

# EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, November 7, 2012, 2pm  
Dean's Conference Room

**Present:** Dean D. Hayhurst; Drs. L. Tummala, M. Mehrabadi, K. Walsh; Mr. L. Hinkle;  
Mr. D. Irwin, Mr. R. Rutherford and Ms. D. David  
**Absent:** None

**Call to order:** The meeting was called to order at 2:05pm.

1. **Approval of Minutes:** Approval of the Minutes of the October 18, 2012 Executive Committee was tabled until the next meeting.
2. **Assigning Credit for Large Classes:** The Dean noted that we were awaiting copies of the written policies from other SDSU colleges on the assigning of credit to faculty who teach large classes with the aim of creating such a policy for the College of Engineering that is consistent with them.
3. **Design Day:** Mr. Irwin confirmed that this event is set for Saturday, Dec. 8 from 11am-2pm with demonstrations on the back patio/lawn at about 12:30pm. He requested support from the Chairs in getting their student groups to sign up for the event. He was asked to determine the approximate cost per lunch.
4. **Academic Deans Council Updates:** The Dean noted that:
  - President Hirshman was happy to announce that Proposition 30 had passed. With those funds, CSU's first order of business is rebate students for the 9% tuition increase they incurred this semester. With reference to the remainder of that revenue, it is clear that things are not "back to normal" and budget reductions will continue.
  - The Board of Trustees will vote at their next meeting on an additional fee/penalty for undergraduate students who take more than 160 hours. This has not been proposed to increase revenue for the University but to encourage students to finish up in a timely manner.
  - All College of Engineering programs are on the list of SDSU programs currently requiring over 120 units for a degree. Since there appear to be no plans to reduce General Education credits, the current University plan is that those programs at 121-129 units must drop to 120 by January 2013, and those at 130 or higher would be required to reduce to 120 by January 2014. Discussion ensued.
  - He received a handout showing the numbers of FTES/headcounts for each summer between 2008 and 2012 indicating that while the University's numbers have seemed to decline overall, Engineering's number have increased.
  - Provost Marlin would like to honor all Emeritus faculty who are volunteering teaching time to the University; the Dean asked the Chairs to let him know if there were any in their Departments.
  - He received a handout on how the Colleges have performed with respect to complying with the directive to enter their programs' information into the WEAVE system. None

has been entered yet by the College of Engineering despite the Chairs' previous indications that they would. He proposed hiring someone to transfer the ABET report information into the WEAVE system.

**5. Roundtable:**

- Dr. Walsh noted the untimely tragic death of one of his students due to drugs and alcohol after a party on Sunday night and the possibility of awarding his family with a posthumous degree since he was so close to graduating.
- Mr. Hinkle indicated that he expected scholarship requests to be significantly larger in February than they are now and noted that the AE student who was recently found at a routine campus stop to have an assortment of guns in his trunk is no longer in custody but is still banned from campus.
- Dr. Tummala noted that at a recent Western Association of Schools and Colleges (WASC) meeting, he again met Pat Daniels, ABET coordinator, and suggested that she be invited to speak again at the College's Fall Retreat regarding the latest changes in the ABET guidelines.
- Ms. David reported on the status of the search for a permanent Assistant to the Dean.

**Adjourned:** The meeting adjourned at 2:57pm.