



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, July 10, 2019
1:00pm-3:30pm, Dean's Conference Room

Attendees: Dean Olevsky; Drs. J. Abraham, P. Lu, C. Mi, J. Supernak; Asst. Dean Garcia and Marcie Morihiro

Dean Olevsky called the meeting to order at: 1:04pm

1. Approval of 6/19/2019 Exec. Comm. Mtg. Minutes

The Executive Committee Members unanimously approved the 6/19/2019 Executive Committee Meeting minutes with minor change to item #7.

2. Update on 2020-2021 TT Faculty Searches

AE – Dr. Lu - Aerospace Engineering position – VPAA# received and search committee has been formed and working on advertisement.

CCEE – Dr. Supernak - Sustainable Infrastructure Engineering position – In process, Dr. Supernak needs to obtain VPAA# from Amy Jensen, CoE Financial Analyst.

ECE – Dr. Mi - DSP position – Updating area of position to attract more candidates. Will be able to confirm after the ECE Department Faculty meeting in August.

ME – Dr. Abraham - Robotics & Control position – All recruiting materials have been approved by ERC and Faculty Advancement and ad has been posted and some applications have already been received. Search sub-committee to be formed in August.

3. Discussion on Search Committees of Permanent Assoc. Dean Positions

Dean Olevsky and Committee members discussed and agreed on the following structure for the search committees for the Associate Dean positions:

Graduate Associate Dean – (1) faculty from each Department for a total of (4), (1) student, (1) Staff, (1) appointee by Dean.

Undergraduate Associate Dean – (1) faculty from each Department for a total of (4), (1) student, (1) Staff, (1) appointee by Dean.

4. CoE Space Issues

Dean Olevsky updated the Committee that space allocation has been effected by delay in renovations which will be starting in Fall 2019, instead of original completion date of Summer 2019. (3) swing spaces have been allocated in Adams Humanities for the incoming faculty that will be starting in Fall 2019 and do not have offices ready due to renovation delay.

5. Discussion of CoE Departmental Strategic Goals

Dean Olevsky thanked Chairs for sending their initial (10) Departmental Strategic Goals and spoke about the common goals shared by Chairs. Dean Olevsky consulted with the Chairs that due to time constraint and number of guest speakers at the 8/22/19 CoE Retreat, the Dean would like to mention the Departmental Strategic Goals in his own presentation and have the Chairs present later in the semester once they have consulted with their faculty. The Chairs all gave their permission for the Dean to present their material in his presentation.

6. Status of JDP

Dean Olevsky informed the Committee that Interim Assoc. Dean Garoma has been actively collecting detailed 5-year data on the research activity of each individual CoE faculty members. Based on the data, Dean Olevsky and Interim Assoc. Dean Garoma are forecasting approximately (60) JDP students enrolled will be reached in the next (5) years, after which the number should stabilize. \$1.25M is needed to sustain this amount of students. CoE needs to find ways to support the JDP students and one way is to have JDP students be Teaching Associates (TA) and teach lab or courses in Departments to support their salaries.

7. Discussion of Summer/Fall Enrollment

Dean Olevsky updated the Committee that the CoE has not yet met its goal for summer enrollment, as of July 9, 2019. The CoE is at 230 FTES and target goal is 250 FTES. Interim Assoc. Dean Ozturk will be working with the Dean and the Chairs on a strategic plan for Summer 2020 courses.

8. New Student Orientation

Asst. Dean Garcia updated the Committee that New Student Orientation starts on Friday, July 12, 2019 and Asst. Dean Garcia has been sharing the information on the number of new students via e-mail to the Committee members. Currently the CoE is at: 219 transfer students (Summer of 2018 we had 208); and 600 freshman (Summer of 2018 we had 710).

9. Finalize CoE Diversity, Equity and Inclusion Council

All Committee members agreed to table the vote on finalizing the members of the CoE Diversity, Equity and Inclusion Council until the Interim Assoc. Deans are present at the 8/7/19 Executive Committee Meeting.

10. 2019-20 CoE Important Dates to Remember:

- **Aug 22, 2019 (Thu) – 10:00am-12:00pm – All University Convocation & Appreciation Lunch– Montezuma Hall**
- **Aug 22, 2019 (Thu) – 1:00pm-4:30pm – 2019 CoE Fall Faculty/Staff Retreat - Aztec Student Union, Templo Mayor Conf. Room.**
- **Aug 23, 2019 (Fri) – 6:30pm-8:30pm – CoE Gathering – Tom Ham's Lighthouse**
- **Oct 8, 2019 (Tue) – 11:00am-12:00pm – CoE Faculty Mtg – Bioscience Gold Auditorium**
- **Nov 15, 2019 (Fri) – 8:30am-1:00pm – Engineering Dean's Advisory Board Mtg - Aztec Student Union, Templo Mayor Conf. Room**
- **Dec 3, 2019 (Tue) – 11:00am-12:00pm – CoE Faculty Mtg – Bioscience Gold Auditorium**

11. URAD Engineering Update

Kate Carinder, Senior Director of Development for Engineering, provided the following updates: i) CoE met goal of \$3M and raised a total of \$5.9M; ii) 2019-2020 priorities are faculty and graduate support; chairs, professorships, fellowships, lab namings & women in Engineering; iii) Trying to make connections with Engineering Alumni and through CoE connections Kate and Dean Olevsky have met with Raytheon; iv) Senior Design/Capstone projects – these should be handled in the Departments; v) Scholarships – with new system, scholarships will be awarded once a year; vi) Communications – CoE has a new Strat/Comm Science Writer, Padma Nagappan, who is writing and promoting news releases for research for CoE, College of Sciences, and College of Health and Human Services; vii) If any Faculty/Staff know or have connections to the following: Kyocera, HP, Ceradyne/3M, CoorsTek, Don Wozniak, Oasis Materials, Cubic, General Dynamics, Ali Vahidsafa, please let Kate know (kcarinder@sdsu.edu).

12. Updates on University Administration Meetings

Dean Olevsky provided the following updates:

- 1) Leadership Retreat – This new Leadership Retreat will be held once a semester for President, VPs, AVPs and Deans to discuss the development of SDSU.

13. Roundtable

Dr. Supernak – On July 16 there will be a large ceremony in Old Town commemorating the 250th anniversary of San Diego with its sister cities.

Asst. Dean Garcia – Asst. Dean Garcia, Interim Assoc. Dean Ozturk, and Damien Rosales are Lead Advisors for the new EAB Advising system, which is rolling out in Fall 2019. The Lead Advisors will be training CoE Faculty & Staff. The EAB Advising system will be a new way for advisors to keep notes and communicate with students and for the entire campus to be able to monitor the status of students.

Marcie Morihiro – Fall 2019 Engineering Dean's Advisory Board Meeting is confirmed for Friday, 11/15/19, from 8:30am-1:00pm, in the Conrad Prebys Aztec Student Union Templo Mayor Conference Room.

Having gone through all of the items on the agenda, Dr. Lu moved and Dr. Supernak seconded and the meeting was adjourned at 3:37pm.

Minutes submitted by Marcie Morihiro, July 29, 2019.