



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, February 19, 2020
2:00pm-4:30pm, Dean's Conference Room, E-203E

Attendees: Dean Olevsky; Drs. J. Abraham, T. Garoma, P. Lu, C. Mi, Y. Ozturk, J. Supernak; Asst. Dean Garcia and Marcie Morihoro

Dean Olevsky called the meeting to order at 2:04pm.

1. Update on SDSU Strategic Plan

Dean Jeff Roberts, College of Sciences, and member of Executive Committee for SDSU Strategic Planning, provided the following updates regarding the structure of the Executive Committee and SDSU Strategic Planning process:

- i) There are (3) Working Groups:
 - 1) Guiding Documents – charged with drafting proposed language for new SDSU vision and mission statements.
 - 2) Metrics – charged with identifying the SDSU aspirational peer institutions.
 - 3) Diversity & Inclusion – charged with ensuring that the SDSU diversity and inclusion views are included in the Strategic Plan.
- ii) There are (5) Standing Committees tasked with fleshing out the details of the (5) strategic priorities that emerged from the Fall 2019 Strategic Plan meetings, focus groups and survey feedback:
 - (1) We are SDSU – as the SDSU campus expands, this committee is working on how to bring all campuses (i.e., IVC, Mission Valley), together under one SDSU identity;
 - (2) Students at our Core – working on issues related to student access, success and advising.
 - (3) Equity & Inclusion – focused on student programming, as well as faculty hiring as related to the important equity and inclusion values of SDSU.
 - (4) Sustainability & Innovation – focusing on having a fiscally stable University, environmental stewardship and our environmental impact on the planet.
 - (5) Premiere HSI and R1 Institution Research – this committee is still finalizing details.
- iii) Clarification from Committee will be forthcoming on the final (5) strategic priorities.
- iv) Under each strategic priority there will be 2-3 action items listed and under each action item there will be a specific strategic commitment listed.
- v) Dean Roberts and the Executive Committee members then had an open discussion regarding questions and comments regarding the SDSU Strategic Plan.

2. Approval of 2/6/2020 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 2/6/2020 Executive Committee Meeting minutes with minor changes to #7 & #14.

3. Update on 2020-2021 TT Faculty Searches

AE – Dr. Lu - Aerospace Engineering position – On campus interviews completed the day before yesterday. The search committee is meeting tomorrow and the candidates will be discussed at the AE Faculty meeting on Friday. Dr. Lu will send candidate recommendations to Dean Olevsky next week.

CCEE – Dr. Supernak – Structural Engineering position – Skype interviews taking place.

For (3) new positions:

Coastal Engineering – First on-campus interview completed yesterday and three others to be brought to campus this week and next week.

Sustainable Infrastructure – Skype interviews taking place.

Water Engineering – Skype interviews taking place.

ECE – Dr. Mi - DSP position – (3) candidates invited for on-campus interviews starting next week.

ME – Dr. Abraham - Robotics & Control position – On-campus interviews completed and top candidate name given to Dean Olevsky who is currently in negotiations with the candidate.

The search process is in progress for the (3) new ME positions:

Advanced Processing of Powder Materials – Zoom interviews conclude tomorrow.

Computational Mechanics

Renewable Energy Conversion & Storage

DEANS – Dean Olevsky:

Assoc. Dean for Undergraduate Studies – On campus interviews have been scheduled.

Assoc. Dean for Graduate Studies & Research – On campus interview has been scheduled.

4. Updates on University Administration Meetings

Dean Olevsky provided the following updates:

1) Meeting of Deans & VPs held in regards to strategic planning.

5. Review of College RTP Criteria Document

Dean Olevsky and Executive Committee members reviewed the comments made to the specific College of Engineering Criteria for Reappointment, Tenure and Promotion document drafted by Interim Assoc. Dean Garoma. An additional Executive Committee Meeting will be scheduled in April for members to review the CoE Constitution & Bylaws, Assigned Time Policy and CoE Criteria for Reappointment, Tenure and Promotion documents.

6. Distinguished Alumni Award Nominations & Vote

Dean Olevsky and Executive Committee members reviewed all of the nominees submitted for the Distinguished Alumni Award and unanimously chose a candidate for submission.

7. Department Assigned Time Summaries

Dean Olevsky would like all Department Chairs to be reporting for the upcoming year 2020/21 for their Assigned Time Summaries and to utilize the same format. Updated Assigned Time Summaries to be e-mailed to Dean Olevsky, Amy Jensen and Marcie Morhiro, by end of day, Wednesday, February 26, 2020.

8. Research/Grant Update

Interim Assoc. Dean Garoma provided a handout with Total Dollars Awarded, # of Proposals Awarded and # of Proposals submitted for 7/1/2019-2/19/2020 and the percentage of change from 7/1/2018-2/19/2019.

9. JDP Update

Interim Assoc. Dean Garoma provided a handout with number of JDP complete and incomplete applications received as of 2/19/2020.

10. Master's Programs Updates

Interim Assoc. Dean Garoma provided the following updates:

i) Handout with number of Master's (CA Resident, non-resident and international) complete and incomplete applications as of 2/19/2020; ii) Handout providing a history of Master's student applications, admits and new enrollment; and iii) Dean Olevsky would like Interim Assoc. Dean Garoma to meet with CoE graduate advisors to brainstorm ideas on recruitment of Master's students as number of applications are very low.

11. ABET Preparation – Interim Assoc. Dean Ozturk

Dean Olevsky asked that Dr. Supernak work with Interim Assoc. Dean Ozturk on ensuring that all Department Chairs have the same information and templates for their ABET Self-Study Reports.

AE – Dr. Lu – No new updates.

CCEE – Dr. Supernak – Large number of part-time lecturers and need to make sure they are following the same format and verbiage.

ECE – Dr. Mi – No new updates.

ME – Dr. Abraham – No new updates.

12. 120-Unit Reduction

Interim Assoc. Dean Ozturk provided an update that all (3) Proposals are completed: i) Area B proposal will be voted on March 3, 2020; ii) Area D proposal to be discussed with GE Committee and hopefully brought to Senate in April; and iii) Area A proposal hopefully brought to Senate in May. Interim Assoc. Dean Ozturk also commented that CoE needs to try to find a way to encourage incoming students to take summer courses as it allows them to graduate quicker. For Summer 2020 the CoE is offering (45) courses.

13. UG Curriculum Issues

Interim Assoc. Dean Ozturk provided the following updates: i) Interim Assoc. Dean Ozturk is looking at other ways to possibly reduce units in the UG Curriculum within Engineering courses; and ii) CoE summer course FTES target set at 228.

14. GI 2025 Update

Asst. Dean Garcia updated Committee members that students received an e-mail reminder about completing impact criteria and the CSSE is tracking responses.

15. Design Day – Marcie Morihiro provided an update on the number of projects expected to participate.

16. Spring 2020 & Fall 2020 CoE Important Dates to Remember:

- **February 21, 2020 (Fri)** – 5:30pm-9:00pm – **Engineers Week Awards Banquet** – Crowne Plaza Hotel Circle
- **March 21, 2020 (Sat)** – 9:00am-2:00pm – **Explore SDSU Open House** – CoE & EIS
- **April 21, 2020 (Tue)** – 11:00am-12:00pm – **CoE Faculty Mtg** – Bioscience Gold Auditorium
- **May 6, 2020 (Wed)** – 8:30am-1:00pm - **Engineering Dean’s Advisory Board Mtg** – Templo Mayor Conf. Rm., Aztec Student Union
- **May 6, 2020 (Wed)** – 1:30pm-4:00pm – **2020 Engineering Design Day** – Montezuma Hall, Aztec Student Union
- **May 15, 2020 (Fri)** – Time TBD – **Engineering Banquet** - Location TBD
- **May 16, 2020 (Sat)** – 5:30pm-7:30pm – **Engineering Commencement** – Viejas Arena

Fall 2020

- **August 19, 2020 (Wed)** – 6:30pm-8:30pm – **Engineering Gathering** – Tom Ham’s Lighthouse
- **August 20, 2020 (Thu)** – 1:00pm-4:30pm – **CoE Fall 2020 Retreat** – Templo Mayor Conf. Room

17. Roundtable

Dean Olevsky – i) Dean Olevsky is attending the Out-of-State Student Welcome Reception on Saturday, 2/22/2020, in Seattle, WA; and ii) Dean Olevsky asked Chairs to send the contact information for the Chairs of their Departmental Advisory Boards so they can possibly be invited to attend the Engineering Dean’s Advisory Board Meeting in May. Chairs should send the information to Dean Olevsky with a copy to Kate Carinder and Marcie Morihiro.

Dr. Supernak – SDSU Design Build Team, supported by AGC, took second place in pre-construction category and 2nd place in Electrical & Construction and two individual awards for presentations at the ASC Reno competition

Having gone through all of the items on the agenda, Dr. Supernak moved and Dr. Abraham seconded and the meeting was adjourned at 4:32pm.

Minutes submitted by Marcie Morihiro, February 27, 2020.