



COLLEGE OF ENGINEERING FACULTY RETREAT
Minutes of
Tuesday, December 8, 2015 – 11:00am-12:00pm
Bioscience Gold Auditorium

Faculty Members Present: J. Abraham, K. Akbari Hamed, A. Alimohammad, A. Ashrafi, S. Bhattacharjee, F. Buyuksonmez, L. Demasi, R. Dowell, A. Engin, T. Garcia, T. Garoma, S. Ghanipoor Machiani, K. Huang, T. Johnston, P. Katira, A. Kinoshita, K. May-Newman, M. Mehrabadi, C. Mi, F. Miller, N. Mladenov, K. Moon, K. Morsi, B. Narang, P. Naseradinmousavi, E. Olevsky, A. Plotkin, R. Sabzeghar, M. Sarkar, S. Seshagiri, J. Supernak, A. Szeto, R. Tummala, S. Venkataraman, B. Westermo, X. Yang, G. Youssef

Members Absent: T. Alves, Z. Bayasi, R. Betancourt, A. Beyene, M. Gupta, f. harris, S. Kassegne, J. Kennedy, P. Kolen, S. Kumar, L. Lee, T. Mitropoulos, S. Nagaraj, V. Ponce, S. Sharma, J. Valdes

Members Excused: I. Battiatio, R. German (teaching), G. Jacobs (sabbatical), J. Katz (teaching), J. Kennedy (teaching), R. Kline (sabbatical), X. Liu, N. Nosseir (FERP), Y. Ozturk (conference), K. Walsh (Georgia)

Staff Members Present: M. Morihiro, C. Paolini

Dean Mehrabadi called the meeting to order at 11:08am.

1) Annual Report of Activity – The Dean discussed the annual activity report (copy provided) for requesting assigned time for research. Dr. Paolini is developing a web-based form for this purpose. Since the assigned time for Fall 2016 and Spring 2017 is based on the activities averaged over the last four years, faculty are to prepare a separate Annual Report for the years 2012-2015. After some deliberations, many faculty present agreed that the web-based form was convenient to use and to process. A complete CV should be submitted to respective Department Coordinators. The due date for completing the Annual Report and submitting CV is the first day of the Spring semester which happens to be January 19, 2016.

2) Faculty and Staff Searches Underway for 2015-16 – The following updates were provided from respective Search Committee members: 1) AE Chair – (5) applications have been received; 2) AE Technician – Ads have been posted and Committee is waiting for HR to forward resumes of candidates that qualify for the position; 3) ENVE – (90) applications received and Committee to review applications next week; 4) ECE – (43) applications received for Embedded Systems position and Committee has started screening process; 5) Associate Dean – (40) Application have been received and Committee to finalize time line for review of applications and phone interviews.

3) RTP Process – The Dean announced that a new change is being proposed by AVP for Faculty Affairs, Dr. Joanna Brooks, to give Departments more control. The proposed change is that a WPAF will only need to be completed for 3rd and 6th year reviews, all intervening years are reviewed in the Department only. Faculty are still allowed to apply for tenure/promotion at any time during the 6 years. The Provost

has guaranteed that if a Faculty member is not given tenure, that the position will remain in the Department. The Dean said that the proposed change is being received positively from faculty and administrators.

Questions were raised by the CoE Faculty as to why the discussion was not going from bottom to top. The Dean said that the proposed change gives the Departments more control. The change is mostly in procedure and does not take away any faculty rights. In any case, the proposal will be discussed at all levels, including the University Senate in the coming weeks. On a related note, it was suggested that there might be a need for some guidelines as to what is expected from a new Faculty to achieve tenure. The Dean suggested that such a discussion could be started at the Department level and then approved by the executive committee.

4) Impaction Criteria for Engineering Major -

The Dean spoke about the Impaction Criteria for Engineering. The current GPA to change from pre-major to major is currently 2.5, in addition to having a grade of C or better in Math 150, 151, Phys 195, 196, Chem 200 and AE/ME 200. The Dean initially proposed to increase it to 2.9 to enhance quality of students and manage our enrollment. The Executive Committee will discuss this further. FTES is no longer the driving force for a new faculty position. It is the quality of the program that is more important. Our graduation rate is 14.5% in four years. For the university it is 67%. However, Engineering requires students to do more units for graduation.

5) SDSU Georgia Program - The Dean updated the Faculty on his November visit to Georgia. There are now 82 students and classes have begun. A decision on a second cohort will be made in March 2016.

6) Other Business

The Dean covered the following upcoming deadlines/events:

- Spring 2016 Faculty Meetings – Tuesdays, 11am-12pm – Feb 9, Mar 8, Apr 5, May 3
- 2016 Engineering Design Day - Wednesday, May 4, 2016 – 1:00pm-4:00pm(the day before the last day of classes)
- 2016 Engineering Senior Banquet - Thursday, May 5, 2016, 5:30pm-7:30pm (last day of classes).

7) Approval of the October 6, 2015 CoE Faculty Meeting Minutes

The Faculty asked that under Item 9 - Submitting Proposals with Reduced F&A and Cost-Sharing, the 52% be changed to 50% in the last sentence. With this change being made the Faculty in attendance for the meeting unanimously approved the October 6, 2015, CoE Faculty Meeting minutes.

The meeting was adjourned at 12:10 PM.

Minutes submitted by Dr. Subrata Bhattacharjee on Dec 8, 2016