



SAN DIEGO STATE
UNIVERSITY
College of Engineering

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, March 4, 2020
2:00pm-4:30pm, Dean's Conference Room, E-203E

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihiro

Dean Olevsky called the meeting to order at 2:02pm.

1. Approval of 2/19/2020 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 2/19/2020 Executive Committee Meeting minutes.

2. Update on 2020-2021 TT Faculty Searches

AE – Dr. Lu - Aerospace Engineering position – Dean Olevsky is in negotiations with the top candidate, and today is deadline for candidate to respond.

CCEE – Dr. Supernak – Structural Engineering position – On-campus interviews start tomorrow.

For (3) new positions:

Coastal Engineering – (3) on-campus candidates have been completed.

Sustainable Infrastructure – Candidates have been identified for campus interviews.

Water Engineering – Candidates have been identified for campus interviews.

ECE – Dr. Mi - DSP position – Finished (3) on-campus interviews and on Thursday, 3/5/20 faculty will discuss candidates and Dr. Mi will send Dean Olevsky final candidate by Friday, 3/6/20.

ME – Dr. Abraham - Robotics & Control position – Candidate has accepted the position.

The search process is in progress for the (3) new ME positions:

Advanced Processing of Powder Materials – Candidates coming next week and the week after.

Computational Mechanics – Candidates coming in next week and the week of March 23rd.

Renewable Energy Conversion & Storage – Zoom interviews are in process.

DEANS – Dean Olevsky:

Assoc. Dean for Undergraduate Studies – One campus interview completed and two on-campus interviews remaining.

Assoc. Dean for Graduate Studies & Research – Campus interview completed and search committee is in final deliberations.

3. Updates on University Administration Meetings

Dean Olevsky provided the following updates:

- 1) Deans Research Council (DRC): i) Jerry Sheehan, CIO, gave a presentation; and ii) Group of graduate students from Education, Geography, and Arts & Letters were asking about opportunities that exist for graduate students professional development, i.e., grant writing workshops.
- 2) Academic Deans Council (ADC): i) Update on Coronavirus and Business Continuity Plan was distributed; ii) External consultants have been hired to prepare for SDSU Mission Valley scenarios; iii) Status report provided for WASC visit and CoE is 100% compliant; iv) Agenda for visit of the Provost to College Departments of his choice was distributed; v) Explore SDSU Welcome Reception for Out-of-State Students is on Friday, March 20, 2020, from 3pm-6pm. Provost wants the Deans, Associate Deans, Department Chairs and Assistant Deans to be present. Assistant Dean Garcia suggested the following for the March 20, 2020 event: 1) CoE tours can be lead by CoE student leaders, that are managed by Michelle Bunn's team; and 2) College Breakout can have Dean's remarks, student panel and Q&A; vi) Call for Nominations for 2020 CSU Faculty Innovation and Leadership Award Program must be received by May 1,

2020, Interim Assoc. Dean Garoma will work with Dean Olevsky on sending out the announcement to the faculty; and vii) Professors of Practice – developing a structure for recruiting and retaining faculty with significant applied, practical, and field experience in academic units where such experience is important to training competitive graduates and where accreditation standards require a faculty/student ratio that can't feasibly be achieved with tenured and tenure-track hires.

4. Department Assigned Time Summaries

All Department Chairs submitted their updated 2020/21 Assigned Time Summaries.

5. Research/Grant Update

Interim Assoc. Dean Garoma provided a handout with Total Dollars Awarded, # of Proposals Awarded and # of Proposals Submitted for 7/1/2019-3/3/2020 and the percentage of change from 7/1/2018-3/3/2019.

6. JDP Update

Interim Assoc. Dean Garoma provided a handout with total number of JDP complete and incomplete applications received as of 2/21/2020. Executive Committee members had a discussion on how the JDP students will be funded.

7. MS Programs Update

Interim Assoc. Dean Garoma provided the following updates:

i) Handout with number of Master's (New CA resident, non-resident and international) complete and incomplete applications as of 2/21/2020; and ii) Interim Assoc. Dean Garoma met with all Graduate Advisors last week and he suggested to increase applications for the Master's Programs that the Graduate Advisors contact those students who have incomplete applications to see if they need assistance. It may also be possible to give the student an extension to complete the application or if there is a student request to submit an application, we might be able to open the application portal for the student.

8. ABET Preparation

No updates for ABET Preparation.

9. 120-Unit Reduction

Dean Olevsky congratulated Interim Assoc. Dean Ozturk on the Senate voting yes on the Area B unit reduction proposal at the 3/3/20 Senate Meeting which reduces (3) units of Explorations for Engineering curriculum. For future Senate meetings: i) Interim Assoc. Dean Ozturk plans on bringing Area D and E proposals for a vote in April; and ii) CoE may be able to qualify our Engineering senior lab courses to satisfy the unit requirement of RWS 305 course.

10. GI 2025 Update

Asst. Dean Garcia provided the following updates regarding usage of the CoE GI 2025 funding:

- 1) Provided handout on number of student visits to the CSSE and numbers related to the various services that students are utilizing at the CSSE (peer advising and tutoring, internships, study space, etc.).
- 2) Provided Impaction Criteria handout and planning to hold a workshop for those students who are struggling to meet the Engineering impaction criteria and provide information on other major options.
- 3) CSSE Engineering workshops are being hosted by Damien Rosales, CSSE Coordinator.
- 4) Provided hand out of the current CSSE Free Drop-In Tutoring schedule.
- 5) Provided hand out of the Summer Session flyer that lists all of the Engineering courses being offered.

11. Graduating Senior Survey

Asst. Dean Garcia informed Committee members that the Provost is requesting an increase in percentage to 50% or more for students to complete the graduating senior survey and it has been placed in the responsibility of Career Services. Career Services would like to have a table at Design Day as a majority of our seniors will be at the event and may be able to fill out the survey at the event. Committee members also suggested having Career Services schedule a time with faculty who are teaching senior level courses, to come to the class and inform the students about completing the survey.

12. Design Day

Marcie Morihiro has sent an e-mail to Aztec Student Union with the estimated number of projects that will be participating in Design Day to assess whether all projects will be able to fit in Montezuma Hall.

13. Spring 2020 & Fall 2020 CoE Important Dates to Remember:

- **March 21, 2020 (Sat)** – 9:00am-2:00pm – **Explore SDSU Open House** – CoE & EIS
- **April 21, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Gold Auditorium
- **May 6, 2020 (Wed)** – 8:30am-1:00pm - **Engineering Dean's Advisory Board Mtg** – Templo Mayor Conf. Rm., Aztec Student Union
- **May 6, 2020 (Wed)** – 1:30pm-4:00pm – **2020 Engineering Design Day** – Montezuma Hall, Aztec Student Union
- **May 15, 2020 (Fri)** – 12:00pm-2:00pm – **Engineering Banquet** – PPG Alumni Center
- **May 16, 2020 (Sat)** – 5:30pm-7:30pm – **Engineering Commencement** – Viejas Arena

Fall 2020

- **August 19, 2020 (Wed)** – 6:30pm-8:30pm – **Engineering Gathering** – Tom Ham's Lighthouse
- **August 20, 2020 (Thu)** – 1:00pm-4:30pm – **CoE Fall 2020 Retreat** – Templo Mayor Conf. Room

14. Roundtable

Dr. Supernak – i) Dr. Alicia Kinoshita took two CCEE students to an international conference and the students won 1st and 3rd prize; and ii) Suggested invite prominent Engineer to give the Order of the Engineer rings which may increase attendance at the Senior Banquet and possibly have the Commencement speaker also do the order of the engineer.

Asst. Dean Garcia – Provided the following updates in regards to CoE DEI Council: i) CoE DEI Council met today and the Department level work will begin in Fall 2020; ii) Asst. Dean Garcia informed the Department Chairs that their Departmental level councils need to be in place by end of Spring 2020; and iii) The representative on the College level should also be on the Department level council.

Marcie Morihiro – Zahn Innovation Award – Interim Assoc. Dean Ozturk will be on University Committee to select final student recipient of the Zahn Innovation Award and the CoE Scholarship and Awards Committee will choose final student to be sent forward.

Having gone through all of the items on the agenda, Dr. Abraham moved and Dr. Supernak seconded and the meeting was adjourned at 4:07pm.

Minutes submitted by Marcie Morihiro, March 25, 2020.