



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, July 1, 2020
2:00pm-4:30pm, Meeting held via Zoom

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; and Marcie Morihiro

Excused: Asst. Dean Garcia – experienced technical difficulties

Dean Olevsky called the meeting to order at 2:01pm.

1. URAD Engineering Update

Kate Carinder, Senior Director of Development for Engineering, provided the following updates:

i) College goal for 2019-2020 was \$4M and we raised \$6M; ii) Kate is going to work on setting up separate Department Alumni Zoom meetings for alumni to interact with the Department Chairs; iii) Kate is reaching out individually to past Distinguished Alumni for a Zoom meeting; iv) Kate and Dean Olevsky have been engaging emeriti faculty through Zoom meetings; and v) CoE priorities continue to be: scholarship support, AGC Chair, graduate student support, and endowment support.

2. Discuss Academic Integrity Task Force's Work

Dean Jeffrey Roberts, College of Sciences, serves on the University Academic Integrity Task Force, and was invited to discuss with the CoE Executive Committee the Academic Integrity Task Force's Work. Dean Roberts and Exec. Comm. members discussed the following:

i) Task Force is data gathering on assumptions of Academic Integrity and identifying stakeholder groups to consult, and proposed means of consultation; and ii) Exec. Comm. members provided input related to Academic Integrity in the CoE to include as data in the Task Force's final report.

3. Approval of 6/17/2020 Exec. Comm. Mtg. Minutes

Executive Committee Members unanimously approved the 6/17/2020 Executive Committee Meeting minutes.

4. Updates on COVID-19/University Administration Meetings

Dean Olevsky provided the following updates:

1) Deans Research Council (DRC) – repopulation is temporarily paused until further notice due to custodial staff shortage.

2) Academic Deans Council (ADC) – i) discussed F2F course offerings for Fall 2020; ii) 950 faculty on campus went to the virtual teaching mode conversion training offered by the University. Faculty that did not attend, will be contacted as all faculty need to take the training; iii) current intents and targets for enrollment for each College were provided; and iv) University Strategic Plan is almost finalized and will be distributed soon.

5. CoE Diversity, Equity & Inclusion (DEI) Council – Adhoc to Standing Committee

Dean Olevsky and Exec. Comm. Members discussed that the CoE DEI Council should submit the information to the CoE Constitution and Bylaws Committee for consideration to have the CoE DEI Council listed as a Standing Committee instead of Ad Hoc Committee in the CoE Constitution & Bylaws. Marcie will e-mail Dr. Mahasweta Sarkar, Chair, CoE DEI Council.

6. Aztec Scholarships System

This item is tabled for a future Exec. Comm. meeting after a possible discussion at the ADC meeting.

7. Research/Grant Updates

Interim Assoc. Dean Garoma presented slides showing graphs for: i) # of proposals submitted; # of PIs awarded proposals; Total # of Awards; Total Research Dollars Awarded; # Proposals/# Awards for fiscal years 2010-2020; and ii) also showed graphs with breakdown by each Department for: # of Proposals Submitted, Total # of Awards and Total Dollars Awarded to each Department for fiscal years 2010-2020.

8. JDP Updates

Interim Assoc. Dean Garoma presented a slide on the JDP Admissions Status with New Doctoral Seeking, All Residency numbers for Applications, Admits, Intents to Enroll with a comparison between F2019 & F2020.

9. Master's Programs Updates

Interim Assoc. Dean Garoma presented slides showing number of Master's Seeking (New CA resident, new non-resident and international) F19 & F20 applications, F19 & F20 Admits, F19 & F20 Intents to Enroll, and F20 target for admits; and ii) Master's Research Scholarship & UGF Awards.

10. Course Outline of Record for Articulation

Interim Assoc. Dean Ozturk shared with the Exec. Comm. the Course Outline of Record and the components that should be included for all courses submitted for articulation to SDSU CoE. Interim Assoc. Dean Ozturk will forward to the Exec. Comm. members to provide feedback.

11. ABET Preparation

Interim Assoc. Dean Ozturk informed the Committee that there have been no new changes from ABET and any temporary changes do not have to be reported. Departments may need to potentially redesign senior design projects considering that students cannot do some team based designs due to physical distancing requirements.

12. 120-Unit Reduction

Interim Assoc. Dean Ozturk updated the Committee that all documents have been submitted to the University and the Chancellor's Office and the 120-unit reductions will show in the 2021-22 catalog.

13. UG Curriculum Issues

i) Interim Assoc. Dean Ozturk discussed the scheduling of online sections for F2F courses.

14. GI 2025 Update

Asst. Dean Garcia was experiencing technical difficulties and provided the following updates via e-mail:

- 1) Asst. Dean Garcia reminded the Committee that New Student Orientation starts on 7/10 and asked for two things: i) students will be registering so please closely monitor enrollment and wait lists, some courses are already near capacity or reaching capacity and more seats will need to be added; and ii) please remind Staff of advising coverage as noted in the table on the slides shared at the last Exec. Comm. meeting.
- 2) There was an increase in transfer acceptance so demand will be higher than last summer.

15. Fall 2020 Important Dates

- **August 20, 2020 (Thu)** – 1:00pm-4:30pm – **CoE Fall 2020 Retreat** – Location & Mode TBD
- **October 13, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **October 15, 2020 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **November 6, 2020 (Fri)** – 8:30am-1:00pm – **Engineering Dean's Advisory Board Mtg** – Location & Mode TBD
- **December 1, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – via Zoom
- **December 3, 2020 (Thu)** – 1:30pm-2:30pm – **CoE Staff Mtg** – via Zoom
- **December 2020 – Engineering Banquet** – Details to be confirmed at a later date
- **December 2020 – Engineering Commencement** – Details to be confirmed at a later date

16. Roundtable

Dean Olevsky – i) informed Exec. Comm. members that an e-mail was sent campus wide in regards to the re-structuring of Academic Affairs; and ii) due to pause in repopulation of campus the mail process is on hold until further clarification on repopulation of campus.

Having gone through all of the items on the agenda, Interim Assoc. Dean Ozturk moved and Dr. Supernak seconded and the meeting was adjourned at 4:29pm. Minutes submitted by Marcie Morihira, July 10, 2020.