



## *The PRESIDENT'S LEADERSHIP fund*

### **APPLICATION FOR FUNDING**

Under the initiative of The Campanile Foundation, the President's Leadership Fund (PLF) was established in October 2002 to fund long-term strategic initiatives that have the potential to distinguish the university.

In light of the university's strategic plan, the PLF will consider applications that directly or indirectly support the institutional goals outlined in the plan. "Building on Excellence" focuses on three broad institutional goals: Student Success, Research and Creative Endeavors, and Community and Communication. A series of initiatives are outlined in the plan for each institutional goal. Successful applications should demonstrate a relationship with one or more of the initiatives outlined in the strategic plan. Click [here](#) for a complete copy of the strategic plan.

Example projects are ones that:

- Encourage student success and academic excellence on our campus
- Foster innovation in research and creative endeavors
- Support the development of diversity, including internationalization, in our campus community
- Encourage the entrepreneurial initiatives of our students, faculty and staff
- Enhance education, economic development, sustainability, and/ or social welfare in the San Diego community

PLF projects must demonstrate a plan for sustaining their initiative beyond the term of the PLF award.

**Important: In an effort to better steward our donors, award recipients must submit a summary report 6 months after the project has been awarded. If the report is not submitted by the deadline, the approving college or division will be responsible for reimbursing the full award amount.**

Summary reports should include:

- Short and long-term impact the funds have on your project
- Photos of your project
- Quotes from those involved in your project

Please send completed applications to:

The President's Leadership Fund

Attn: Jessica Hopkins

5250 Campanile Drive

San Diego, CA 92182-4400

Or

Hand deliver to: Jessica Hopkins

Geography Annex Building - 101

Phone: (619) 594-8530

jhopkins@mail.sdsu.edu

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*Please fill out this form in its entirety and return to Jessica Hopkins in GEOANNEX-101. Spring applications must be received by **April 1, 2016**. Funding decisions will be made shortly after this deadline.*

Project Name: \_\_\_\_\_

My project primarily supports the following area of focus (select only one category):

Student Success

Research and Creative Endeavors

Community and Communication

Date of Application\*: \_\_\_\_\_

Contact Person and Title:

\_\_\_\_\_

Contact Person's Address (include mail code):

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address:

\_\_\_\_\_

Amount Requested in Proposal\*: \$ \_\_\_\_\_

\*Please note, the SDSU Foundation assesses a 6% processing fee on all PLF disbursements. Factor this in when determining the amount of funds you would like to request from the PLF. Also, please note PLF investments will normally be capped at a maximum funding level of \$12,000. Further, grants are typically one-year funding opportunities, as opposed to multi-year support.

1. Total Cost of Project: \$ \_\_\_\_\_

2. Are you applying for funding through the University Grants Program?      Yes      No

3. Describe the proposed project: 250 Words

4. Identify the strategic plan institutional goal and related initiative(s) this project supports: 150 Words

5. Identify the need/problem to be addressed, target population and number of people to be served by the project: 150 Words

6. Explain the project goals and objectives and the plan to achieve them: 150 Words
7. Address the short and long-term significance to San Diego State University: 150 Words
8. Provide a time-table for implementation: 150 Words

9. Successful applicants must demonstrate they have a long-term plan for sustaining their project. Please provide a summary statement outlining your plan for on-going funding of this project. 150 Words

10. Define success as it relates to your project: 150 Words

11. Provided a detailed budget for your project (sample budget is included in the application guidelines): 150 Words

**All applications must be reviewed and signed by the appropriate Vice President or Dean prior to being submitted. Applications will not be considered without a signature.**

Approved: \_\_\_\_\_  
PRINT: Dean (Academic Affairs division)/Vice President (All other divisions) Date

\_\_\_\_\_  
SIGN: Dean (Academic Affairs division)/Vice President (All other divisions) Date

Please provide the SDSU Research Foundation C account number that funds should be transferred to *if* your request is approved: \_\_\_\_\_

**If you do not have a C account number established, please complete attached application and submit when you submit your PLF application. Only approved applications will have C accounts established by The Campanile Foundation.**

*\*\*Please note: applications are shared with internal constituencies as part of the application review process. There is a possibility that applications will be shared with external constituencies.*

# The Campanile Foundation

*Supporting San Diego State University*

## Request for Operating C-Fund Number

(To be completed by the Fund Manager)

Fund Manager: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

College: \_\_\_\_\_ Department: \_\_\_\_\_

Fund Name: \_\_\_\_\_

Fund Purpose: \_\_\_\_\_

[1] Donor Restrictions on Use of Gift Funds: ☒ None

[2] Donor Restrictions on Use of Gift Funds: Yes (attached gift information/agreement)

Start Date: immediately End Date (if any): \_\_\_\_\_

Projected Gift Revenue: \$ \_\_\_\_\_ ☐ Annual ☐ Total \_\_\_\_\_

Checklist: If the answer to any of the following questions is **yes**, please attach a brief explanation.

1. Will volunteers be working on the project? ☐ Yes ☐ No
2. Will there be any workshops, off campus instruction, or similar activities in which the College of Extended Studies must be involved? ☐ Yes ☐ No
3. Will security classifications, publication restrictions, copyrights, or patents be involved? ☐ Yes ☐ No
4. Will this project in any way involve human or animal subjects with or without risk? ☐ Yes ☐ No

**Fund managers are responsible for ensuring that all donors' restrictions on gifts are met. The university beneficiary of a gift is responsible for establishing college/departmental/unit processes and procedures that ensure that the fundamental fiduciary responsibilities to a donor are met in terms of the proper use of the gift.**

Fund Requested By: \_\_\_\_\_  
Fund Manager Date

Approved: \_\_\_\_\_  
Department Chairperson Date

Approved: \_\_\_\_\_  
Dean/Chief Administrator Date

Approved: \_\_\_\_\_  
The Campanile Foundation / Date

**SUBMIT REQUEST TO:**  
**The Campanile Foundation, Mail Code 1968**

TCF Fund Request Form 9-07

Approved by SDSURF: \_\_\_\_\_ TCF Fund Number: \_\_\_\_\_  
Assigned to \_\_\_\_\_ Date: \_\_\_\_\_