will be held on Wednesday, May 5, for 2.5 hours, with the time to be confirmed based on the Spring 2021 Engineering Dean's Advisory Board Meeting.

5. GI 2025 Update

Asst. Dean Garcia provided the following updates:

- 1) Exec. Comm. Members further discussed the Addressing & Resolving Student Issues document and clarified and confirmed the edits that Executive Committee members made on the document. A straw vote was made and the document as a first draft was accepted by the majority of the Executive Committee members. The draft document will need to be further discussed at a future Executive Committee Meeting.
- 2) October is Advising Month and Damien Rosales, CSSE Coordinator, is hosting two Saturday morning advising sessions in October.

6. In-Person Classes

Asst. Dean Garcia shared a slide regarding In-Person Classes & Accommodations:

- 1) Covid Testing Requirements – Surveillance Testing Plan requires students be tested at least every 14 days.
- 2) There are classes that were identified as in person but the class is not meeting in person, which causes various issues.
- 3) Asst. Dean Garcia asked Department Chairs to verify that the (12) courses that were approved for In-Person instruction are being held in person. The students in these courses need to be following the Covid testing requirements. No other classes outside of these 12 are allowed to meet in person.

7. Research/Grant Updates

Interim Assoc. Dean Garoma presented slides on the following:

- 1) Cumulative # Proposal Submitted, Cumulative # Proposals Awarded, Cumulative Total Research Dollars, with a comparison between FY 20 & FY 21.
- 2) Ran a comparison report on SDSU FY 2020 Grants by SDSU Colleges.

8. JDP Updates

Interim Assoc. Dean Garoma presented slides on the following:

- 1) In the Fall 2020 semester, 48 (44 returning and 4 new) students are enrolled in the program; and 6 students deferred admissions to Spring/Fall 2021 and provided the breakdown by major of the 48 students.
- 2) The GRE requirement will remain a requirement for prospective students applying to the Engineering JDP.

9. Master's Programs Updates

Interim Assoc. Dean Garoma presented slides on the following: i) CoE Master's Program enrollment by major from 2016-2020 and the percentage of change from F2020 vs F2019; ii) SDSU-wide Master's Program enrollment (F2020 vs F2019); and iii) SDSU-wide graduate enrollment (F2020 vs F2019).

10. Undergraduate Studies

Due to time constraint of Executive Committee Meeting, Interim Assoc. Dean Ozturk and Asst. Dean Garcia agreed to share the Undergraduate Studies agenda items at the 10/21/20 Executive Committee Meeting.

11. Fall 2020 Important Dates

- **October 13, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **October 15, 2020 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **October 28, 2020 (Wed)** – 11:00am-12:00pm - **CoE Conversation with Provost and VP Luke Wood Addressing Diversity Issues** – via Zoom
- **November 6, 2020 (Fri)** – 9:00am-12:00pm – **Engineering Dean's Advisory Board Mtg** – via Zoom
- **December 1, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **December 3, 2020 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **December 2020 – Engineering Commencement** – Postponed by University to May 2021 – Possible virtual ceremony

12. Roundtable

Dean Olevsky – Provost shared with Dean Olevsky that the meeting held with CoE Executive Committee was highly appreciated by the President.

Dr. Supernak – Dr. Supernak is serving as Chair on the Council of Chairs for the Provost. If the Department Chairs have any issues they would like brought to the Provost Office, please e-mail Dr. Supernak.

Asst. Dean Garcia – Status on Academic Integrity Task Force will be given at the 10/13/20 CoE Faculty Meeting.

An extended meeting was required from 4pm-5pm to complete the Graduate Studies & Research items on the agenda. Having gone through all of the items on the agenda. Dr. Lu moved and Dr. Supernak seconded, and the meeting was adjourned at 5:09pm.

Minutes submitted by Marcie Morihoro, October 14, 2020.